

Job Description

Taylor County Board of County Commissioners

JOB TITLE: Road Maintenance Technician (RMT)

EXEMPT (Y/N):	No	UNION (Y/N):	Yes
SALARY LEVEL:		WORK COMP CODE:	5509
LOCATION:	Public Works/Road Dept.	DEPARTMENT:	Public Works
EMPLOYEE NAME:		SUPERVISOR:	Dir. of Public Works
PREPARED BY:	Human Resources (AC)	DATE:	11/23/99
APPROVED BY:	BCC	DATE:	

SUMMARY: This is manual work of a routine and unskilled nature in connection with maintenance and operation of highways, roads, and related facilities. Operates hand tools and small power equipment (such as mowers, chainsaw, jackhammer, etc.) requiring limited skills to operate. Also operates various pieces of mechanized equipment such as pick-up trucks, cars, and fuel trucks, farm-type tractors, "batwing" mowers, "bush hog" mowers, tractor blade, tractor backhoe, etc. Also controls movement of vehicular traffic through construction projects. Work is usually performed under supervision of a higher-level employee; however, tasks of a routine and repetitive nature would be accomplished under limited general supervision.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- ◆ Squares and cleans holes in highways and removes rough edges with a jack hammer or other hand tools; spreads sand, gravel, asphalt and/or other highway materials as required.
- ◆ Cleans ditches of debris, dirt, and other obstacles with a hand shovel or mechanical equipment, picks up rubbish and dead animals; and sweeps bridges, traffic islands, and curb and gutter sections.
- ◆ Serves as flagman; places and removes traffic cones, barricades, flags, signs, curbs, and other traffic control devices to insure a smooth flow of traffic when highways are under construction or repair.
- ◆ Warns construction workers when approaching vehicle fails to heed signals to prevent accident and injury to workers.
- ◆ Informs drivers of detour routes through construction site.
- ◆ Records license number of traffic control violators for police.
- ◆ Replaces and repairs guard rails and posts; participates in installing and removing culverts, maintenance and construction of bridges.
- ◆ Assists in concrete pressure grouting pavement, drainage structures, and other related highway components.
- ◆ Perform light maintenance on vehicles such as checking and adding fuel, oil, water, and air; checking brakes, changing tires, and cleaning and washing vehicles or equipment.
- ◆ Operates grass mowers, swing blades, and other related equipment in maintaining highway right-of-way.
- ◆ Performs related work as required.

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QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

OTHER KNOWLEDGE, SKILLS AND ABILITIES:

Must have the ability to understand and follow simple oral and written instructions.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- ◆ While performing the duties of this job, employee is required to talk and to hear.
- ◆ Required to stand; walk; sit; and use hands and fingers.
- ◆ Employee is required to operate various motor vehicles and heavy equipment.
- ◆ Occasionally required to lift and/or move heavy items up to 50 lbs. and occasionally lift and/or move up to 100 lbs.
- ◆ Sufficient physical strength and agility to perform heavy manual labor.
- ◆ Specific vision abilities required by this job include color vision and peripheral vision.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- ◆ While performing this job, the employee often works near moving mechanical parts and construction equipment and vehicles.
- ◆ Employee frequently exposed to vibration as well as high, precarious places.
- ◆ Occasionally exposed to fumes and/or airborne particles, toxic or caustic chemicals, and outdoor weather conditions.
- ◆ Job requires outdoor environment in all weather; and can often be in a high noise area.

EDUCATION AND/OR EXPERIENCE:

Must have graduated high school or equivalent.

CERTIFICATES, LICENSES, REGISTRATION:

Valid Florida CDL License/Class B. If hired without CDL, must have it within 180 days.