

SUGGESTED AGENDA

TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS  
PERRY, FLORIDA

TUESDAY, APRIL 18, 2017  
6:00 P.M.

201 E. GREEN STREET  
TAYLOR COUNTY ADMINISTRATIVE COMPLEX  
OLD POST OFFICE

REGULAR MEETING

NOTICE IS HEREBY GIVEN, PURSUANT TO FLORIDA STATUTES 286.0105, THAT ANY PERSONS DECIDING TO APPEAL ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE MEETING AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

ANY PERSON WISHING TO ADDRESS THE BOARD REGARDING AN AGENDAED ITEM WILL BE GIVEN THREE (3) MINUTES FOR COMMENT. A COMMENTER MAY ONLY SPEAK ONE (1) TIME FOR EACH AGENDAED ITEM.

1. Prayer (Guest Pastor)
2. Pledge of Allegiance
3. Approval of Agenda

BIDS/PUBLIC HEARINGS:

4. THE BOARD TO RECEIVE REQUEST FOR PROPOSALS FOR SUPERVISOR OF ELECTIONS BUILDING RENOVATIONS, SET FOR THIS DATE AT 6:00 P.M., OR AS SOON THEREAFTER AS POSSIBLE.

CONSENT ITEMS:

5. EXAMINATION AND APPROVAL OF INVOICES.
6. THE BOARD TO CONSIDER ADOPTION OF RESOLUTIONS TO REFLECT UNANTICIPATED MONIES IN THE GENERAL FUND AND THE MSTU FUND, AS AGENDAED BY COUNTY FINANCE.

PUBLIC REQUESTS:

7. FRANK DARABI, AUCILLA LANDFILL BOARD, TO APPEAR TO MAKE A PRESENTATION TO THE BOARD.

CONSTITUTIONAL OFFICERS/OTHER GOVERNMENT UNITS:

8. THE CLERK TO DISCUSS COUNTY-HELD TAX CERTIFICATES SEVEN (7) YEARS OLD, WHICH WILL EXPIRE MAY, 2017.
9. THE BOARD TO CONSIDER A REQUEST FROM SHERIFF WAYNE PADGETT FOR A BUDGET AMENDMENT OF \$14,821 FOR INSURANCE FUNDS RECEIVED FOR A SHERIFF'S VEHICLE THAT WAS TOTALED IN AN ACCIDENT, WITH FUNDS BEING USED TO REPLACE SAID VEHICLE. (AGENDAED FROM 4/3/17)

COUNTY STAFF ITEMS:

10. THE BOARD TO CONSIDER APPROVAL OF CHANGE ORDER NO. 1 TO THE PETTIBONE CONCRETE CONSTRUCTION, INC. CONTRACT, FOR THE APRON REHABILITATION PROJECT AT PERRY-FOLEY AIRPORT, AS AGENDAED BY MELODY COX, GRANTS DIRECTOR. (THE CHANGE ORDER REDUCED THE CONTRACT BY \$3,855.37. THE CONTRACT WAS FOR \$499,400.25 AND THE FINAL PROJECT COSTS WERE \$495,544.88)
11. THE BOARD TO CONSIDER APPROVAL OF MODIFICATION TWO TO GRANT AGREEMENT 16RC-Q3-03-72-01-263, WITH THE FLORIDA DIVISION OF EMERGENCY MANAGEMENT (FDEM), FOR WIND MITIGATION FUNDING AWARDED TO THE COUNTY THROUGH THE RESIDENTIAL CONSTRUCTION MITIGATION PROGRAM (RCMP), AS AGENDAED BY THE GRANTS DIRECTOR.
12. THE BOARD TO REVIEW AND CONSIDER APPROVAL/EXECUTION OF STANDARD FORM OF AGREEMENT AND NOTICE TO PROCEED BETWEEN THE COUNTY AND UNDERWATER MECHANIX SERVICES, LLC, IN THE AMOUNT OF \$89,569.61, FOR THE STEPHENS SPRINGS RESTORATION PROJECT IN STEINHATCHEE, AS AGENDAED BY THE GRANTS DIRECTOR.
13. THE BOARD TO CONSIDER APPROVAL AND EXECUTION OF THE SMALL COUNTY CONSOLIDATED SOLID WASTE MANAGEMENT GRANT AGREEMENT (DEP AGREEMENT NO. SC729) FOR FY 2016-2017, AS AGENDAED BY JAMI BOOTHBY, GRANTS COORDINATOR.

14. THE BOARD TO CONSIDER ADOPTION OF A RESOLUTION SUPPORTING THE SEA GRANT PROGRAM NATIONWIDE AND IN FLORIDA, AS AGENDAED BY CLAY OLSON, EXTENSION DIRECTOR.
15. THE BOARD TO CONSIDER APPROVAL OF MITIGATION PROJECTS LIST AND APPLICATION FOR THE HMGP GRANT, AS AGENDAED BY STEVE SPRADLEY, EMERGENCY MANAGEMENT DIRECTOR.

GENERAL BUSINESS:

16. THE BOARD TO DISCUSS DECREASING THE RIGHT-OF-WAY ON THE BEACH ROAD FROM 200' TO THE STANDARD RIGHT-OF-WAY OF 100', IN THE AREA OF PARCEL 06578-365 (16677 BEACH ROAD), AS AGENDAED BY COMMISSIONER RUSSELL.
17. THE BOARD TO DISCUSS THE RIGHT-OF-WAY USE PERMIT WITH MELVIN PARKER FOR HIS DOCK AT THE BOAT BASIN IN CEDAR ISLAND, AS AGENDAED BY COMMISSIONER RUSSELL.

COUNTY ATTORNEY ITEMS:

18. THE COUNTY ATTORNEY TO FURTHER DISCUSS PROPOSED COUNTY ORDINANCE TO EXTEND THE ONE (1) CENT SALES TAX, WITH REGARDS TO A REQUEST FROM THE CITY OF PERRY TO INCLUDE PROVISIONS FOR A MINIMUM EFFECTIVE PERIOD OF TEN (10) YEARS.
19. COUNTY ADMINISTRATOR INFORMATIONAL ITEMS:
20. COMMENTS AND CONCERNS FROM THE PUBLIC FOR NON-AGENDAED ITEMS:
21. BOARD INFORMATIONAL ITEMS:

Motion to Adjourn

FOR YOUR INFORMATION:

- THE AGENDA AND ASSOCIATED DOCUMENTATION, IF APPLICABLE, IS AVAILABLE TO THE PUBLIC ON THE FOLLOWING WEBSITE: [www.taylorcountygov.com](http://www.taylorcountygov.com)
- IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ANY ACCOMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT TED LAKEY, COUNTY ADMINISTRATOR, 201 E. GREEN STREET, PERRY, FLORIDA, 850-838-3500, EXT. 6, WITHIN TWO (2) WORKING DAYS OF THIS PROCEEDING.
- ANY PERSON WISHING TO ADDRESS THE BOARD REGARDING AN AGENDAED OR NON-AGENDAED ITEM WILL BE GIVEN THREE (3) MINUTES FOR COMMENT.
- BALLOTS USED TO APPOINT CITIZENS TO ADVISORY COMMITTEES AND ADVISORY BOARDS ARE AVAILABLE FOR PUBLIC INSPECTION AFTER THE MEETING AND ARE RETAINED AS PART OF THE PUBLIC RECORD.

R E S O L U T I O N

IN COMPLIANCE to the laws of the State of Florida, as per Florida Statute 129.06(b), the undersigned Clerk and Auditor for the Board of County Commissioners of Taylor County, Florida, made and prepared the following budget changes to reflect unanticipated monies for a particular purpose which caused the GENERAL FUND for the fiscal period ending September 30, 2017, to be in excess of the advertised budget.

BE IT RESOLVED that the listed receipts and appropriations be added to, included in and transferred to the GENERAL FUND budget for the fiscal year ending September 30, 2017.

<u>Amount</u>	<u>Account</u>	<u>Account Name</u>
\$50,000	001-3631152	General Fund-911 Access Wireless
\$50,000	0239-56402	Capital Outlay/Software
\$50,000	Total	

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Taylor County, Florida, that they do approve as provided by law this resolution this 18th day of April, 2017, at Perry, Taylor County, Florida, to amend the budget for the fiscal period ending September 30, 2017 with a motion by Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, and carried unanimously.

\_\_\_\_\_  
Annie Mae Murphy, Clerk-Auditor

\_\_\_\_\_  
Chairman

(Special Disbursement for Text-to-911 Implementation)



Florida E911 Board  
4030 Esplanade Way  
Tallahassee, FL 32399-0950  
Tel: 850-922-7451  
Fax: 850-488-9837  
<http://florida911.myflorida.com/>

March 14, 2017

Florida E911 County Coordinators

The E-911 Board voted during its February 15, 2017 meeting to approve a special disbursement to each of the counties. As a result, each of Florida's 67 counties will receive a Special Disbursement of at least \$50,000.00.

The Florida E-911 Board has requested that each county that receives this disbursement, provide information about the use of the disbursement in regards to Text-to 911. These funds may only be utilized for E-911 purposes in accordance with Florida Statutes 365.172 (2) (e). If a county chooses to utilize the funds for any other 911 eligible funding purpose, the E-911 Board is requesting detailed information on the utilization of the funds and how the identified project will assist your county in transitioning to NG-911 in the future. We have included a short questionnaire with this letter to collect this information.

The E-911 Board has requested the completion of the attached questionnaire within 90 days of the date of disbursement. This information will be utilized by the Florida E-911 Board to plan for future expansion of NG 911 services and equipment throughout the state.

Please contact the statewide E-911 Coordinator, Mr. Leon Simmonds, at (850) 921-0041 or [Leon.Simmonds@dms.myflorida.com](mailto:Leon.Simmonds@dms.myflorida.com) if you have any questions concerning this disbursement or the information being requested.

Heath Beach, Chairman  
Florida E911 Board

Board Members: Laurene J. Anderson • Heath Beach • Carolyn Dill-Collier • Chesley Dillon • Benjamin S. Guthrie  
David A. Konuch • Tomer Nadler • Christie A. Pontis • Ira U. Pyles

We serve those who serve Florida.

## 911 Special Disbursement Dept. #0239

Revenue	The Florida E911 Board for use to start implementing text-to-911	\$50,000
<b><u>Total Revenue Dept.#0239</u></b>		<b><u>\$50,000</u></b>

**911 Special Disbursement Dept. #0239**

Expenditures

56402	CAPITAL OUTLAY SOFTWARE	\$50,000
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<b>Total Expenditure Dept. # 0239</b>		<b>\$50,000</b>
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R E S O L U T I O N

IN COMPLIANCE to the laws of the State of Florida, as per Florida Statute 129.06(b), the undersigned Clerk and Auditor for the Board of County Commissioners of Taylor County, Florida, made and prepared the following budget changes to reflect unanticipated monies for a particular purpose which caused the MSTU FUND for the fiscal period ending September 30, 2017, to be in excess of the advertised budget.

BE IT RESOLVED that the listed receipts and appropriations be added to, included in and transferred to the MSTU FUND budget for the fiscal year ending September 30, 2017.

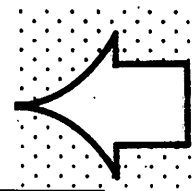
<u>Amount</u>	<u>Account</u>	<u>Account Name</u>
Revenue:		
\$9,000	107-3699011	MSTU Fund - Misc. Reimbursement
Expenditures:		
\$2,544	0192-51400	County Fire-Overtime
\$ 226	0192-52110	Fica/Medicare
\$ 230	0192-52200	Retirement
\$ 400	0192-55210	Petroleum Products
\$5,600	0192-54640	R&M Auto
<u>\$9,000</u>	Total	

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Taylor County, Florida, that they do approve as provided by law this resolution this 3rd day of April, 2017 at Perry, Taylor County, Florida, to amend the budget for the fiscal period ending September 30, 2017 with a motion by Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, and carried unanimously.

\_\_\_\_\_  
Annie Mae Murphy, Clerk-Auditor

\_\_\_\_\_  
Chairman

{Reimbursements received by the BCC for Taylor County Fire Rescue staffing provided at 2 events (10/21-10/22/16 and 3/3-3/4/17) at the Iron Horse Mud Ranch}



**SIGN  
HERE**



Taylor County Fire Rescue

501 Industrial Park Dr.
Perry, FL 32348
[Phone] 850-838-3522 [Fax] 850-838-3524

INVOICE

INVOICE NO. 102616
DATE 10/26/16
CUSTOMER P.O.

TO Iron Horse Mud Ranch
8999 US19
Perry, FL 32348
[Phone]850-584-5437

Remit Payment to Taylor County B.O.C.C.
Attn: Finance
P.O. Box 620
Perry, FL 32348

JOB Fire Dept. Event Staffing 10/21/2016 - 10/22/2016

Table with 4 columns: DESCRIPTION, QUANTITY, AMOUNT, TOTAL. Rows include Fire Apparatus (\$3,000.00), Fire Fighter Staffing (\$1,500.00), and TOTAL DUE (\$4,500.00).

107-3699011
(Misc. Reimb)

DUE: 10/21 - 10/22
Event Staffing

To Amend
County Fire
Dept # 0192
for
received

IRON HORSE MUD RANCH LLC
PH:606-928-2074
PO BOX 203
RUSH KY 41168-0203

7002
2427

2368

PAY TO THE ORDER OF

Taylor County Fire Rescue

DATE 11-2-16

\$ 4,500.00

Four thousand five hundred and 00/100

DOLLARS



9431 US Route 60
Ashland, KY 41102
(606) 929-9700

MEMO 102616

Shannon Wells

MP

0002368 242720028 0007023812



**Taylor County Fire Res**

501 Industrial Park Dr.  
Perry, FL 32348  
[Phone] 850-838-3522 [Fax] 850-

TO  
Iron Horse Mud Ra  
8999 US19  
Perry, FL 32348  
[Phone]850-584-54

JOB  
Fire Dept..Event Staffing 10/21/201

DESCRIPTION  
Fire Apparatus  
Fire Fighter Staffing

107-3699011  
(mic. Reimb)

PER: 10/21 - 10/22  
Event Staffing

*[Signature]*

⑆5022⑆0650⑆ 710001484⑆

TOTAL ITEMS

\$

4500.00

**DEPOSIT TICKET**

Board of Commission  
General Fund  
P.O. Box 620  
Perry, FL 32348

DATE 11/9/16  
DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

ENDORSE & LIST CHECKS SEPARATELY OR ATTACH LIST

	DOLLARS	CENTS
CURRENCY		
COIN		
TOTAL CASH		
CHECKS		
1	4500	00
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
TOTAL FROM ATTACHED LIST		
PLEASE REENTER TOTAL HERE	4,500	00

**INVOICE**

102616  
10/26/16

Taylor County B.O.C.C.  
Attn: Finance  
P.O. Box 620  
Perry, FL 32348

TOTAL
\$3,000.00
\$1,500.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$4,500.00

**IRON HORSE MUD RANCH L**

PH: 606-928-2074  
PO BOX 203  
RUSH KY 41168-0203

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE OR ANY APPLICABLE COLLECTION AGREEMENT.

102 2368

PAY TO THE ORDER OF

Taylor County Fire Rescue

Four thousand five hundred and 00/100

\$ 4,500<sup>00</sup>  
DOLLARS

DATE 11-2-16

9431 US Route 60  
Ashland, KY 41102  
(606) 929-9700

*[Signature]*

MEMO 102616

⑆002368⑆ ⑆2421⑆20028⑆ 0007023812⑆

# Tammy Taylor

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**From:** Dan Cassel <ps.director@taylorcountygov.com>  
**Sent:** Wednesday, November 09, 2016 3:11 PM  
**To:** Tammy Taylor (ttaylor@taylorclerk.com)  
**Subject:** Fire Dept. - Iron Horse Check

*10/20/16 - 10/22/16*

Ok I broke down the check and the \$1,500 for the employee costs should be

Overtime	\$1,272
FICA / <i>Medc.</i>	\$113
Retirement	\$115

The \$3,000 apparatus costs we would break down

FUEL	\$200
R/M Auto	\$2,800

I got the FICA and Retirement numbers by the percentage off of the \$1,500 and what was left went to overtime if that makes sense to you. If you want me to run it a different way I am more than happy to do it.

