

Taylor County Board of County Commissioners
JOB TITLE: Firefighter/Lieutenant

EXEMPT (Y/N):	No	UNION (Y/N):	Yes (IAFF)
Pay Grade 260	14.50	DOT CODE:	
LOCATION:	Fire/Rescue	DEPARTMENT:	Fire/Rescue
EMPLOYEE NAME:		SUPERVISOR:	Fire Chief
PREPARED BY:	Human Resources	DATE:	08/30/05
APPROVED BY:	County Administrator	Edited:	10/1/14

THIS POSITION DOES NOT TAKE TANGIBLE EMPLOYMENT ACTIONS

SUMMARY:

This is a responsible and technical position involving the prevention, control, and extinguishment of fires in order to protect life and property. This position is supervisory work, responsible for the day-to-day operations of the assigned shift for the Taylor County Fire Department. This position also involves providing accurate basic and advanced life support knowledge and skills in an emergency medical setting. Work is performed under the supervision of the Deputy Fire Chief.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- ◆ Coordinates and manages the response to fire alarms and oversees the daily duties of the shift.
- ◆ Perform administrative tasks assigned.
- ◆ Acts as liaison between the employees and the Deputy Chief.
- ◆ Maintain fire station and grounds.
- ◆ Inspect and start up all fire fighting and rescue equipment daily, repair/replace as necessary.
- ◆ Participate in in-service training and practices.
- ◆ Aid in training and leadership of fire volunteers.
- ◆ Complete and maintain logs, forms, and reports of activities.
- ◆ Possess knowledge of water mains, fire hydrants, and major fire hazards.
- ◆ Participate in pre-fire planning.
- ◆ Possess geographic knowledge of the City and County.
- ◆ Ascertain that all medical supplies for BLS patient care are in place on all units before start of shift.
- ◆ Provide BLS patient care in accordance with standards.
- ◆ Must meet proficiency standards.
- ◆ Any other reasonable duties deemed necessary by supervisor.

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Applicant must successfully pass a physical exam and must successfully pass a physical assessment test.

DESIRABLE QUALIFICATIONS:

Knowledge, Abilities and Skills

Considerable knowledge of the operation and maintenance of the various types of apparatus and equipment used in firefighting activities. Working knowledge of first aid principles and methods. Working knowledge of the fire departments rules and regulations and the specific rules, regulations and information that is necessary for successful job performance. Working knowledge of fire prevention methods and city/county ordinances pertaining to fire operations. Ability to supervise subordinates in the effective use of firefighting equipment and apparatus or other equipment used in fire suppression.

Ability to lead personnel effectively and maintain discipline. Ability to exercise sound judgment. Ability to prepare clear and concise reports.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- ◆ While performing the duties of this job, employee is required to talk and to hear.
- ◆ Required to stand; walk; sit; and use hands and fingers.
- ◆ Employee is required to operate various motor vehicles and heavy equipment.
- ◆ Often required to lift and/or move heavy items or patients exceeding one's own body weight.
- ◆ Sufficient physical strength and agility to perform heavy lifting.
- ◆ Often required to work long hours on limited rest.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- ◆ While performing this job, the employee often works near moving mechanical parts and heavy equipment and vehicles.
- ◆ Occasionally exposed to fumes and/or airborne particles, toxic or caustic chemicals, and outdoor weather conditions.
- ◆ Job requires working in an office environment; outdoor environments in all weather; and can often be in a high stress situation.

EDUCATION AND/OR EXPERIENCE:

Must have graduated from high school or an equivalent recognized certificate and two years of firefighting experience in a paid fire department.

Must have progressive responsibilities with a combination of training which provides the required knowledge, skills, and abilities to perform this job.

CERTIFICATES, LICENSES, REGISTRATION:

Requirements include those established by Section 633.34, 633.35, Florida Statutes, as relates to initial certifications as a firefighter. Must possess Emergency Medical Technician Certification as prescribed in Florida Statutes, Chapter 401 and Florida Administrative Code 64J-1.008. Possession of a current Emergency Vehicle Operators Course (EVOC) certification or equivalent is required, as is current valid Florida Class E driver's license.