Dan Cassel  
Fire Chief

Office 850-838-3522  
Fax 850-838-3524  
Cell 850-295-1141

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0 • 00 \*

1 • 272 • 00 +

113 • 00 +

115 • 00 +

200 • 00 +

2 • 800 • 00 +

005

4 • 500 • 00 \*

0 • 0



# INVOICE

## Taylor County Fire Rescue

501 Industrial Park Dr.  
Perry, FL 32348  
[Phone] 850-838-3522 [Fax] 850-838-3524

INVOICE NO. 314017  
DATE 3/14/17  
CUSTOMER P.O.

TO Iron Horse Mud Ranch  
8999 US 19  
Perry, FL 32348  
[Phone]850-584-5437

Remit Payment to Taylor County B.O.C.C.  
Attn: Finance  
P.O. Box 620  
Perry, FL 32348

JOB	
Fire Dept. Event Staffing	3/3/2017 - 3/4/2017

DESCRIPTION	QUANTITY	AMOUNT	TOTAL
Fire Apparatus	30.00	\$100.00	\$3,000.00
Fire Fighter Staffing	60.00	\$25.00	\$1,500.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
TOTAL DUE			\$4,500.00

*(misc. reimb.)  
107-3699011*

*DWC: 3/3-3/4/17  
event staffing*

<b>IRON HORSE MUD RANCH LLC</b>		7002 2421	2471
PH 606-928-2074 PO BOX 203 ASHLAND KY 41108-0203		DATE <u>3-16-17</u>	
PAY TO THE ORDER OF <u>Taylor County Fire Rescue</u>		\$ <u>4,500<sup>00</sup></u>	
<u>Four thousand five hundred and 00/100</u>		DOLLARS	
	9431 US Route 60 Ashland, KY 41102 (606) 929-9700	<i>Johnson Waller</i>	
MEMO <u>314017</u>			
⑈00247⑈ ⑆242170028⑆ 00070238⑆2⑈			

*Deposited  
3/27/17*



## Tammy Taylor

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**From:** Dan Cassel <ps.director@taylorcountygov.com>  
**Sent:** Tuesday, March 14, 2017 9:24 AM  
**To:** Tammy Taylor (ttaylor@taylorclerk.com)  
**Subject:** Fire Dept. - Iron Horse Check

You should be seeing a check from the Iron Horse Mud Ranch in the next few weeks. We'll break it apart the same way we did the last time and it would go to 0192. Thanks

3/3 - 3/4/17

Ok I broke down the check and the \$1,500 for the employee costs should be

Overtime	\$1,272
FICA	\$113
Retirement	\$115

The \$3,000 apparatus costs we would break down

FUEL	\$200
R/M Auto	\$2,800

I got the FICA and Retirement numbers by the percentage off of the \$1,500 and what was left went to overtime if that makes sense to you. If you want me to run it a different way I am more than happy to do it.

Dan Cassel  
Fire Chief

Office 850-838-3522  
Fax 850-838-3524  
Cell 850-295-1141

## Tammy Taylor

---

**From:** Tammy Taylor <ttaylor@taylorclerk.com>  
**Sent:** Monday, March 27, 2017 4:14 PM  
**To:** Dan Cassel (fire4@taylorcountygov.com)  
**Cc:** 'Dannielle Welch'; 'Ted Lakey'  
**Subject:** 4/3/17 BUDGET AMENDMENT County Fire (mud bog reimb)  
**Attachments:** Untitled

Copy fyi.  
Thanks!!



7

**TAYLOR COUNTY BOARD OF COMMISSIONERS**

***County Commission Agenda Item***

**SUBJECT/TITLE:**

THE BOARD TO RECEIVE A PRESENTATION FROM FRANK DARABI OF THE AUCILLA LANDFILL BOARD, AS AGENDAED BY FRANK DARABI.



**MEETING DATE REQUESTED:**

APRIL 18, 2017

**Statement of Issue:** FRANK DARABI HAS REQUESTED TIME TO MAKE A BRIEF PRESENTATION TO THE BOARD.

**Recommended Action:**

**Fiscal Impact:**

**Budgeted Expense:**

**Submitted By:** FRANK DARABI, P.E., 352-376-6533

**Contact:**

**SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:**

**Options:**

**Attachments:**

**MARK WIGGINS, TAX COLLECTOR**  
**OFFICE OF THE TAX COLLECTOR**

Taylor County • Post Office Box 30  
Perry, Florida 32348-0030

Property Tax Office  
Taylor County Courthouse

Phone 850-838-3580  
Fax 850-838-3543

March 20, 2017

Board of County Commission  
Taylor County Courthouse  
Perry, Fl 32347  
Attn: Honorable Pam Feagle, Chairman

Pursuant to Chapter 197.492, Florida Statutes, the expiration of a delinquent tax certificate is seven (7) years from the date of issuance, unless a tax deed application or other administrative or legal proceeding have begun on the property covered by the certificate.

Please be advised the attached list of County held tax certificates that were issued in May 2010, will expire May 2017, unless the County exercises its option and begin the tax deed application proceedings. Attached you will find a listing of those certificates.

We have already mailed warning letters to the property owners giving 30 days to pay taxes which expired March 1, 2017. To begin the tax deed process for each certificate we will need an application signed by you and \$110.00 for title search fee and \$75.00 for our application fee on each certificate.

Of the 132 unpaid tax certificates held by the County from the 2010 certificate sale 53 are Oil, Gas and Mineral Rights and 6 are on the List of Lands Available for Sale. If the county plans to begin this process please let me know as soon as possible, so that we can complete this work on a timely manner.

If you have any questions regarding the limitations on delinquent tax certificates you may contact our tax department at the telephone number listed above.

Respectfully your,



Mark Wiggins, Tax Collector

MW/ke



Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
<b>0099999 COUNTY HELD CERTIFICATE</b>					
<b>PERRY FL 32347</b>					
R01301-100	2010	33.000	1,440	\$59.79	18.000
200405-01301100	2009	8709.0000		138.68	
Owner Info:	HENDERSON S W JR				
	P O BOX 1365				
	LUFKIN TX 75902				
	LEG 0640.00 ACRES				
	MINERAL RIGHTS				
	3/8 INT IN OGM RGTS IN SECTION				
	LB R-18 OR 116-672				
R01302-100	2010	34.000	1,440	\$59.79	18.000
210405-01302100	2009	9071.0000		138.68	
	HENDERSON S W JR				
	P O BOX 1365				
	LUFKIN TX 75902				
	LEG 0640.00 ACRES				
	MINERAL RIGHTS				
	3/8 INT IN OGM RGTS IN SECTION				
	SBR-18 OR 116-672				
R01303-100	2010	35.000	1,440	\$59.79	18.000
220405-01303100	2009	9448.0000		138.68	
	HENDERSON S W JR				
	P O BOX 1365				
	LUFKIN TX 75902				
	LEG 0640.00 ACRES				
	MINERAL RIGHTS				
	3/8 INT IN OGM RGTS IN SECTION				
	LB R-18 OR 116-672				
R01304-100	2010	36.000	1,440	\$59.79	18.000
230405-01304100	2009	9927.0000		138.68	
	HENDERSON S W JR				
	P O BOX 1365				
	LUFKIN TX 75902				
	LEG 0640.00 ACRES				
	MINERAL RIGHTS				
	3/8 INT IN OGM RGTS IN SECTION				
	LB R-18 OR 116-672				
R01305-100	2010	37.000	1,440	\$59.79	18.000
240405-01305100	2009	11040.0000		138.68	
	HENDERSON S W JR				
	P O BOX 1365				
	LUFKIN TX 75902				
	LEG 0640.00 ACRES				
	MINERAL RIGHTS				
	3/8 INT IN OGM RGTS IN SECTION				
	LB R-18 OR 116-672				

MR

MR

MR

MR

MR

Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
<b>0099999</b>	<b>COUNTY HELD CERTIFICATE</b>				
R01306-100	2010	38.000	1,440	\$59.79	18.000
250405-01306100	2009	12458.0000		138.68	
Owner Info:	HENDERSON S W JR P O BOX 1365 LUFKIN TX 75902 LEG 0640.00 ACRES MINERAL RIGHTS 3/8 INT IN OGM RGTS IN SECTION LB R-18 OR 116-672				
R01307-100	2010	39.000	1,440	\$59.79	18.000
260405-01307100	2009	14014.0000		138.68	
	HENDERSON S W JR P O BOX 1365 LUFKIN TX 75902 LEG 0640.00 ACRES MINERAL RIGHTS 3/8 INT IN OGM RGTS IN SECTION LB R-18 OR 116-672				
R01308-100	2010	40.000	1,440	\$59.79	18.000
270405-01308100	2009	15317.0000		138.68	
	HENDERSON S W JR P O BOX 1365 LUFKIN TX 75902 LEG 0640.00 ACRES MINERAL RIGHTS 3/8 INT IN OGM RGTS IN SECTION LB R-18 OR 116-672				
R01309-100	2010	41.000	1,440	\$59.79	18.000
280405-01309100	2009	15798.0000		138.68	
	HENDERSON S W JR P O BOX 1365 LUFKIN TX 75902 LEG 0640.00 ACRES MINERAL RIGHTS 3/8 INT IN OGM RGTS IN SECTION LB R-18 OR 116-672				
R01310-100	2010	42.000	1,440	\$59.79	18.000
290405-01310100	2009	16120.0000		138.68	
	HENDERSON S W JR P O BOX 1365 LUFKIN TX 75902 LEG 0640.00 ACRES MINERAL RIGHTS 3/8 INT IN OGM RGTS IN SECTION LB R-18 OR 116-672				

MR

MR

MR

MR

MR

Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
<b>0099999</b>	<b>COUNTY HELD CERTIFICATE</b>				
R01311-200	2010	43.000	1,170	\$54.95	18.000
300405-01311200	2009	16352.0000		127.96	
Owner Info:	HENDERSON S W JR P O BOX 1365 LUFKIN TX 75902 LEG 0520.00 ACRES MINERAL RIGHTS 3/8 INT IN OGM RGTS IN N 1/2 OF SW 1/4 & NW 1/4 OF SE 1/4 LB R-18 OR 116-672				
R01320-100	2010	44.000	720	\$46.90	18.000
030505-01320100	2009	1252.0000		110.13	
	HENDERSON S W JR P O BOX 1365 LUFKIN TX 75902 LEG 0320.00 ACRES MINERAL RIGHTS 3/8 INT IN OGM RGTS IN S 1/2 LB R-18 OR 116-672				
R01333-100	2010	45.000	720	\$46.90	18.000
150505-01333100	2009	6445.0000		110.13	
	HENDERSON S W JR P O BOX 1365 LUFKIN TX 75902 LEG 0640.00 ACRES MINERAL RIGHTS 3/8 INT IN OGM RGTS IN SECTION LB R-18 OR 116-672				
R01590-100	2010	58.000	1,440	\$59.79	18.000
060506-01590100	2009	2683.0000		138.68	
	HENDERSON S W JR P O BOX 1365 LUFKIN TX 75902 LEG 0640.00 ACRES MINERAL RIGHTS 3/4 INT IN OGM RGTS IN SECTION LB R-18 OR 116-672				
R01601-200	2010	60.000	1,350	\$58.17	18.000
110506-01601200	2009	4846.0000		135.10	
	HENDERSON S W JR P O BOX 1365 LUFKIN TX 75902				

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Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
0099999	<b>COUNTY HELD CERTIFICATE</b>				
	LEG 0600.00 ACRES MINERAL RIGHTS 3/8 INT IN OGM RGTS IN SECTION LESS NW 1/4 OF NW 1/4 LBR-18 OR 116-672				
R01601-400	2010	61.000	1,800	\$66.24	18.000
110506-01601400	2009	4848.0000		152.97	
	SNOW ANNE ETAL 1255 STONEWALL NEW BRAUNFELS TX 78130 LEG 0600.00 ACRES MINERAL RIGHTS UNDIVIDED 1/2 INT IN OGM RGTS IN ALL SECTION LESS NW 1/4 OF NW 1/4				
R01605-200	2010	62.000	1,440	\$59.79	18.000
120506-01605200	2009	5121.0000		138.68	
	HENDERSON S W JR P O BOX 1365 LUFKIN TX 75902 LEG 0640.00 ACRES MINERAL RIGHTS 3/8 INT IN OGM RGTS IN SECTION LB R-18 OR 116-672				
R01605-400	2010	63.000	1,920	\$68.38	18.000
120506-01605400	2009	5123.0000		157.71	
	SNOW ANNE ETAL 1255 STONEWALL NEW BRAUNFELS TX 78130 LEG 0640.00 ACRES MINERAL RIGHTS UNDIVIDED 1/2 INT IN OGM RGTS IN ALL SECTION				
R01606-100	2010	64.000	1,080	\$53.34	18.000
130506-01606100	2009	5678.0000		124.40	
	HENDERSON S W JR P O BOX 1365 LUFKIN TX 75902 LEG 0480.00 ACRES MINERAL RIGHTS 3/8 INT IN OGM RGTS IN SECTION LESS SW 1/4 LB R-18 OR 116-672				
R01613-200	2010	65.000	864	\$49.47	18.000
140506-01613200	2009	6124.0000		115.83	
	HENDERSON S W JR				

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Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
0099999	<b>COUNTY HELD CERTIFICATE</b>				
	P O BOX 1365 LUFKIN TX 75902 LEG 0384.00 ACRES MINERAL RIGHTS 3/8 INT IN OGM RGTS IN N 1/2 LESS 16 AC IN NE 1/4 & LESS W 1/2 OF NW 1/4 OF NW 1/4 N 1/2 OF SW 1/4 & N 1/2 OF SW 1/4 OF SE 1/4 OR 116-672				
R01613-400	2010	66.000	732	\$47.10	18.000
140506-01613400	2009	6126.0000		110.58	
	SNOW ANNE ETAL 1255 STONEWALL NEW BRAUNFELS TX 78130 LEG 0244.00 ACRES MINERAL RIGHTS UNDIVIDED 1/2 INT IN OGM RGTS IN N 1/2 LESS 9 AC IN SW COR SE 1/4 OF NE 1/4 & LESS 7 AC IN SE COR OF SW 1/4 OF NE 1/4 & LESS W 1/2 OF NW 1/4 OF NW 1/4 & LESS SW 1/4 OF NW 1/4				
R01624-200	2010	73.000	652	\$45.68	18.000
150506-01624200	2009	6492.0000		107.43	
	HENDERSON S W JR P O BOX 1365 LUFKIN TX 75902 LEG 0290.00 ACRES MINERAL RIGHTS 3/8 INT IN OGM RGTS IN S 1/2 OF NE 1/4 N 1/2 OF NE 1/4 OF NW 1/4 SE 1/4 OF SW 1/4 & SE 1/4 LB R-18 OR 116-672				
R01624-400	2010	74.000	810	\$48.52	18.000
150506-01624400	2009	6494.0000		113.72	
	SNOW ANNE ETAL 1255 STONEWALL NEW BRAUNFELS TX 78130 LEG 0270.00 ACRES MINERAL RIGHTS UNDIVIDED 1/2 INT IN OGM RGTS IN N 1/2 OF N 1/2 OF NE 1/4 OF NW 1/4 S 1/2 OF NE 1/4 N 1/2 OF SE 1/4 SE 1/4 OF SE 1/4 SE 1/4 OF SW 1/4 S 1/2 OF SW 1/4 OF SE 1/4				

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Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
<b>0099999</b>	<b>COUNTY HELD CERTIFICATE</b>				
R01626-100	2010	75.000	315	\$39.64	18.000
160506-01626100	2009	6712.0000		94.05	
Owner Info:	HENDERSON S W JR P O BOX 1365 LUFKIN TX 75902 LEG 0140.00 ACRES MINERAL RIGHTS 3/8 INT IN OGM RGTS IN S 1/2 OF NE 1/4 LESS SE 1/4 SW 1/4 OF SE 1/4 OF NE 1/4 N 1/2 OF SE 1/4 LESS NW 1/4 OF NE 1/4 OF SE 1/4 & LESS NE 1/4 OF NW 1/4 OF SE 1/4 & N 1/2 OF SW 1/4 OF SE 1/4 LB R-18 OR 116-672				
R01630-100	2010	76.000	1,440	\$59.79	18.000
180506-01630100	2009	7517.0000		138.68	
	HENDERSON S W JR P O BOX 1365 LUFKIN TX 75902 LEG 0640.00 ACRES MINERAL RIGHTS 3/8 INT IN OGM RGTS IN SECTION LB R-18 OR 116-672				
R01646-100	2010	78.000	1,440	\$59.79	18.000
220506-01646100	2009	9636.0000		138.68	
	HENDERSON S W JR ET UX & P O BOX 1365 LUFKIN TX 75902 LEG 0480.00 ACRES MINERAL RIGHTS 1/2 INT IN OGM RGTS IN N 1/2 & S 1/2 OF S 1/2 DB 57-109 OR 116-678				
R01647-100	2010	79.000	840	\$49.05	18.000
230506-01647100	2009	10354.0000		114.90	
	HENDERSON S W JR ET UX & P O BOX 1365 LUFKIN TX 75902 LEG 0280.00 ACRES MINERAL RIGHTS 1/2 INT IN OGM RGTS IN N 1/2 OF N 1/2 S 1/2 OF SW 1/4 & SW 1/4 OF SE 1/4 DB 57-109 OR 116-678				
R01654-100	2010	80.000	480	\$42.60	18.000
240506-01654100	2009	12000.0000		100.61	
	HENDERSON S W JR ET UX &				

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Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
0099999	<b>COUNTY HELD CERTIFICATE</b>				
	P O BOX 1365 LUFKIN TX 75902 LEG 0160.00 ACRES MINERAL RIGHTS 1/2 INT IN OGM RGTS IN W 1/2 OF DB 57-109 OR 116-678				
R01658-100	2010	81.000	360	\$40.44	18.000
250506-01658100	2009	13141.0000		95.82	
	HENDERSON S W JR ET UX & P O BOX 1365 LUFKIN TX 75902 LEG 0120.00 ACRES MINERAL RIGHTS 1/2 INT IN OGM RGTS IN SW 1/4 OF NW 1/4 & W 1/2 OF SW 1/4 DB 57-109 OR 116-678				
R01662-100	2010	82.000	840	\$49.05	18.000
260506-01662100	2009	14883.0000		114.90	
	HENDERSON S W JR ET UX & P O BOX 1365 LUFKIN TX 75902 LEG 0280.00 ACRES MINERAL RIGHTS 1/2 INT IN OGM RGTS IN SE 1/4 OF NE 1/4 N 1/2 OF NW 1/4 SE 1/4 OF SW 1/4 SW 1/4 OF SE 1/4 & E 1/2 OF SE DB 57-109 OR 116-678				
R01663-100	2010	83.000	1,320	\$57.64	18.000
270506-01663100	2009	15471.0000		133.92	
	HENDERSON S W JR ET UX & P O BOX 1365 LUFKIN TX 75902 LEG 0440.00 ACRES MINERAL RIGHTS 1/2 INT IN OGM RGTS IN E 1/2 OF NE 1/4 NW 1/4 OF NE 1/4 E 1/2 OF NW 1/4 NW 1/4 OF NW 1/4 S 1/2 OF SW 1/4 W 1/2 OF SE 1/4 & SE 1/4 OF SE 1/4 OR 116-678				
R01677-100	2010	85.000	1,440	\$59.79	18.000
320506-01677100	2009	17798.0000		138.68	
	HENDERSON S W JR P O BOX 1365 LUFKIN TX 75902				

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Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
<b>0099999</b>	<b>COUNTY HELD CERTIFICATE</b>				
	LEG 0640.00 ACRES MINERAL RIGHTS 3/8 INT IN OGM RGTS IN SECTION LB R-18 OR 116-672				
R01678-100	2010 86.000	1,440	\$59.79	18.000	
330506-01678100	2009 18040.0000		138.68		
	HENDERSON S W JR P O BOX 1365 LUFKIN TX 75902				MR
	LEG 0640.00 ACRES MINERAL RIGHTS 3/8 INT IN OGM RGTS IN SECTION LB R-18 OR 116-672				
R01680-000	2010 87.000	960	\$51.20	18.000	
340506-01680000	2009 18277.0000		119.66		
	HENDERSON S W JR ET UX & P O BOX 1365 LUFKIN TX 75902				MR
	LEG 0320.00 ACRES MINERAL RIGHTS 1/2 INT IN OGM RGTS IN NE 1/4 OF NE 1/4 W 1/2 OF NE 1/4 E 1/2 OF NW 1/4 E 1/2 OF SE 1/4 & NW 1/4 OF SE 1/4 DB 57-109 OR 116-678				
R01681-100	2010 88.000	1,560	\$61.95	18.000	
350506-01681100	2009 18737.0000		143.47		
	HENDERSON S W JR ET UX & P O BOX 1365 LUFKIN TX 75902				MR
	LEG 0520.00 ACRES MINERAL RIGHTS 1/2 INT IN OGM RGTS IN NE 1/4 OF E 1/2 OF NW 1/4 OF SW 1/4 E 1/2 OF SE 1/4 & SW 1/4 DB 57-109 OR 116-679				
R01682-100	2010 89.000	480	\$42.60	18.000	
360506-01682100	2009 19577.0000		100.61		
	HENDERSON S W JR ET UX & P O BOX 1365 LUFKIN TX 75902				MR
	LEG 0160.00 ACRES MINERAL RIGHTS 1/2 INT IN OGM RGTS IN W 1/2 OF DB 57-109 OR 116-678				
R01683-100	2010 90.000	840	\$49.05	18.000	
010606-01683100	2009 226.0000		114.90		

Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
0099999	<b>COUNTY HELD CERTIFICATE</b>				
Owner Info:	HENDERSON S W JR ET UX & P O BOX 1365 LUFKINTX 75902 LEG 0280.00 ACRES MINERAL RIGHTS 1/2 INT IN OGM RGT'S IN NW 1/4 OF NE 1/4 S 1/2 OF NE 1/4 & NW 1/4 DB 57-109 OR 116-678				
R01687-000	2010	91.000	517	\$43.26	18.000
020606-01687000	2009	834.0000		102.07	
	HENDERSON S W JR ET UX & P O BOX 1365 LUFKINTX 75902 LEG 0172.50 ACRES MINERAL RIGHTS 1/2 INT IN OGM RGT'S IN N 1/2 OF NE 1/4 LESS W 1/2 OF SW 1/4 OF NW 1/4 OF NE 1/4 N 1/2 OF NW 1/4 LESS SE 1/4 OF NE 1/4 OF NE 1/4 OF NW 1/4 W 1/2 OF SE 1/4 OF NW 1/4 OR 116-678				
R01754-220	2010	97.000	87,039	\$1,592.68	18.000
210207-01754220	2009	9021.0000		5,248.50	
	FERGUSON C&J LLC  C/O CARLTON B & JOAN FERGUSON 17782 ASHFORD GRANDE WAY ORLANDO FL 32820 LEG 0015.27 ACRES TRACT 2 COM NE COR SECT RUN S 01D 13M 37S W 499.62 FT FOR POB TH S 01D 13M 37S W 336.97 FT N 88D 40M 26S W 1850.26 FT TO CL 60 FT ESMT TH N 31D 59M 52S W ALG CL 208.64 FT TH N 20D 40M 13S W ALG CL 50.43 FT TH N 08D 10M 06S E ALG CL 66.41 FT TH N 26D 58M 08S E ALG CL 55.40 FT TH S 88D 40M 26S E 1951.30 FT TO POB OR 591-340 TOGETHER WITH ESMT 1				
R01754-255	2010	101.000	97,418	\$1,778.54	18.000
210207-01754255	2009	9031.0000		5,690.07	

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\*\*\* APPLICATION INFO \*\*\*  
 APPL TYPE: APPLIED  
 DATE APPLIED: 07.09.2014  
 RECEIPT: 1312145.0003  
 AMOUNT: \$185.00  
 APPLICANT: 0099999

List of Lands

List of Lands

Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
0099999	COUNTY HELD CERTIFICATE				*** APPLICATION INFO *** APPL TYPE: APPLIED DATE APPLIED: 07.09.2014 RECEIPT: 1312145.0010 AMOUNT: \$185.00 APPLICANT: 0099999
Owner Info:	FLORIDA TIERRA LLC				
	ATTN RUBEN THOMPSON 11950 W DIXIE HWY MIAMI FL 33161 LEG 0014.54 ACRES TRACT 7 COM NE COR SECT RUN S 01D 13M 24S W 2671.06 FT TH S 01D 13M 37S W 1348.37 FT N 88D 40M 26S W 626.49 FT TO POB TH N 01D 19M 34S E 810.98 FT TO CL 60 FT ESMT TH ALG CLN 13D 08M 06S W 107.10 FT TH N 88D 40M 26S W 690.28 FT S 01D 17M 57S W 914.69 FT S 88D 40M 26S E 626.49 FT TO POB OR 591-346 TOGETHER WITH ESMT 1				
R01754-410	2010	105.000	2,500	\$78.77	18.000
210207-01754410	2009	9050.0000		180.73	
	EVANGELICAL MISSION INSPIRATION DIVINE INC 4257 17TH AVE SW NAPLES FL 34116 LEG 0000.36 ACRES COM SE COR SECT 20 RUN N 00D 16M 26S W 1342.17 FT TH S 89D 55M 39S E 860.10 FT TO W RW RR TH S 89D 55M 39S E 154 FT TO E RW RR CONT S 89D 55M 39S E 116.59 FT TO W RW US 221 TH S 89D 55M 39S E 107.94 FT TO E RW US 221 FOR POB TH SELY ALG RW 275.72 FT TH N 00D 16M 47S W 258.16 FT N 89D 55M 39S W 95.19 FT TO POB OR 594-954				
R01766-562	2010	125.000	50,000	\$929.41	18.000
230207-01766562	2009	9907.0000		3,636.44	
	FIRST LOAN SOLUTION INC  ATTN NUMA MARCELIN 190 NE 199 ST				
	*** APPLICATION INFO *** APPL TYPE: APPLIED DATE APPLIED: 07.09.2014 RECEIPT: 1312145.0017 AMOUNT: \$185.00 APPLICANT: 0099999				

List  
of  
Lands

Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
0099999	<b>COUNTY HELD CERTIFICATE</b>				
	STE 207				
	MIAMI FL.33179				
	LEG 0010.00 ACRES				
	COM NW COR SECT RUN S 88D 54M 10S E				
	1911.10 FT FOR POB TH S 88D 54M				
	10S E 432.14 FT S 01D 10M 25S W				
	1008 FT N 88D 54M 10S W 432.14 FT				
	N 01D 10M 25S E 1008 FT TO POB				
	OR 598-145				
R02452-010	2010	257.000	750	\$47.43	18.000
130407-02452010	2009	5393.0000		111.31	
	BIRD H F				
	C/O ROBIN COLLINS				
	P O BOX 882				
	PERRY FL 32348				
	LEG 0000.25 ACRES				
	COM SE COR OF SW 1/4 OF NW 1/4 RUN				
	N 150 FT SW 212.1 FT E 150 FT TO				
	DB 33-375				
R02821-500	2010	311.000	1,000	\$51.90	18.000
210407-02821500	2009	9125.0000		121.21	
	WOODS CREEK PLANTATION INC				
	440 S JEFFERSON ST				
	MONTICELLO FL 32344				
	LEG 0001.00 ACRES				
	COM NE COR OF NW 1/4 RUN S 823.83				
	FT TO S RW CO RD 361-B TH NW ALG RW				
	230.24 FT ON CURVE N 80D W 313.59				
	FT FOR POB CONT N 80D W 60.8 FT TH				
	S 893.26 FT E 60 FT N 883.16 FT				
	TO POB				
	OR 340-402				
R03078-400	2010	332.000	4,000	\$120.47	18.000
230407-03078400	2009	10080.0000		207.21	
	ZAMPERINI JASON				
	4558 BROOK DRIVE				
	W PALM BEACH FL.33417				
	LEG 0000.26 ACRES				
	EL RANCHO SUB				
	LOT 7 BLK A				
	OR 576-138				
R03122-000	2010	338.000	1,775	\$72.37	18.000
230407-03122000	2009	10167.0000		166.55	

\*\*\* APPLICATION INFO \*\*\*  
 APPL TYPE: TURNED IN  
 DATE APPLIED: 06.12.2014  
 RECEIPT: 1311435.0030  
 APPLICANT: 0099999

*List of Lands*

Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
0099999	<b>COUNTY HELD CERTIFICATE</b>				
Owner Info:	MCINTYRE PETER M III ETAL 611 MONTCLAIR COLLEGE STATION TX 77840 LEG 0000.50 ACRES COM NE COR OF NE 1/4 OF SE 1/4 RUN W 523.5 FT FOR POB TH S 365.7 FT TO NE RW LEON ST TH W 65 FT N 365.7 FT E 65 FT TO POB OR 200-769 & 369-820				
R03181-000	2010	348.000	1,212	\$60.19	18.000
230407-03181000	2009	10236.0000		139.57	
	BROWN W N 1251 FERDINAND ST DETROIT MI 48209 LEG 0000.15 ACRES WEST BROOKLYN SUB LOT 13 BLK 49				
R03602-000	2010	383.000	1,248	\$60.99	18.000
240407-03602000	2009	11379.0000		141.34	
	BOSTON PEGGY 2310 MAFIELD DR MACON GA 31211 LEG 0000.11 ACRES SUNNYSIDE ADD LOT 2 OR 234-664				
R03624-000	2010	389.000	1,569	\$67.92	18.000
240407-03624000	2009	11402.0000		156.69	
	HIGHTOWER WILLIE J 907 W UNION ST PERRY FL 32348 LEG 0000.46 ACRES J C CURLS ADD S PART OF BLK 61 DESC AS COM SW COR LOT 11 OF SUNNYSIDE ADD TH N 190 FT TO POB TH E 115.5 FT TO PT 30 FT N OF NE COR LOT 11 TH N 220 FT ML TO S BNK SPRING CRK TH NW ALG CRK 115.5 FT TO E RW ALSTON ST TH S 210 FT TO POB OR 309-873 424-66				
R03698-000	2010	396.000	1,000	\$55.62	18.000
240407-03698000	2009	11477.0000		129.45	
	DAVIS PAMPY UNKNOWN ADDRESS PERRY FL 32347				

Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
0099999	<b>COUNTY HELD CERTIFICATE</b>				
	LEG 0000.13 ACRES COM SE COR OF NE 1/4 OF NW 1/4 RUN N 160 YDS W 140 YDS N 35 YDS FOR POB TH N 55 FT TO S RW RICHMOND ST TH E 105 FT S 55 FT W 105 FT TO POB DB Y-268				
R03699-000	2010	397.000	1,000	\$55.62	18.000
240407-03699000	2009	11478.0000		129.45	
	LUSTER WILL & ELLA UNKNOWN ADDRESS PERRY FL 32347 LEG 0000.13 ACRES COM 160 YDS N & 140 YDS W OF SE COR OF NE 1/4 OF NW 1/4 RUN N 35 YDS FOR POB TH N 56 FT TO S RW RICHMOND ST TH E ALG RICHMOND ST 105 FT TH S 55 FT TH W TO POB DB 2-342				
R03700-000	2010	398.000	1,000	\$55.62	18.000
240407-03700000	2009	11479.0000		129.45	
	MC'RAE WILL UNKNOWN ADDRESS PERRY FL 32347 LEG 0000.05 ACRES COM SE COR OF NE 1/4 OF NW 1/4 RUN N 16 YDS W 175 YDS N 38 1/3 YDS FOR POB TH W 105 FT N 45 FT E 105 FT S 45 FT TO POB LESS RW				
R03701-000	2010	399.000	2,520	\$88.46	18.000
240407-03701000	2009	11480.0000		202.19	
	WALLACE BERTHA UNKNOWN ADDRESS PERRY FL 32347 LEG 0000.13 ACRES COM SE COR OF NE 1/4 OF NW 1/4 RUN N 160 YDS W 175 YDS FOR POB TH N 35 YDS W 35 YDS S 35 YDS E 35 YDS TO POB LESS RW				
R03808-500	2010	405.000	2,000	\$77.23	18.000
240407-03808500	2009	11572.0000		177.31	
	UNKNOWN OWNER UNKNOWN ADDRESS PERRY FL 32347				

Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
0099999	<b>COUNTY HELD CERTIFICATE</b>				
					LEG 0000.08 ACRES S H PEACOCK ADD E COM SE COR BLK Z FOR POB RUN E 29 FT TO W BDY LN OF ARENA AVE TH N ALG RW 90 FT TO S BDY LN OF MAIN ST TH W 29 FT TO NE COR BLK Z TH S 90 FT TO POB
R03832-000	2010	407.000	2,735	\$93.12	18.000
240407-03832000	2009	11596.0000		212.51	
					GLINN SANDRA L SCALES 9011 RIDGELAND DR MIAMI FL 33157 LEG 0000.06 ACRES ORIGINAL TOWN COM 70 FT W OF SE COR BLK 1 TH N 80.5 FT W 25 FT S 80.5 FT E 25 FT TO POB ALSO COM SE COR LOT 24 BLK 1 TH W 62.3 FT FOR POB TH N 25.7 FT E 1.98 FT N 26.8 FT W 9.68 FT S 52.5 FT E 7.70 FT TO POB OR 548-894
R03930-000	2010	411.000	3,459	\$108.77	18.000
240407-03930000	2009	11697.0000		247.18	
					WILKINS RICHALENE C/O DUPREE BETTINAL 3535 ROBERTS AVE LOT 53 TALLAHASSEE FL 32310 LEG 0000.51 ACRES W A HENDRY DIV N 1/2 BLK 8 OR 429-928
R04066-000	2010	415.000	2,604	\$90.30	18.000
240407-04066000	2009	11833.0000		206.26	
					FARMLAND PROPERTIES INC P O BOX 2563 CROSS CITY FL 32628 LEG 0000.27 ACRES BLAIR-HINELY ADD LOTS 7 & 8 BLK 2 OR 639-598
R04115-000	2010	424.000	1,302	\$62.14	18.000
240407-04115000	2009	11882.0000		143.89	
					BRIGHT D S EST 2816 NE 17TH DR GAINSVILLE FL 32609



Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
0099999	<b>COUNTY HELD CERTIFICATE</b>				
					LEG 0000.13 ACRES BLAIR-HINELY ADD LOT 10 BLK 7
R04145-000	2010	429.000	1,302	\$62.14	18.000
240407-04145000	2009	11913.0000		143.89	
					SMITH ANNIE LEE EST 23104 L LIZANARD SAUCIER MS 39574 LEG 0000.13 ACRES BLAIR-HINELY ADD LOT 12 BLK 12
R04187-000	2010	435.000	1,294	\$61.97	18.000
240407-04187000	2009	11960.0000		143.51	
					KINNEY MISS MARIE UNKNOWN 53 E 136TH ST RIVERDALE IL 60827 LEG 0000.14 ACRES FAIRLAWN SUB LOT 1 BLK 4
R04334-000	2010	455.000	1,485	\$66.10	18.000
250407-04334000	2009	12586.0000		152.66	
					JACKSON NORMA JEAN 1214 S BRYANT ST PERRY FL 32347 LEG 0000.13 ACRES A B MCRAE SUB LOT 5 BLK 8 OR 581-601
R04837-010	2010	495.000	1,279	\$61.65	18.000
250407-04837010	2009	13038.0000		142.80	
					WHITE DORIS C/O CHARLES THOMAS 305 W FOLSOM ST PERRY FL 32348 LEG 0000.14 ACRES COM NW COR OF SW 1/4 OR NW 1/4 RUN E ALG 40 LN 270.6 FT TH S 30 FT FOR POB CONT S 130 FT W 48 FT N 130 FT E 48 FT TO POB OR 162-429 NOTE EXTERIOR WALL TYPE 01
R04897-000	2010	510.000	400	\$42.64	18.000
260407-04897000	2009	14020.0000		100.70	
					VEREEN JAMES 2902 REDDING RD NE

Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
0099999	<b>COUNTY HELD CERTIFICATE</b>				
	ATLANTA GA 30319				
	LEG WEST BROOKLYN SUB				
	LOT 4 BLK 55				
	OR 329-498				
	NOTE EXTERIOR WALL TYPE 01				
R04898-110	2010	511.000	1,454	\$65.43	18.000
260407-04898110	2009	14022.0000		151.18	
	BROWN SUSIE B				
	C/O TIMOTHY BROWN				
	1001 36TH ST APT AHR				
	WEST PALM BEACH FL 33407				
	LEG WEST BROOKLYN SUB				
	LOT 1 BLK 56				
R04901-500	2010	512.000	600	\$46.97	18.000
260407-04901500	2009	14027.0000		110.29	
	BROWN ANNIE MAE				
	UNKNOWN ADDRESS				
	PERRY FL 32348				
	LEG WEST BROOKLYN SUB				
	E 1/2 OF LOT 5 BLK 56				
R04907-000	2010	513.000	1,363	\$63.46	18.000
260407-04907000	2009	14033.0000		146.81	
	BRYANT LOLA				
	UNKNOWN ADDRESS				
	NJ 08322				
	LEG WEST BROOKLYN SUB				
	LTS 12 & 13 BLK 56				
R04923-000	2010	515.000	1,248	\$60.99	18.000
260407-04923000	2009	14052.0000		141.34	
	SWIFT DORA SMITH ESTATE				
	1011 POWHATTEN ST				
	JACKSONVILLE FL 32209				
	LEG WEST BROOKLYN SUB				
	LOT 20 BLK 57				
	OR 139-63				
R04929-000	2010	517.000	30,602	\$695.46	18.000
260407-04929000	2009	14059.0000		1,196.19	
	DD&D ENTERPRISES INC				
	C/O 300 S MYRTLE ST				
	PERRY FL 32347				

\*\*\* APPLICATION INFO \*\*\*  
 APPL TYPE: TURNED IN  
 DATE APPLIED: 06.12.2014  
 RECEIPT: 1311435.0010  
 APPLICANT: 0099999

*List of hands*

Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
0099999	<b>COUNTY HELD CERTIFICATE</b>				
	LEG WEST BROOKLYN SUB				
	LT 28 BLK 57				
	OR 452-684				
R04931-000	2010	518.000	1,200	\$59.94	18.000
260407-04931000	2009	14063.0000		139.02	
	GANT CHRISTINAL				
	708 W HAMPTON SPRINGS AVE				
	PERRY FL 32347				
	LEG WEST BROOKLYN SUB				
	LOT 3 BLK 58				
	OR 442-253				
R04958-000	2010	532.000	1,158	\$59.03	18.000
260407-04958000	2009	14147.0000		137.00	
	WILLIAMS LORENE				
	C/O LESSIE M WASHINGTON				
	1155 PINECREST ST				
	PERRY FL 32347				
	LEG A B MCRAE ADD				
	LOT 17 BLK 14				
R05018-500	2010	547.000	4,000	\$120.47	18.000
260407-05018500	2009	14216.0000		273.09	
	WILLIAMSTOMMY V				
	207 KATHLEEN RD				
	PERRY FL 32348-6426				
	LEG 91 ACRE				
	THE W 154 FT OF THE N 263 FT OF THE				
	E 1/2 OF SW 1/4 OF SW 1/4				
	OR 562-294				
R05030-000	2010	551.000	2,307	\$83.85	18.000
260407-05030000	2009	14229.0000		191.98	
	WILLIAMSTOMMY V				
	207 KATHLEEN RD				
	PERRY FL 32348				
	LEG BELAIR MANOR SUB URS				
	LOT 209 DESC AS COM SW CR				
	SE 1/4 OF SW 1/4 TH N 963				
	FT FOR POB TH E 77 FT N				
	100 FT W 77 FT S 100 FT TO				
	OR 562-294				
R05033-010	2010	552.000	2,102	\$79.43	18.000
260407-05033010	2009	14243.0000		182.19	
	WILLIAMSTOMMY V				
	207 KATHLEEN RD				
	PERRY FL 32348				

Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
0099999	<b>COUNTY HELD CERTIFICATE</b>				
	LEG BELAIR MANOR URS LOT 314 OR 562-294				
R05060-000	2010	555.000	885	\$53.13	18.000
260407-05060000	2009	14284.0000		123.93	
	STEADMAN JEROME E UNKNWON ADDRESS 222 SWEETWATER CIRCLE MABLETON GA 30126 LEG COM AT NE COR OF SW 1/4 OF NE 1/4 RUN S 20 FT W 770 FT S 120 FT FOR POB RUN W 50 FT S 90 FT E 50 FT N 90 FT OR 388-55				
R05135-000	2010	567.000	4,384	\$128.77	18.000
260407-05135000	2009	14381.0000		291.48	
	PAGE THOMAS H ETAL 7090 RIVER RD LIVE OAK FL 32360 LEG SPRING LAKE HGTS LOT 9 BLK D OR 269-352				
R05152-000	2010	574.000	1,638	\$69.40	18.000
260407-05152000	2009	14418.0000		159.97	
	SPERR CONNIE C 1855 SW 87TH PL OCALA FL 34476 LEG SPRING LAKE HGTS LOT 2 LESS A TRIANGLE IN SE COR & OR 363-27				
R05173-000	2010	585.000	1,005	\$55.72	18.000
260407-05173000	2009	14466.0000		129.67	
	WILLIAMS WILLIE L 134 NORTON ST ROCHESTER NY 14621 LEG B V D ADD LOT 1 BLK 1 OR 244-904				
R05173-100	2010	586.000	1,005	\$55.72	18.000
260407-05173100	2009	14467.0000		129.67	
	WILLIAMS WILLIE LEE 134 NORTON ST ROCHESTER NY 14621 LEG B V D ADD LOT 2 BLK 1				

Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
<b>0099999</b>	<b>COUNTY HELD CERTIFICATE</b>				
R05175-000	2010	587.000	914	\$53.75	18.000
260407-05175000	2009	14469.0000		125.31	
Owner Info:	MOYD CHARLIE C/O BENJAMIN MOYD 100 5TH ST PERRY FL 32348 LEG B V D ADD LOT 4 BLK 1				
R05179-000	2010	588.000	2,061	\$78.55	18.000
260407-05179000	2009	14472.0000		180.24	
	WILLIAMS JACKIE 106 EL DORADO DR PERRY FL 32347 LEG B V D ADD LOTS 7 & 8 BLK 1 OR 395-617				
R05288-000	2010	607.000	1,604	\$68.68	18.000
260407-05288000	2009	14595.0000		158.38	
	MILTON TOLLIE ESTATE C/O DAVE STALLWORTH 1012-A W MALLOY AVE PERRY FL 32347 LEG N L SMITH LOT 11 BLK D				
R05294-000	2010	610.000	2,365	\$85.11	18.000
260407-05294000	2009	14602.0000		194.77	
	SANDERS EMMITT 1812 FERN AVE SARASOTA FL 34235 LEG N L SMITH W 52 1/2 FT OF E 1/2 OF LOT 2 BLK E OR 92-573				
R05312-050	2010	616.000	1,336	\$62.88	18.000
260407-05312050	2009	14631.0000		145.53	
	TAYLOR JO ANN C/O MARYANN E TAYLOR 4626 FREDRICK BURL AVE JACKSONVILLE FL 32208				

Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
0099999	<b>COUNTY HELD CERTIFICATE</b>				
	LEG 000015 ACRES .15 ACRES COM NW COR SE 1/4 OF SW 1/4 TH N 03D W 305.8FT TO S R/W SOUTHERN RR THN 69D13M E 780FT TO POB TH S 03D E 115FT N 69D13M E 60FT N 03D W 115FTS 69D13M W 60FT TO POB OR 125-571 NOTE EXTERIOR WALL TYPE 03				
R05339-000	2010	621.000	1,426	\$64.83	18.000
260407-05339000	2009	14660.0000		149.85	
	JOHNSON CALVIN L & RICHARDSON FRED III JT 14500 S GULF MANOR PERRY FL 32348 LEG COM 159.8 FT S & 201.5 FT W OF NE COR OF NW 1/4 OF NE 1/4 TH W 230 FT S 54 FT E 230 FT N 54 FT TO OR 542-109				
R05475-100	2010	643.000	1,461	\$65.56	18.000
260407-05475100	2009	14810.0000		151.47	
	HIGHTOWER WILLIE JOE & DOROTHY 907 W UNION ST PERRY FL 32348 LEG J H PARKER .16 ACRE LOT 3 BLK 3 OR 257-877 & 258-179				
R05477-200	2010	645.000	4,385	\$128.77	18.000
260407-05477200	2009	14814.0000		291.48	
	HIGHTOWER WILLIE JOE & DOROTHY 907 W UNION ST PERRY FL 32348 LEG J H PARKER .47 ACRE LOTS 7 8 & 9 BLK 3 OR 257-877 & 258-179				
R05477-500	2010	646.000	1,560	\$67.73	18.000
260407-05477500	2009	14815.0000		156.27	
	HIGHTOWER KIWANIS 907 W UNION ST PERRY FL 32348 LEG J H PARKER SUB LOT 10 BLK 3 OR 367-128				

Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
<b>0099999</b>	<b>COUNTY HELD CERTIFICATE</b>				
R05487-010	2010	652.000	500	\$44.80	18.000
260407-05487010	2009	14828.0000		105.48	
Owner Info:	JACKSON IRIS C/O SHAN JACKSON 5812 WINDHAM DR MILTON FL 32570 LEG J H PARKER SUB W 15 FT OF N 84.5 FT OF LOT 3 BLK 5 DB 72-238				
R05495-200	2010	654.000	1,526	\$66.98	18.000
260407-05495200	2009	14839.0000		154.61	
	REESE TIM C/O CHARLES R DUMAS 1261 LEE RD 155 OPELIKA AL 36804 LEG J H PARKER LOT 10 BLK 6 OR 221-809 & 241-893				
R05510-000	2010	656.000	1,272	\$61.50	18.000
260407-05510000	2009	14854.0000		142.47	
	WILLIAMS MAYOLA C/O EDDIE L WILLIAMS 5909 MILLSTONE LANE PFAFF TOWN NC 27040 LEG J H PARKER LOT 4 BLK 9				
R05512-000	2010	657.000	1,272	\$61.50	18.000
260407-05512000	2009	14858.0000		142.47	
	WILLIAMS JACKIE C/O SADAYTRIL BISHOP 106 EL DORADO DR PERRY FL 32347 LEG J H PARKER LOT 9 BLK 9 OR 303-341				
R05514-000	2010	658.000	1,158	\$59.03	18.000
260407-05514000	2009	14860.0000		137.00	
	WILLIAMS JACKIE 106 EL DORADO DR PERRY FL 32347 LEG J H PARKER LOT 11 BLK 9 OR 395-513				
R05615-100	2010	672.000	691	\$46.36	18.000
280407-05615100	2009	15825.0000		108.94	

Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
0099999	<b>COUNTY HELD CERTIFICATE</b>				
Owner Info:	ANDERSON ROY T TRUSTEE 302 FAIR FOUNDATION BLDG TYLER TX 75702 LEG 200.00 ACRES MINERAL RIGHTS 57.66 % INT IN OGM RGTS IN NW 1/4 OF NE 1/4 & E 1/2 OF W 1/2 OR 197-791				
R05635-100	2010	674.000	759	\$47.59	18.000
310407-05635100	2009	17075.0000		111.66	
	PINE ISLAND INC P O BOX 1365 LUFKIN TX 75901 LEG 048000 ACRES 480 ACRES MINERAL RIGHTS 19/72 INT IN OGM RGTS IN W 1/2 & NE 1/4 OR 126-411 & 412				
R05638-000	2010	675.000	1,000	\$51.90	18.000
310407-05638000	2009	17079.0000		121.21	
	KUHN B L UNKNOWN ADDRESS PERRY FL 32347 LEG 21 ACRE THAT PART OF SE 1/4 OF SE 1/4 LYING S OF OLD RR RW				
R05644-200	2010	678.000	823	\$48.73	18.000
320407-05644200	2009	17634.0000		114.19	
	HENDERSON S W JR ET UX P O BOX 1365 LUFKIN TX 75902 LEG 052000 ACRES 520 ACRES MINERAL RIGHTS 19/72 INT IN OGM RGTS IN E 1/2 & NW 1/4 & SE 1/4 OF SW 1/4 DB 52-197 OR 117-221 W 1/2 OR 106-598 123-745				
R05712-000	2010	697.000	4,000	\$120.47	18.000
350407-05712000	2009	18558.0000		273.09	
	GLANTON ROBERT 309 FOLSOM PL PERRY FL 32348				

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Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
0099999	<b>COUNTY HELD CERTIFICATE</b>				
	LEG 45 ACRE COM NW COR SECT TH S 255 FT TH E 250 FT TH S 195.5 FT FOR POB TH S 195.5 FT E 100 FT N 195.5 FT W 100 FT TO POB TOGETHER WITH 30 FT ESMT OR 481-24				
R05720-200	2010	706.000	2,508	\$88.20	18.000
350407-05720200	2009	18590.0000		201.61	
	BLASKE LOUIS E SR 802 GRAY AVE APT 1 CARABELLE FL32322 LEG BELAIR HEIGHTS SUB URS LOT 508 DESC AS: COM NW COR SECT RUN S ALG SECT LN 25 FT TH ELY PAR TO N SECT LN 546 FT SLY PAR TO W SECT LN 100 FT TO POB TH ELY PAR TO N SECT LN 76 FT SLY PAR TO W SECT LN 100 FT WLY PAR TO N SECT LN 76 FT NLY PAR TO W SECT LN 100 FT TO POB OR 545-868				
R05787-000	2010	728.000	2,900	\$96.69	18.000
360407-05787000	2009	19377.0000		220.42	
	PARKER L E & H F MITCHELL 206 CLAIRE DR PERRY FL 32348 LEG 29 ACRE COM SW COR OF SW 1/4 OF NW 1/4 RUN N 00D 37M 04S E 739.81 FT S 88D 40M 53S E 480.19 FT FOR POB TH S 88D 40 M 53S E 109.43 FT S 400 FT N 88D 40 M 54S W 25 FT N 380 FT W 84.43 FT N 30 FT TO POB				
R05799-550	2010	732.000	1,000	\$55.62	18.000
360407-05799550	2009	19467.0000		129.45	
	PUCKETT J E UNKNOWN ADDRESS WINTER HAVEN FL 33884				

Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
0099999	<b>COUNTY HELD CERTIFICATE</b>				
	LEG 22 ACRE COM SE COR OF BLK D GROVE PARK SUB RUN S 00D 47M 40S W 256.16 FT FOR POB TH N 89D 03M W 166.1 FT TO SE COR OF MAGNOLIARD TH W 60 FT TO SW COR OF RD TH N 89D 03M W 105 FT S 75D 49M 10S W 98.46 FT TO SW COR LOT 9 BLK E TH S 89D E 420 FT TO E LN OF NE 1/4 OF SW 1/4 TH N TO POB DB 54-61				
R05944-761	2010	749.000	1,320	\$59.87	18.000
020507-05944761	2009	744.0000		138.86	
	BENTON EDNA L C/O VIDDIA WALLACE 3040 WELLS DR PERRY FL 32347 LEG 24 ACRES COM AT THE SE COR OF THE SE 1/4 OF SW 1/4 RUN S 89D 55'35" W ALG SECTION LINE 328.56 FT TO POB TH CONT S 89D 55'35" W 35 FT TH N 00D 44'12" E 303.39 TO THE S R/W LINE OF PINE BLUFF RD TH N 89D 53'43" E ALONG R/W 35 FT TH R S 00D 44'12" W 303.39 FT TO THE POB OR 519-593				
R06113-200	2010	765.000	480	\$42.60	18.000
180507-06113200	2009	7525.0000		100.61	
	HENDERSON S W JR ET UX & P O BOX 1365 LUFKIN TX 75902 LEG 016000 ACRES 160 ACRES MINERAL RIGHTS 1/2 INT IN OGM RGT'S IN W 1/2 OF NW 1/4 NW 1/4 OF SW 1/4 SE 1/4 OF SE 1/4 DB 57-109 OR 116-678				
R06120-100	2010	767.000	840	\$49.05	18.000
190507-06120100	2009	8073.0000		114.90	
	HENDERSON S W JR ET UX & P O BOX 1365 LUFKIN TX 75902				

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Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
0099999	<b>COUNTY HELD CERTIFICATE</b>				
	LEG 028000 ACRES				
	280 ACRES				
	MINERAL RIGHTS				
	1/2 INT IN OGM RGTS IN S				
	1/2 OF NE 1/4 SE 1/4 OF NW				
	1/4 & N 1/2 OF S 1/2				
	DB 57-109 OR 116-678				
R06122-100	2010	770.000	720	\$46.90	18.000
200507-06122100	2009	8798.0000		110.13	
	HENDERSON S W JR ET UX &				
	P O BOX 1365				
	LUFKIN TX 75902				
	LEG 024000 ACRES				
	240 ACRES				
	MINERAL RIGHTS				
	1/2 INT IN OGM RGTS IN E				
	3/4 OF S 1/2				
	DB 57-109 OR 116-678				
R06177-200	2010	780.000	720	\$46.90	18.000
270507-06177200	2009	15474.0000		110.13	
	HENDERSON S W JR ET UX &				
	P O BOX 1365				
	LUFKIN TX 75902				
	LEG 024000 ACRES				
	240 ACRES				
	MINERAL RIGHTS				
	1/2 INT IN OGM RGTS IN SE				
	1/4 OF NE 1/4 NW 1/4 OF NE				
	1/4 NW 1/4 OF NW 1/4 S				
	1/2 OF NW 1/4 & NW 1/4 OF				
	SW 1/4 DB 57-109 OR				
	116-679				
R06193-100	2010	783.000	720	\$46.90	18.000
280507-06193100	2009	15956.0000		110.13	
	HENDERSON S W JR ET UX &				
	P O BOX 1365				
	LUFKIN TX 75902				
	LEG 024000 ACRES				
	240 ACRES				
	MINERAL RIGHTS				
	1/2 INT IN OGM RGTS IN SW				
	1/4 OF NW 1/4 NE 1/4 OF SW				
	1/4 & SE 1/4 DB				
	57-109 OR 116-678				
	E 1329.54 FT N 952.25 FT				
R06197-000	2010	784.000	1,080	\$53.34	18.000
290507-06197000	2009	16170.0000		124.40	
	HENDERSON S W JR ET UX &				

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Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
0099999	<b>COUNTY HELD CERTIFICATE</b>				
	P O BOX 1365 LUFKIN TX 75902 LEG 036000 ACRES 360 ACRES MINERAL RIGHTS 1/2 INT IN OGM RGTS IN E 1/2 OF NE 1/4 NW 1/4 OF NE 1/4 N 1/2 OF NW 1/4 & S 1/2 OF S 1/2 DB 57-109 OR 116-678				
R06200-100	2010	785.000	1,200	\$55.49	18.000
300507-06200100	2009	16536.0000		129.16	
	HENDERSON S W JR ET UX & P O BOX 1365 LUFKIN TX 75902 LEG 040000 ACRES 400 ACRES MINERAL RIGHTS 1/2 INT IN OGM RGTS IN E 1/2 OF NE 1/4 NW 1/4 OF NE 1/4 NE 1/4 OF NW 1/4 S 1/2 OF NW 1/4 N 1/2 OF SW 1/4 & S 1/2 OF SE 1/4 DB 57-109 116-678				
R06201-100	2010	786.000	1,080	\$53.34	18.000
310507-06201100	2009	17419.0000		124.40	
	HENDERSON S W JR ET UX & P O BOX 1365 LUFKIN TX 75902 LEG 036000 ACRES 360 ACRES MINERAL RIGHTS 1/2 INT IN OGM RGTS IN NE 1/4 SW 1/4 & NE 1/4 OF SE 1/4 DB 57-109 OR 116-678				
R06202-100	2010	787.000	1,560	\$61.95	18.000
320507-06202100	2009	17803.0000		143.47	
	HENDERSON S W JR ET UX & P O BOX 1365 LUFKIN TX 75902 LEG 052000 ACRES 520 ACRES MINERAL RIGHTS 1/2 INT IN OGM RGTS IN NE 1/4 W 1/2 OF NW 1/4 & S 1/2 LESS SW 1/4 OF SW 1/4 DB 57-109 OR 116-678				

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Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
<b>0099999</b>	<b>COUNTY HELD CERTIFICATE</b>				
R06206-000	2010	788.000	960	\$51.20	18.000
330507-06206000	2009	18049.0000		119.66	
Owner Info:	HENDERSON S W JR ET UX & P O BOX 1365 LUFKIN TX 75902 LEG 032000 ACRES 320 ACRES MINERAL RIGHTS 1/2 INT IN OGM RGTS IN E 1/2 OF NE 1/4 SW 1/4 OF NE 1/4 NW 1/4 OF NW 1/4 & SE 1/4 DB 57-109 OR 116-678				
R06209-000	2010	789.000	720	\$46.90	18.000
340507-06209000	2009	18281.0000		110.13	
	HENDERSON S W JR ET UX & P O BOX 1365 LUFKIN TX 75902 LEG 024000 ACRES 240 ACRES MINERAL RIGHTS 1/2 INT IN OGM RGTS IN S 1/2 OF NW 1/4 & SW 1/4 DB 57-109 OR 116-679				
R06230-100	2010	792.000	480	\$42.60	18.000
050607-06230100	2009	2399.0000		100.61	
	HENDERSON S W JR ET UX & P O BOX 1365 LUFKIN TX 75902 LEG 016000 ACRES 160 ACRES MINERAL RIGHTS 1/2 INT IN OGM RGTS IN W 1/2 OF NW 1/4 & SE 1/4 OF NW 1/4 DB 55-376 OR 116-675				
R06234-100	2010	793.000	480	\$42.60	18.000
050607-06234100	2009	2404.0000		100.61	
	HENDERSON S W JR ET UX & P O BOX 1365 LUFKIN TX 75902				

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Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
0099999	<b>COUNTY HELD CERTIFICATE</b>				
	LEG 016000 ACRES 160 ACRES MINERAL RIGHTS 1/2 INT IN OGM RGTS IN N 1/2 OF NE 1/4 SW 1/4 OF NE 1/4 & NE 1/4 OF NW 1/4 DB 57-109 OR 116-678				
R06241-100	2010	796.000	840	\$49.05	18.000
060607-06241100	2009	2932.0000		114.90	
	HENDERSON S W JR ET UX & P O BOX 1365 LUFKIN TX 75902 LEG 028000 ACRES 280 ACRES MINERAL RIGHTS 1/2 INT IN OGM RGTS IN N 1/2 OF NE 1/4 SW 1/4 OF NE 1/4 & NW 1/4 DB 57-109 OR 116-678				
R06386-000	2010	830.000	700	\$46.54	18.000
260607-06386000	2009	14931.0000		109.34	
	EZELL WILLIAM ESTATE C/O HUGH POPPELL 104 DOVE RD PERRY FL 32348 LEG 14 ACRE COM NW COR OF SW 1/4 OF SE 1/4 RUN S 310 FT TH E 210 FT FOR POB TH E 30 FT S 210 FT W 30 FT N 210 FT TO POB DB 66-99				
R06786-000	2010	948.000	500	\$42.96	18.000
350707-06786000	2009	18855.0000		101.41	
	BENNETT SARAH L. C/O JANE BENNETT P O BOX 1253 CLINTON AR 72031 LEG COM SE COR NE 1/4 OF NW 1/4 RUN N 466 FT W 280 FT N 100 FT FOR BEG RUN W 100 FT N 100 FT E 100 FT S 100 FT TO POB OR 4 PG 594 LOT 48 EZELL BEACH				
R07474-000	2010	1013.000	1,890	\$74.86	18.000
190408-07474000	2009	7936.0000		172.06	
	HARRIS EUGENE & DOROTHY M				

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Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
0099999	<b>COUNTY HELD CERTIFICATE</b>				
	C/O JULIA SWAIN P O BOX 7167 NAVASSA NC 28451 LEG 000050 ACRES .5 ACRES COM SE COR SW 1/4 OF NW 1/4 RUN W 315 FT FOR BEG RUN N 210 FT W 105 FT S 210 FT E 105 FT TO POB DB 69 PG 555 OR 103-72 SUBJ TO UTIL ESMT IN OR 174-665 NOTE EXTERIOR WALL TYPE 01				
R07498-100	2010	1017.000	983	\$55.24	18.000
190408-07498100	2009	7959.0000		128.61	
	POWELL DORIS UNKNOWN ADDRESS 170 W FOLSOM ST PERRY FL 32348 LEG 33 ACRES COM SE COR SW 1/4 OF NW 1/4 RUN N 210 FT TO POB W 120 FT N 120 FT E 120 FT S 120 FT TO POB OR 592-968				
R07807-100	2010	1062.000	500	\$44.80	18.000
310408-07807100	2009	17207.0000		105.48	
	FAULKNER JOHNNIE UNKNOWN ADDRESS PERRY FL 32347 LEG 10 ACRE COM SW COR OF SW 1/4 OF SW 1/4 RUN N 7 FT TH E 578.5 FT TO W RW US 19 TH SELY TO S LN SECT TH W TO POB OR 43-50				
R07934-000	2010	1079.000	440	\$41.86	18.000
320408-07934000	2009	17662.0000		98.97	
	JOHNSON HERALD D & JONES CECIL 2062 TYSON RD MONTICELLO FL 32344 LEG 11 ACRES COM NW COR OF NW 1/4 OF NW 1/4 RUN N 714.16 FT FOR POB CONT N 85.84 FT E 109.71 FT SW 148.5 FT TO POB OR 132-900				

Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
<b>0099999</b>	<b>COUNTY HELD CERTIFICATE</b>				
R08135-000	2010	1103.000	924	\$50.56	18.000
040508-08135000	2009	1744.0000		118.24	
Owner Info:	GHATTAS SAMIAABY 206 CLARK PL #1 ELIZABETH NJ 07206-2017 LEG BOHANAN SUB LOT 7 BLK A OR 613-153				
R08149-000	2010	1107.000	1,049	\$52.78	18.000
040508-08149000	2009	1758.0000		123.16	
	BURRELL JANIE C/O LONNIE BURRELL 1182 PINECREST ST PERRY FL 32347 LEG BOHANAN SUB LOT 22 BLK A INC D				
R08151-000	2010	1108.000	1,049	\$52.78	18.000
040508-08151000	2009	1760.0000		123.16	
	JONES THOMAS EST C/O MILDRED BROWN 111 SUSAN ST PERRY FL 32348 LEG BOHANAN SUB LOT 24 BLK A				
R08178-000	2010	1117.000	905	\$50.20	18.000
040508-08178000	2009	1785.0000		117.44	
	PARKER CHARLES C/O COLLEEN PARKER 107 E JANE ST PERRY FL 32347 LEG BOHANAN SUB LOT 20 BLK B OR 402-262				
R08180-000	2010	1119.000	1,155	\$54.70	18.000
040508-08180000	2009	1787.0000		127.41	
	STEADMAN JEROME E UNKNOWN 222 SWEETWATER CIRCLE APT T4 MABLETON GA 30126 LEG BOHANAN SUB LOT 22 BLK B OR 388-49				



Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
<b>0099999</b>	<b>COUNTY HELD CERTIFICATE</b>				
R08398-500	2010	1158.000	500	\$42.96	18.000
060508-08398500	2009	2880.0000		101.41	
Owner Info:	LYNCH J B UNKNOWN ADDRESS PERRY FL 32347 LEG 06 ACRE COM NW COR OF NE 1/4 OF SE 1/4 RUN W 5 FT TO E RW OLD DIXIE HWYTH SE ALG RW 511 FT TH E 211.75 FT FOR POB TH N 23.25 FT E 118 FT S 17D 8M E 22 FT TH W TO POB DB 39-164				
R09595-916	2010	1346.000	1,000	\$51.90	18.000
240909-09595916	2009	12235.0000		121.21	
	WALKER GORDAN 5562 WOODRIDGE LN DOUGLASVILLE GA30135 LEG 77 ACRE R/W FOR GORDAN DR DESC AS: COM SE COR SECT RUN N 01D 01M 00S E 424.93 FT TO N RW SECOND AVE NORTH TH S 89D 20M 07S W ALG RW 2766.03 FT TH N 00D 39M 53S W 1198.11 FT S 89D 20M 07S W 1383.38 FT S 05D 24M 53S E 560 FT S 85D 36M 04S W 99.67 FT TO POB TH N 05D 24M 53S W 316.51 FT S 89D 20M 07S W 371.73 FT S 05D 24M 53S E 49.83 FT N 89D 20M 07S E 325.90 FT S 05D 24M 53S E 269.78 FT N 85D 36M 04S E 50.01 FT TO POB				
R09965-580	2010	1409.000	1,775	\$65.78	18.000
260909-09965580	2009	15012.0000		151.95	
	MCBRYANT NORMAN J 175 SE SAINT LUCIE BLVD APT B59 STUART FL 34996 LEG STEINHATCHEE SUB ALL THAT PT OF LOTS 1 2 3 & 4 BEING S 65 FT OF SD LOTS BLK 80 OR 491-130				
R10070-150	2010	1426.000	660,000	\$11,853.20	18.000
260909-10070150	2009	15244.0000		44,401.48	

List of hands

Account/Geo No.	Cert/Folio No.	Value	Face/Due Amt	Bid %	Payment Information
<b>0099999</b>	<b>COUNTY HELD CERTIFICATE</b>				
Owner Info:	PERDIDO MARINALLC				*** APPLICATION INFO *** APPL TYPE: APPLIED DATE APPLIED: 07.09.2014 RECEIPT: 1312145.0079 AMOUNT: \$185.00 APPLICANT: 0099999
	C/O COOPER REGGIE & DENNIS 1227 LAKE JOSEPHINE DR SEBRING FL 33875 LEG STEINHATCHEE SUB LOTS 4 THRU 12 BLK 125 WITH RIPARIAN RIGHTS OR 570-527				
R10295-100	2010	1467.000	500	\$42.96	18.000
190910-10295100	2009	8536.0000		101.41	
	SOLOMON GRETA & H F ADDRESS UNKNOWN PERRY FL 32347 LEG RIVERSIDE SUB S 10 FT OF E 332 FT OF LOT 1 & N 10 FT OF E 332 FT OF LOT 2 BLK 5 SUBJ TO ESMT IN OR 193-878				
R10433-000	2010	1473.000	1,000	\$51.90	18.000
300910-10433000	2009	16747.0000		121.21	
	HATCHER DEWEY H JR & MITCHELL H F III 738 NE HWY 351 CROSS CITY FL 32628 LEG STEINHATCHEE SUB PART OF LOT 39 BLK 4 DESC AS: COM SW COR LOT 39 BLK 4 RUN N 00D 17M 49S E 74.07 FT TO POB TH N 00D 17M 49S E 60.43 FT N 89D 49M 59S E 10 FT S 00D 17M 49S W 60 FT S 87D 23M 32S W 10.01 FT TO POB OR 528-599				
<b>Bidder Totals</b>					
<b>0099999</b>	<b>132</b>			<b>24,558.49</b>	

Agenda 4/18/17

9 7AD

**TAYLOR COUNTY BOARD OF COMMISSIONERS**

**County Commission Agenda Item**

**SUBJECT/TITLE:**

THE BOARD TO CONSIDER A REQUEST FROM THE SHERIFF FOR A ~~TRANSFER~~ OF MONEY FROM AN INSURANCE CHECK IN THE AMOUNT OF \$14,500 FROM THE FLORIDA SHERIFF'S RISK MANAGEMENT FUND.



*Budget amendment of \$14,821.00 for insurance funds rec'd for a Sheriff's Vehicle that was totaled in an accident. The funds will be used to replace a Sheriff's Vehicle.*

**MEETING DATE REQUESTED:**

April 3, 2017

**Statement of Issue:**

IN OCTOBER THE SHERIFF'S DEPARTMENT EXPERIENCED AN AUTOMOBILE CRASH WHEREIN THE DEPUTY WAS KILLED AND THE SHERIFF'S CRUISER WAS DAMAGED. THE FLORIDA SHERIFF'S RISK MANAGEMENT FUND INSURANCE HAS TOTALED THE VEHICLE AND PAID THE COUNTY FOR THE VEHICLE. THE SHERIFF IS REQUESTED THE MONEY BE DEPOSITED INTO HIS OPERATING ACCOUNT. THIS MONEY WILL BE USED IN CONJUNCTION WITH THE SPECIAL LAW ENFORCEMENT FUNDS TO COMPLETE THE PURCHASE OF A NEW VEHICLE.

**Recommended Action:**

APPROVE THE REQUEST

**Fiscal Impact:**

NONE

**Budgeted Expense:**

**Submitted By:**

SHERIFF PADGETT

**Contact:**

850-584-4225

**SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:**

**Options:**

**Attachments:**

Letter,

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# Sheriff



WAYNE PADGETT – TAYLOR COUNTY

108 N. Jefferson St, Suite 103 • Perry, Florida 32347  
850-584-4225 • 1-800-800-4740  
Dispatch 1-800-669-7123

March 31, 2017

Board of County Commissioners  
Perry, FL 32348

Dear Chairman:

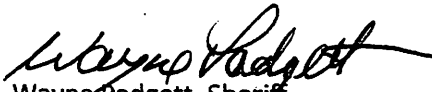
I am requesting to use monies that we obtained from Florida Sheriff's Risk Management Fund Insurance from a totaled vehicle.


Our Event # EV2016061448  
Check Amount \$ 14,821.00 (includes tow bill)

We are requesting \$14,500.00 omitting the tow amount of \$321.00.

Your assistance in this matter is greatly appreciated. If you have any questions please feel free to contact me at 850-584-4225.

Sincerely,

  
Wayne Padgett, Sheriff  
Taylor County, FL


**FLORIDA SHERIFFS RISK MANAGEMENT FUND**  
 Established 1978 Protecting Those Who Protect Us



**Date:** November 22, 2016  
**To:** Terri Young, Taylor County SO  
**From:** Brandy Schaffer   
**Re:** Taylor County SO-Unit # 2708

*The information contained in this communication is confidential and intended solely for the use of the addressee and may be subject to an attorney/client privilege and/or exempt from disclosure under the public records laws. Any unauthorized use, disclosure or copying is prohibited and may be unlawful. If you have received this communication in error, please contact the undersigned immediately.*

**Our Event #:** EV2016061448  
**Check Amount:** \$14,821.00 (includes tow bill)

Please see the attached check.

**TOTAL LOSS:**

Please forward the executed title to our office.

**Thanks,**

FOR SECURITY PURPOSES, THE FACE OF THIS DOCUMENT CONTAINS A COLORED BACKGROUND AND MICROPRINTING IN THE BORDER

FL Sheriffs Risk Mgmt Fund  
 P O Box 12909  
 Tallahassee, FL 32317-2909

BB&T  
 Tallahassee, FL 32317-2090  
 63-9138/2631

0000072530  
 DATE  
 12/01/2016

**PAY** Fourteen Thousand Eight Hundred Twenty One Dollars and 00 Cents

**AMOUNT**

\$14,821.00

VOID AFTER 90 DAY:

ORDER OF Taylor County Sheriff's Office  
 108 N. Jefferson Street  
 Perry, FL 32347-3244




 SECURITY FEATURES INCLUDED. DETAILS ON BACK 

@000000? 2530 11 263 19 138 ? 0000 244455 123 11#



Ricky Bobby's Towing LLC

118 E Center St  
P.O. Box 1182  
Perry, FL 32348  
(850) 843-2602

# ROAD SERVICE

TIME OF CALL A.M. P.M.	DATE IN 12-31-16	DATE OUT	TIME START A.M. P.M.	TIME FINISH A.M. P.M.	REQUESTED BY	P.O./CASE #	OFFICER NAME		
NAME Taylor Co Sheriffs Office					PHONE #				
ADDRESS 108 N Jefferson St									
CITY Perry					STATE	ZIP 32367			
YEAR 2014	MAKE Ford	MODEL Focus	COLOR White	OBOMBER	DRIVER				
MARKET PLATE ET 203	STATE	VIN HCTEAPHPZMKJ6E6125840	REGISTERED OWNER						
LOCATION OF VEHICLE 17 = Beach rd									
TOWED TO									
INSPECTED BY		INSURANCE CO.		APPRAISER NAME		DATE			
RELEASED BY		DATE		PHONE #		DRIVER			
REASON FOR TOW <input checked="" type="checkbox"/> ACCIDENT <input type="checkbox"/> BREAK DOWN				TYPE OF TOW <input checked="" type="checkbox"/> SLING/HOIST				PERSONAL'S TAKEN BY	
<input type="checkbox"/> ABANDONED <input type="checkbox"/> UNREGISTERED				<input checked="" type="checkbox"/> FLAT BED/RAMP				DATE	
<input type="checkbox"/> NO START <input type="checkbox"/> OUT OF GAS				<input type="checkbox"/> WHEEL LIFT				PHONE #	
<input type="checkbox"/> FLAT TIRE <input type="checkbox"/> FIRE LANE				TOWED PER ORDER OF				VEHICLE STORAGE TIME	
<input type="checkbox"/> LOCK OUT <input type="checkbox"/> NO TRESPASS				<input checked="" type="checkbox"/> STATE POLICE				FROM TO DAYS @ \$	
<input type="checkbox"/> TOW ZONE <input type="checkbox"/> ARREST				<input type="checkbox"/> LOCAL POLICE				INDICATE DAMAGED AREA(S) ON VEHICLE:	
<input type="checkbox"/> STOLEN <input type="checkbox"/> IMPOUNDED				<input type="checkbox"/> OWNER OF A CAR				KEYS LEFT	
<input type="checkbox"/> SNOW REMOVAL				<input type="checkbox"/> DEALER				Y N	
SPECIAL EQUIPMENT USED				OTHER SERVICES				RADIO	
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<input type="checkbox"/> DOLLIES <input type="checkbox"/> SCOTCH BLOCKS				<input type="checkbox"/> REMOVE AXLE				MILEAGE	
<input type="checkbox"/> RAMPS <input type="checkbox"/>				<input type="checkbox"/> SECURE LOOSE PARTS				FINISH	
<input type="checkbox"/> SNATCH BLOCKS <input type="checkbox"/>								START	
METHOD OF PAYMENT				CREDIT CARD #				TOTAL	
<input type="checkbox"/> CASH <input type="checkbox"/> CHECK DRIVER'S LIC. #				EXP. DATE				LABOR	
<input type="checkbox"/> VISA <input type="checkbox"/> M/C								LABOR TIME	
CREDIT CARD #				AUTHORIZED SIGNATURE x [Signature]				FINISH	
DATE				DATE				START	
DRIVER SIGNATURE				DATE				TOTAL	
				DRIVER #				TRUCK #	
								TOTAL	

We cannot be responsible for damages caused by faulty tires, bumper brackets, etc. This company assumes no responsibility for loss or damage by theft, fire or any other cause beyond our control, to any vehicle placed with them for storage or repair.

© 2011 AHB Specialty Services, LLC

THANK YOU!  
PRODUCT 87803

0402

**TAYLOR COUNTY BOARD OF COMMISSIONERS**

**County Commission Agenda Item**

**SUBJECT/TITLE:**



Board to approve Change Order No. 1 to the contract with Pettibone Concrete Construction, Inc. for the Apron Rehabilitation Project at Perry-Foley Airport. The Change Order reduces the contract by \$3,855.37. The contract was for \$499,400.25 and the final project costs were \$495,544.88.

**MEETING DATE REQUESTED:**

April 18, 2017

**Statement of Issue:** Board to approve Change Order No. 1 to the contract with Pettibone Concrete Construction, Inc. for the Apron Rehabilitation Project at Perry Foley Airport.

**Recommended Action:** Approve Change Order No. 1 to the contract with Pettibone Concrete Construction, Inc.

**Fiscal Impact:** The completed project was completed for \$3,855.37 less than the projected budget.

**Budgeted Expense: Y/N** The project is 100% grant funded with FAA and FDOT Aviation grants.

**Submitted By:** Melody Cox

**Contact:** Melody Cox

**SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:** The apron rehabilitation had a projected budget of \$499,400.25 and the final project cost was \$495,544.88 thus reducing the contract by \$3,855.37. FAA and FDOT requires a Change Order if there are any changes to the original contract.

**Attachments:** Change Order No. 1 and support documentation



April 5, 2017

Ms. Melody Cox  
Airport and Grants Director  
**Taylor County**  
201 East Green Street  
Perry, Florida 32347

**Reference: Pay Application No. 2 – Approved (FINAL)  
Concrete Apron Rehabilitation  
Perry Foley Airport, Taylor County, Florida  
AVCON No.: 2015.148.01**

Dear Ms. Cox:

Please find enclosed one (1) signed copy of the contractor's Pay Application No. 2 (FINAL) in the amount of \$49,554.48 covering the period from 5/16/16 through 5/30/16 for the above-referenced project.

Based on observations by our staff, we believe that the application amount accurately reflects the value of work performed and accepted through the end of the pay application period. Based on the materials furnished and work performed through the pay application period, **we recommend final payment to the Contractor in the requested amount of \$49,554.48** per our certification on the enclosed application. This amount represents release of all retainage as follows:

Total Earned:	\$ 495,544.88
0% Retainage:	\$ -
Total Earned Less Retainage:	\$ 495,544.88
Less Previous Payments:	\$ 445,990.40
<b>Invoice Amount (this period):</b>	<b>\$ 49,554.48</b>
Original Contract Amount:	\$ 499,400.25
C.O. #1 (1/17/17):	\$ (3,855.37)
Final Contract Amount:	\$ 495,544.88
% Complete:	100.00%

The following information has been provided by the Contractor as part of the close-out process and is enclosed for your records:

- Consent of Surety to Final Payment;
- Certification from Surety that Payment and Performance bonds will remain in effect for one (1) year following final payment;
- Certificate of Insurance for continuing coverage
- Contractor's Advertisement of Completion
- Contractor Waiver and Final Release of Lien
- Engineer's Certification



**Ms. Melody Cox**

**April 5, 2017**

**Page 2**

The final closeout documents, including the closeout book and record drawings, shall be provided as soon as possible. If you have any questions regarding this project, please do not hesitate to contact us at your convenience.

Sincerely,

**AVCON, INC.**

A handwritten signature in blue ink that reads "John Collins". The signature is written in a cursive style with a large initial "J" and "C".

John Collins, P.E.  
Project Manager

Enclosures as noted

**CHANGE ORDER NO. 1**  
**Concrete Apron Rehabilitation**  
**Perry Foley Airport**

CHANGE ORDER NO: **One (1)**  
 CONTRACTOR: **Pettibone Concrete Construction, Inc.**  
 CONTRACT DESCRIPTION: **Concrete Apron Rehabilitation project**  
 CONTRACT DATE: **January 19, 2016**  
 C.O. ISSUE DATE: **January 17, 2017**

NO WORK COVERED BY THIS CHANGE ORDER MAY PROCEED UNTIL CONTRACTOR IS IN RECEIPT OF A COPY FULLY EXECUTED BY THE CONTRACTOR, THE OWNER AND THE ENGINEER. IF CONTRACTOR IS IN AGREEMENT WITH THIS CHANGE, HE SHOULD EXECUTE ALL COPIES AND RETURN ALL COPIES TO THE ENGINEER WITHIN SEVEN (7) CALENDAR DAYS. THIS CHANGE WILL INCREASE OR DECREASE THE CONTRACT AMOUNT AND TIME TO COMPLETE BY THE AMOUNT SHOWN BELOW. THE GENERAL, SUPPLEMENTARY AND OTHER CONDITIONS OF THE CONTRACT SHALL APPLY TO THIS CHANGE ORDER UNLESS EXPRESSLY MODIFIED BY THIS CHANGE ORDER.

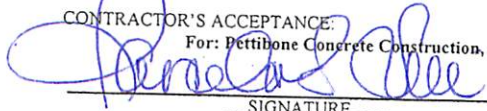
DESCRIPTION OF CHANGES:	ADJUSTED CALENDAR DAYS-CONTRACT TIME
This change order reconciles the final project quantities based on the measured and approved quantities in the field. See Exhibit A for details.	ORIGINAL: 110 Days from NTP (2/15/16)
Total Contract Change: Deduct: \$3,855.37	TO DATE: 0 Days
	THIS C.O.: 0 Days
	TOTAL: 110 Days
	ORIG. COMPL. DATE June 4, 2016
	REVISED DATE/COMPL. June 4, 2016

SOURCE OF FUNDS: FLORIDA DEPT. OF TRANSPORTATION AND FEDERAL AVIATION ADMINISTRATION

AMOUNT OF THIS CHANGE ORDER .....	ADD _____ DELETE <u>X</u>	\$ 3,855.37
PERCENTAGE CHANGE FROM CONTRACT PRICE .....		-0.77%
ORIGINAL TOTAL CONTRACT PRICE .....		\$ 499,400.25
APPROVED ADDITIONS TO CONTRACT TO DATE .....		\$ 0.00
APPROVED DELETIONS TO CONTRACT TO DATE .....		\$ 0.00
REVISED TOTAL CONTRACT PRICE .....		\$ 495,544.88

CONTRACTOR ACKNOWLEDGES, BY ITS EXECUTION AND ACCEPTANCE OF THIS CHANGE ORDER, THAT THE ADJUSTMENTS IN CONTRACT PRICE AND TIME SHOWN HEREON CONSTITUTE FULL AND COMPLETE COMPENSATION AND SATISFACTION FOR ALL COSTS AND MODIFICATIONS OF PERFORMANCE TIME INCURRED BY THE CONTRACTOR AS A RESULT OF THIS CHANGE ORDER. NO OTHER CLAIM FOR INCREASED COSTS OF PERFORMANCE OR MODIFICATIONS OF TIME WILL BE GRANTED BY THE OWNER FOR THE WORK COVERED BY THIS CHANGE ORDER. THE CONTRACTOR HEREBY WAIVES AND RELEASES ANY FURTHER CLAIMS FOR COST OR TIME AGAINST THE OWNER ARISING FROM OR RELATING TO THE MATTERS OR WORK SET FORTH OR CONTEMPLATED BY THIS CHANGE ORDER. CONTRACTOR ALSO ACKNOWLEDGES THAT THERE HAS BEEN NO CHANGE IN ITS OPERATIONS WHICH WOULD REQUIRE A MODIFICATION OF ITS SWORN STATEMENT ON PUBLIC ENTITY CRIMES SUBMITTED WITH ITS BID.

CONTRACTOR'S ACCEPTANCE:  
 For: **Pettibone Concrete Construction, Inc.**

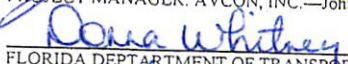
  
 SIGNATURE  
**Pamela S. Tiller**  
 Exec. VP/CFO  
 NAME

01/17/2017  
 DATE  
**Pamela S. Tiller**  
 Exec. VP/CFO  
 TITLE

RECOMMENDED FOR APPROVAL:

  
 PROJECT MANAGER: AVCON, INC.—John Collins, P.E.

2-10-17  
 DATE

  
 FLORIDA DEPARTMENT OF TRANSPORTATION

2-23-17  
 DATE

  
 FEDERAL AVIATION ADMINISTRATION

2-16-17  
 DATE

OWNER: TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

DATE

**EXHIBIT A**

**Rehabilitate Airfield Pavements  
Perry Foley Airport**

The following contract quantities shall be revised as follows:

**Base Bid: Slabs 987 TO 1154**

Item No.	Item Description	Unit	Original Contract Quantity	Revised Contract Quantity	Change in Quantity	Contract Unit Price	Original Total Amount	Revised Total Amount	Net Change
346-1	CLEAN AND SEAL SPALL (CSP)	SF	270	0	-270	\$170.00	\$45,900.00	-	-\$45,900.00
346-2	ROTARY-RANDOM SAW AND SEAL (RRS/S)	LF	1035	138.5	-896.5	\$6.75	\$6,986.25	\$934.88	-\$6051.37
346-3	COMPLETE SLAB REPLACEMENT (SR)	SF	650	3612.5	+2962.5	\$15.00	\$9,750.00	\$54,187.50	+\$44,437.50
346-4	SAW CUT, REMOVE UNSOUND CONCRETE AND PATCH, 2"-4" (SRUC&P)	SF	350	50.5	-299.5	\$150.00	\$52,500.00	\$7,575.00	-\$44,925.00
346-5	SAW CUT, REMOVE UNSOUND CONCRETE AND PATCH, FULL DEPTH (SRUC&P)	SF	0	2226	+2226	\$80.00	-	\$178,080.00	+\$178,080.00
346-7	REMOVE AND REPLACE PATCH (R&RP)	SF	50	0	-50	\$150.00	\$7,500.00	-	-\$7500.00
								Total Add:	+\$118,141.13

**EXHIBIT A**

**Additive Alternate A: Slabs 771 TO 986**

Item No.	Item Description	Unit	Original Contract Quantity	Revised Contract Quantity	Change in Quantity	Contract Unit Price	Original Total Amount	Revised Total Amount	Net Change
346-1	CLEAN AND SEAL SPALL (CSP)	SF	800	0	-800	\$170.00	\$136,000.00	-	-\$136,000.00
346-2	ROTARY-RANDOM SAW AND SEAL (RRS/S)	LF	1050	362	-688	\$6.75	\$7,087.50	\$2,443.50	-\$4,644.00
346-3	COMPLETE SLAB REPLACEMENT (SR)	SF	2550	3437.5	+887.5	\$15.00	\$38,250.00	\$51,562.50	+\$13,312.50
346-4	SAW CUT. REMOVE UNSOUND CONCRETE AND PATCH. 2"-4" (SRUC&P)	SF	875	65.5	-809.5	\$150.00	\$131,250.00	\$9,825.00	-\$121,425.00
346-5	SAW CUT. REMOVE UNSOUND CONCRETE AND PATCH, FULL DEPTH (SRUC&P)	SF	60	1832	+1772	\$80.00	\$4,800.00	\$146,560.00	+\$141,760.00
346-7	REMOVE AND REPLACE PATCH (R&RP)	SF	100	0	-100	\$150.00	\$15,000.00	-	-\$15,000.00
Total Deduct:									-\$121,996.50

**Net Deduct: \$3,855.37**

**TAYLOR COUNTY BOARD OF COMMISSIONERS**

**County Commission Agenda Item**

**SUBJECT/TITLE:**

Requesting Board to approve Modification Two to Grant Agreement 16RC-Q3-03-72-01-263 with the Florida Division of Emergency Management (FDEM) for wind mitigation funding awarded to the County through the Residential Construction Mitigation Program (RCMP).



**MEETING DATE REQUESTED:**

April 18, 2017

**Statement of Issue:** The County was awarded funding assistance through the RCMP grant program for housing retrofit/ rehabilitation funding which can be used to “strengthen “ and improve resiliency of residential structures from hurricanes and severe weather events. FDEM has increased the funding awarded to the County in the amount of \$56,000.

**Recommended Action:** Board to approve Modification Two to RCMP Grant Agreement No. 16RC-Q3-03-72-01-263 which increases the grant award amount by \$56,000.

**Fiscal Impact:** The County was originally awarded \$194,000 and Modification Two increases the grant amount by \$56,000 for a total award of \$250,000. There was no match required from the County.

**Budgeted Expense:** Y/N Not Applicable

**Submitted By:** Melody Cox

**Contact:** Melody Cox

**SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:** The County submitted grant application in July 2015 requesting funding assistance in the amount of \$194,000 to be used to strengthen and improve resiliency of residential structures from hurricanes and severe weather events. This funding can be used to: Replace roofs, roofing improvements, install new door and window opening protection, roof to wall to foundation connections, and anchoring of wall or floor units. As the County completed all projects well within the contract timelines and requirements the County has been awarded an additional

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**\$56,000 which will enable the County to complete two additional retrofit projects.**

**Attachments: Modification Two To State Funded Grant Agreement 16RC-Q3-03-72-01-263.**

Contract Number: 16RC-Q3-03-72-01-263

Project Number: RCMP2016-015

**MODIFICATION TO STATE FUNDED GRANT AGREEMENT BETWEEN  
THE DIVISION OF EMERGENCY MANAGEMENT AND  
TAYLOR COUNTY BOCC**

This Modification Number Two is made and entered into by and between the State of Florida, Division of Emergency Management ("the Division"), and Taylor County BOCC ("Recipient") to modify Agreement Number 16RC-Q3-03-72-01-263 dated January 11, 2016 ("the Agreement").

WHEREAS, the Division and the Recipient have entered into the Agreement, pursuant to which the Division has provided a State grant to the Recipient under the Residential Construction Mitigation Program of \$194,000.00, in State funds; and

WHEREAS, the Division and the Recipient desire to modify the Budget and the Scope of Work by increasing the State Funding by \$56,000.00 under the agreement.

NOW, THEREFORE, in consideration of the mutual promises of the parties contained herein, the parties agree as follows:

1. The Agreement is amended to increase the State Funding by \$56,000.00 for the maximum amount payable under the Agreement to \$250,000.00, (Two Hundred Fifty Thousand Dollars and No Cents).
2. The Budget and Scope of Work, Attachment A to the Agreement, is hereby modified as set forth in 2<sup>nd</sup> Revision Attachment A to this Modification, a copy of which is attached hereto and incorporated herein by reference.
3. All provisions of the Agreement being modified and any attachments in conflict with this Modification shall be and are hereby changed to conform with this Modification, effective on the date of execution of this Modification by both parties.
4. All provisions not in conflict with this Modification remain in full force and effect, and are to be performed at the level specified in the Agreement.
5. Quarterly Reports are due to the Division no later than 15 days after the end of each quarter of the program year and shall be sent each quarter until submission of the administrative close-out report. The ending dates for each quarter of the program year are March 31, June 30, September 30 and December 31.

IN WITNESS WHEREOF, the parties hereto have executed this Modification as of the dates set out below.

**RECIPIENT: TAYLOR COUNTY BOCC**

By: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

**STATE OF FLORIDA  
DIVISION OF EMERGENCY MANAGEMENT**

By: \_\_\_\_\_

Name and Title: Bryan W. Koon, Director

Date: \_\_\_\_\_



**Attachment A**  
**Scope of Work and Budget**  
**Revision 2**

Taylor County Board of County Commissioners (Recipient) will provide residential wind mitigation retrofit improvements as identified in RFP-DEM-14-15-043 on as many residential structures as possible during the period of performance of this Agreement and within the award amount. The Division of Emergency Management's (Division) Property Information Spreadsheet will be a controlling document that forecasts and monitors expenditures for the approved mitigation properties. All residential structures shall be located within Taylor County and be approved by the Division. Any changes on selected structures shall be immediately reported to RCMP grant manager. The Recipient will focus on a systemic approach that ties together all aspects of wind mitigation. A "systemic approach" must be in adherence to Florida Statute (FS) 553.844 Windstorm Loss Mitigation; Requirements for Roofs and Opening Protection. Deviation from a systemic approach must be approved by both the Recipient and the Division.

Recipient shall be responsible for the implementation, management, coordination, and facilitation of all aspects related to the wind mitigation retrofit projects approved. This includes but is not limited to subcontractor selection and payments, reimbursement requests and accountability for all Division funds awarded. All wind mitigation projects will conform to the higher standard of protection. Therefore, Residential Construction Mitigation Program (RCMP) implements the minimal standard as Wind-borne Debris Regions stipulated within the Florida Building Code (FBC), 5th edition.

The Recipient will provide residential wind mitigation retrofit improvements as identified in RFP-DEM- 14-15-043 on as many qualified, residential structures as possible during the period of performance of this Agreement and within the award amount.

**ORDER OF AUTHORITY:**

The Recipient agrees to follow the Florida Building Code. First authority rests in Florida Statute 553.844 which is further clarified within the associated Florida Building Codes for wind retrofit and high velocity wind zones. Where Florida Statute 553.844 or the Florida Building Code is not clear, RCMP advises using FEMA publication P-55 Coastal Construction Manual: Principles and Practices of Planning, Siting, Designing, Constructing, and Maintaining Residential Buildings in Coastal Areas, 4th Edition (2011), and FEMA P-804 Wind Retrofit Guide for Residential Buildings (2010) as a reference. Florida Statute 553.844 in conjunction with all relevant Florida Building codes for wind retrofit and high velocity wind zones will maintain final authority.

**RIGHT OF REFUSAL:**

The Division **retains the right of refusal for any project or property** submitted to the Division. This right can be executed with cause or without cause.

**REGARDING THE REQUEST FOR PROPOSAL:**

The Request for Proposal (RFP) constitutes a framework for proposals. The RFP does not replace the State Funded Grant Agreement, Scope of Work, and all other attachments. Further an RFP is defined by Florida Statute 287.057 wherein, "An agency shall use a request for proposals when the purposes and uses for which the commodity, group of commodities, or contractual service being sought can be specifically defined and the agency is capable of identifying necessary deliverables. Various combinations or versions of commodities or contractual services may be proposed by a responsive vendor to meet the specifications of the solicitation document." The RFP remains a response and acts, in kind, as an application from an applicant.

**TASKS:**

**Task 1 (Identification and inspection):** The Recipient shall establish and utilize a selection process that identifies residential structures for possible wind mitigation retrofit. Wind mitigation inspection shall be performed by a state certified wind mitigation inspector, local building official, or licensed general contractor. The inspector will identify any previous wind mitigation improvements or deficiencies and whether or not the structure may be safely, adequately, and effectively retrofitted for wind mitigation to lessen the impact of wind related damage. The Recipient will make application for "systemic" wind mitigation. Systemic refers to the structures ability to bear excess or excessive wind loads from the top of the structure through to the foundation of the structure. Where a systemic approach cannot be implemented, the Recipient must have a clear justification for the reason why the systemic approach cannot be implemented (i.e., structure has already been partially mitigated or structure does not otherwise require certain measures). Pursuant to Florida Statute 553.844, systemic will be defined as the "strengthening of existing site-built, single family residential structures to resist windstorm forces shall be provided" to include the following wind mitigation activities:

- a) Replacement of roof sheathing, ref. FBC R803; Roof sheathing shall be attached in compliance with the FBC Residential Section 803, FS 553.844.
- b) Replacement of roof covering, ref. FBC R4402.10; the RCMP defines roof covering as 3-tab shingles referenced in FBC Residential Section 4402.1.
- c) Strengthening of roof deck attachment, ref. FBC R907.7.1
- d) Strengthening of roof to wall connection, ref. FBC R907.8.1;
- e) Installation of secondary water barrier, ref. FBC R907.7.2;
- f) Installation of hurricane straps, ref. FBC R907.8.2;
- g) Opening protection systems must contain products that are certified to resist Large Missile Impact. Installation of shutters, door opening protection, roof -vent, soffits, and louvres, ref. FBC B2410;
- h) Installation of impact resistant shutters, doors, and garage doors ref. FBC B2410;
- i) Brace bottom chord gable end, ref. FBC B1701;

RCMP advises but does not mandate that wall to foundation connections be assessed for structural stability and integrity.

All mitigation construction work must be completed by a Qualified, Licensed Florida Contractor. All residential structures shall be located in the geographical boundaries of the State of Florida and be approved by the Division. All mitigation retrofits shall minimally meet the associated building codes referenced above. Further, all mitigation retrofit activities will comply with local building codes and manufacturer's specifications.

The Recipient shall be responsible for the implementation, management, coordination, and facilitation of all aspects related to the mitigation retrofit projects approved by the Division.

After the execution of a State-Funded Grant Agreement, the Recipient shall conduct an inspection of residential properties and identify a group of properties eligible for mitigation retrofit improvements.

1. The Recipient shall submit a list of those properties to the Division within 30 days of the executed agreement.
2. The Recipient shall submit the property information sheet with the estimated mitigation costs on a 2016 Property Information Spreadsheet (PIS) provided by the Division at the time of Award.
3. Color digital photographs that include but are not limited to, interior attic pictures of trusses and gables, condition of the roof, ventilation pipes found on the roof, condition of soffit and fascia, condition and number of windows and doors, and a 360-degree exterior walk of the structures are required with the submission of the PIS.
4. The Recipient may identify additional properties until April 15, 2017.

The Division will conduct a benefit-cost analysis (BCA) for each of the submitted properties to determine if the mitigation retrofits are cost-effective. A property with a BCA ratio of one (1) or greater has more benefits than costs and is therefore considered cost-effective. Some of the submitted properties may receive a BCA ratio of less than one (1). However, if the combined BCA ratio for the submitted group of properties is equal to one (1) or greater the group of properties may be approved. Specific properties may be added or withdrawn if necessary in order to achieve a combined BCA of one (1) or greater.

**Task 2 (Submission of identified properties):** The Recipient shall submit to the Division a Property Information Spreadsheet (PIS) for each residential property identified for possible wind mitigation retrofits. The Recipient will provide all the requested information for each residential structure, to include color digital photographs. The electronic PIS will be provided to the Recipient by the Division and should not be altered in anyway. As part of the submission, the Recipient shall identify whether:

- a) the residence is a site built, single family residence;
- b) all improvements on the residence were permitted;
- c) the structure is the primary residence of the homeowner, and,
- d) any outstanding liens or judgments that are attached to the residence or its underlying property has been satisfied.

The Recipient shall select a Qualified; Licensed Florida Contractor in accordance with the Recipient's procurement policy to complete the SOW for each Division approved residential structure.

**No construction shall be started prior to the Division's approval of the wind mitigation retrofit improvements.**

**Task 3 (Scope of work development):** The Recipient shall develop a Scope of Work (SOW) for each property and send a copy of each residence's SOW to the Division for RCMP approval. The

SOW shall be based on all the mitigation retrofit measures identified on the Property Information Spreadsheet and approved by the Division. The Recipient shall select a Qualified; Licensed Florida Contractor in accordance with the Recipient's procurement policy to complete the SOW for each Division approved residential structure.

**No construction shall be started prior to the Division's approval of the individual scope of work for each residential structure for wind mitigation retrofit improvements.**

**Task 4 (Construction):** Upon completion and approval of Tasks 1 through 3, the construction phase shall commence. No construction shall be begin prior to the Division's approval of the **individual scope of work**. The Recipient is responsible for supplying all relevant Florida product approval codes for each residence to the Division. The Recipient or its Subcontractors shall complete all wind mitigation retrofit measures as approved by the Division and identified on the Property Information Sheet. The minimum level of required service includes, but is not limited to the completion of all or some of the mitigation retrofit measures identified the PIS. All construction work shall be completed by a Qualified and Licensed, Florida Contractor.

Documentation is required to support each RFR. In some cases, all the wind mitigation retrofit improvements may not be fully completed; however, a partial reimbursement request may be submitted. Additional documentation in the form of an Affidavit signed by the project manager attesting to the completion of the work identified in RFR is required.

**Task 5 (Final inspection):** Upon completion of the wind mitigation retrofit improvements, a post inspection must be performed by the Recipient and a member of the State Mitigation Technical Unit to ensure that all projects have been completed in accordance with RCMP parameters.

Requests for reimbursement: During the course of the Fiscal Year, the Recipient is required to submit, at a minimum quarterly, Request for Reimbursements (RFR). The recipient is required to submit a request for project closeout. Final RFR request cannot be processed until Division has had received final signoff from the State Mitigation Technical Unit regarding project completion. Recipient is must still submit a final RFR with their request for project closeout.

**Construction expenses:** The Recipient will pre-audit bills, invoices, and/or charges submitted by the subcontractors and pay the subcontractors for approved bills, invoices, and/or charges. Recipient will submit Reimbursement Requests (Attachment D) to the Division with copies of Subcontractor's bills, invoices, and/or charges and Proof-of-Payment by the Recipient in the form of cancelled checks, payroll records, electronic payment verification, etc. The Recipient shall ensure that the Contractor's Invoice clearly identifies each mitigation item installed.

**Administrative expenses:** The Recipient shall provide source documentation such as payroll records, project time sheets, attendance logs, etc. Documentation shall be detailed information describing tasks performed, hours devoted to each task, and the hourly rate charged for each hour including enough information to calculate the hourly rates based on payroll records. Employee benefits must be clearly shown.

## **DELIVERABLES:**

**Deliverable 1 (Identification and inspection; submission of identified properties):** Based on the work described in Tasks 1 and 2, the Recipient shall submit, in an electronic format, the completed initial Property Information Spreadsheet (PIS). All the requested information identified by the PIS is required and shall be provided, including multiple color non-pixelated photographs provided in digital format. The color digital photographs may be sent by email, one structure per email, or via the Division's File Transfer Protocol (FTP) site or DEM web based application (Sharepoint). The RCMP Project Number and property owner name must be in the subject line of an email. In the FTP method, each property shall be in a separate file. The file names need to be short but identifiable. File names such as last name and address number (jones1234), or recipient's tracking number on the PIS. Approval of individual properties will be based on an aggregate BCA ratio.

**Due Date:** Initial PIS is due September 30, 2016. The PIS should record 10 potential properties. Recipient requested addition or deletion of properties is due by April 15, 2017.

**Reimbursement:** Provided the expenses do not exceed the amounts authorized by this Agreement, the Division will reimburse the Recipient for the Administrative expenses and Construction Expenses associated with property identification, plan development, completion, and submission of the initial Division's Property Information Spreadsheet (PIS).

**Deliverable 2 (Scope of work development):** Based on the work described in Task 3, the Recipient shall submit, in an electronic format, a spreadsheet that contains the following information:

- a) Recipient Name and RCMP Project Number;
- b) Date of Report;
- c) Property Owner's Name;
- d) Selected Contractor's Name and date of contractor selection for each mitigation measure; and,
- e) Florida Product Approval Code for each mitigation product to be installed.

**Due Date:** Within fourteen days of Contractor selection.

**Reimbursement:** Provided the expenses do not exceed the amounts authorized by this Agreement, the Division will reimburse the Recipient for the Administrative Expenses associated with each approved Property's SOW, bidding process, or Contractor selection and creation of detailed spreadsheet.

**Deliverable 3 (Construction):** Based on the work described in Task 4, the Recipient shall provide a Request for Reimbursement (RFR) Package that includes the following information:

- a) Recipient's Invoice shall meet Florida's Department of Financial Service standards for invoicing. They should include but are not limited to:
  - 1) Start Date of Work Period (start of invoice period);

- 2) End Date of Work Period (end of invoice period);
  - 3) Description of Work Performed; and,
  - 4) Payment amount requested for reimbursement.
- b) Request for Reimbursement (Attachment D)
- 1) Signed and dated Summary Page with relevant Detail Pages;
  - 2) Sub-Contractor's Invoice:
    - a. Sub-Contractor Name;
    - b. Property owner name and address;
    - c. Date work performed;
    - d. Exact mitigation measure completed, quantity; and,
    - e. Amount requested for each mitigation measure,
  - 3) Copies of Canceled Checks or Electronic Funds Payment Verification;
  - 4) Quarterly Report; and,
  - 5) Affidavit of Partial Competition (if applicable).

**Due Date:** Deliverable 3, is due on a regular basis, but shall be submitted at least quarterly, starting with the first quarter after the final Agreement execution date and every quarter thereafter. It shall include the quarterly report. The quarterly submission is due no later than 10 days after the close of the quarter.

**Reimbursement:** Provided the expenses do not exceed the amounts authorized by this Agreement, the Division will reimburse the Recipient for the Administrative Expenses and Construction Expenses associated with all the mitigation retrofit improvements. The mitigation retrofit improvements may not be fully completed; however, a partial reimbursement request may be submitted. The "Final Reimbursement Request" must be submitted by July 15, 2017.

**Deliverable 4 (Final inspection):** Based on the work described in Task 5, the Recipient shall provide a Final Close-Out Package CD to include the following:

- a) Request For Final Inspection on agency/company letter head identifying the RCMP Project number, contract number and must include the following statements:
  - 1) The project is 100% complete;
  - 2) Scope of Work for each residential structure has been completed; and,
  - 3) All relevant building Codes and Standards have been satisfied.
- b) A CD or other digital media that contains electronic folders for each individual property. The folders must have PDF formatted documents for each of the following:
  - 1) Approved PIS;
  - 2) Scope of Work;
  - 3) Color Photographs, in digital format, documenting mitigation work post;
  - 4) Building Permit;
  - 5) Approved Post Inspection Reports/Certificates of Completion for each Residential Structure;
  - 6) Florida Approved Product Code, Notice of Acceptance/Product Approvals; and,
  - 7) Lien Waivers.
- c) An Electronic Spreadsheet to include;

- 1) Homeowner's Name;
- 2) Homeowner's Address;
- 3) Pre and Post Inspection Dates;
- 4) Retrofit Measures Completed;
- 5) Retrofit Cost; and,
- 6) Homeowner's Insurance Company and Policy Number (When Available).

**Due Date:** On or before May 15, 2017

**Reimbursement:** Provided the expenses do not exceed the amounts authorized by this Agreement, the Division will reimburse the Recipient for the Administrative Expenses and Construction Expenses associated with Final Closeout preparation, final inspections, and any additional mitigation performed as required by final inspection. The "Final Reimbursement Request" must be submitted by July 15, 2016.

**Financial Consequences:** If the recipient fails to comply with any term of the award, the Division shall take one or more of the following actions, as appropriate in the circumstances:

- a) Temporarily withhold cash payments pending correction of the deficiency by the recipient;
- b) Disallow all or part of the cost of the activity or action not in compliance;
- c) Wholly or partly suspend or terminate the current award for the recipient;
- d) Withhold further awards for the program; or,
- e) Take other remedies that may be legally available.

**TABLE 1: BUDGET**

**BUDGET:** The Budget is designed to account for RCMP Awarded Funds. Each invoice and RFR should clearly identify the amount of RCMP funds requested and provide supporting documentation.

This is RCMP Project Number **RCMP16-015**, Taylor County Board of County Commissioners. The Period of Performance for this project shall end **June 30, 2017**.

EXPENDITURE CATEGORIES AWARD	RFP-DEM 13-14-043
	RCMP AWARD
<b>Salary &amp; Benefits</b>	
<b>Other Personnel / Contractual Services</b>	
<b>Administrative Expenses</b> Indirect Costs: Costs that is difficult to assign to a specific project. For example: administrative staff, utilities, rent, miscellaneous supplies purchased in bulk	\$25,000
<b>Program Expenses</b> Direct Costs: Activities or services that benefit a specific project. For example: project specific construction costs, materials, inspections, and staff hours with activities directly related.	\$225,000
<b>Totals</b>	\$250,000

**Project Timeline:**

No work shall be performed under this Agreement prior to the Agreement execution date and the issuance of a Notice to Proceed. All subcontracts must be reviewed by the Division prior to execution. The Recipient is required to complete the mitigation work prior to the Final Close-Out Package due on **May 15, 2017**. Upon submission of the Final Close-Out Package, the Division will schedule on-site visits with the Recipient to inspect and confirm the mitigation work has been completed in compliance with this Agreement. All applicable Florida Building Codes, local building codes, industry standards and Manufacturer's Specifications must be certified by the local building official. Any mitigation deficiencies identified by the Division must be corrected by the end of the contract on **June 30, 2017**. A final invoice with complete documentation is due by **June 1, 2017**. Missing or incomplete documentation submitted with the final reimbursement request may result in a partial reimbursement. The project file will be closed on **August 15, 2017**.



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**TAYLOR COUNTY BOARD OF COMMISSIONERS**

*County Commission Agenda Item*

**SUBJECT/TITLE:**



Board to review, approve, and execute Standard Form of Agreement and Notice To Proceed for the Stephens Springs Restoration Project in Steinhatchee between the County and Underwater Mechanix Services, LLC in the amount of \$89,569.61.

**MEETING DATE REQUESTED:**

April 18, 2017

**Statement of Issue:** Board to review, approve, and execute Standard Form of Agreement and Notice To Proceed for the Stephens Springs Restoration between the County and Underwater Mechanix Services, LLC.

**Recommended Action:** Approve and execute Standard Form of Agreement and Notice To Proceed for the Stephens Springs Restoration Project in the amount of \$89,569.61 between the County and Underwater Mechanix Services, LLC.

**Fiscal Impact:** The County has been awarded a RIVER grant in the amount of \$97,325.00 for the restoration of Stephens Springs. The Public Works Department, Grants staff and volunteers in Steinhatchee will be completing a portion of the project's Scope of Work to meeting budget constraints. The remaining funds in the budget in the amount of \$7,755.39 will be used to purchase the sod required for the project. No cash is being provided by the County.

**Budgeted Expense:** Y/N This project has been budgeted and is funded by a SRWMD RIVER grant.

**Submitted By:** Melody Cox

**Contact:** Melody Cox

**SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:** Deyoung Construction Co. was initially awarded the contract for the project but did not comply with insurance requirements. Underwater Mechanix Services, LLC was the second lowest bidder but their bid was over the available funding amount. Grants staff, Stan Ridgeway, and Neil Aikenhead (the project engineer) have worked with Underwater Mechanix to bring the project costs to

**within budget. The Public Works Department has agreed to assist with the completion of the project. SRWMD has approved an extension to the RIVER Grant contract, however the project must be complete by July 22. There is not sufficient time to go out for bids on the project a second time. The scope of work for the project will include: removal of a minimum of 200 cubic feet of sediment, silt and debris in the spring pool and run; stabilization of the spring bank; construction of a storm water retention area which includes ditch enlargement, drainage pipe and weir improvements; construction of a sod parking area; placing of large rocks around the perimeter of the parking area; and planting of native vegetation in the natural areas disturbed by construction. Underwater Mechanics Services is required to comply with all terms of the SWRMD ERP General Permit # ERP-123-225824-1. Underwater Mechanics has provided the County all required insurance documentation.**

**Attachments: Standard Form of Agreement and Notice to Proceed**



# TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

ANNIE MAE MURPHY, Clerk  
Post Office Box 620  
Perry, Florida 32348  
(850) 838-3506 Phone  
(850) 838-3549 Fax

TED LAKEY, County Administrator  
201 East Green Street  
Perry, Florida 32347  
(850) 838-3500, extension 7 Phone  
(850) 838-3501 Fax

CONRAD C. BISHOP, JR., County Attorney  
Post Office Box 167  
Perry, Florida 32348  
(850) 584-6113 Phone  
(850) 584-2433 Fax

## NOTICE TO PROCEED

**TO:** Underwater Mechanix Services, LLC  
10418 New Berlin Road, Unit 209  
Jacksonville, Florida 32226

**Date:** April 18, 2017

**PROJECT:** STEPHENS SPRING RESTORATION PROJECT  
STEINHATCHEE, FLORIDA

You are hereby notified to commence WORK in accordance with the Agreement dated \_\_\_\_\_, on or before \_\_\_\_\_ (NTP) and you are to substantially complete the WORK within **110 calendar days** from NTP, on \_\_\_\_\_. Final completion of all WORK will be within **90 calendar days, or before July 22, 2017**, of the issuance of the NTP.

In case of failure on the part of the CONTRACTOR to complete the work within the time(s) specified in the contract, or within such additional time(s) as may be granted by the Taylor County Board of County Commissioners, the County will suffer damage, the amount of which is difficult, if not impossible, to ascertain. Therefore the CONTRACTOR shall pay to the COUNTY, as liquidated damages, the sum of \$200.00 for each calendar day of delay that actual completion extends beyond the time limit specified until reasonable time as may be required for final completion of the work. In no way shall costs for liquidated damages be construed as penalty on the CONTRACTOR. **Contractor must abide by ALL terms of the Standard Form of Agreement and Bid Documents.**

You are required to return an acknowledge copy of this **NOTICE TO PROCEED** to the **OWNER:**  
Taylor County Board of County Commissioners, 201 East Green Street, Perry, FL 32347, ATTN: Melody Cox.

Contractor **must** notify the County at least 24 hours prior to beginning work at 850-838-3553 or at [melody.cox@taylorcountygov.com](mailto:melody.cox@taylorcountygov.com).

Taylor County Board of County Commissioners  
**OWNER**

BY: \_\_\_\_\_  
Pam Feagle  
TITLE: **Chairman**

### ACCEPTANCE OF NOTICE

Receipt of the above **NOTICE TO PROCEED** is hereby acknowledged.

Underwater Mechanix Services, LLC  
Company Name

This \_\_\_\_\_ day of \_\_\_\_\_, 2017

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Type or Print Name

Title: \_\_\_\_\_



### STANDARD FORM OF AGREEMENT

THIS AGREEMENT is dated as of the \_\_\_\_\_ day of \_\_\_\_\_ in the year 2017

by and between the **Taylor County Board of County Commissioners (hereinafter called Owner)** and \_\_\_\_\_

**Underwater Mechanics Services, LLC** (hereinafter called Contractor). Owner and Contractor, in consideration of the mutual covenants hereinafter set forth, agree as follows:

#### Article 1. SCOPE OF WORK.

Contractor shall complete the following work as specified or indicated in the Bid Documents. The Scope of Work is described as follows:

1.1 The project scope of work will include the removal of a minimum of 200 cubic feet of sediment, debris and rubble from the spring pool, run, and bank, stabilization of the bank, and the construction of a stormwater retention area, which includes ditch enlargement, drainage pipe installation, and weir improvements.

#### Article 2. CONTRACT TIMES.

2.1 The scope of work, as per the bid documents, shall be complete within 90 calendar days or no later than July 22, 2017, after the issuance of the Notice to Proceed. All terms of Attachment A **MUST** be met and abided by.

2.2 Liquidated Damages. Owner and Contractor recognize that time is of the essence of this Agreement and that Owner will suffer financial loss if the Work is not completed within the times specified in paragraph 2.1 above. They also recognize the delays, expense and difficulties involved in proving the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring of such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty) Contractor shall pay Owner the amount specified in paragraph 2.3 for each day that expires after the time specified in paragraph 2.1 until the work is complete.

2.3 Liquidated damages, based upon the contract amount of \$ 89,569.61, will be Two-Hundred dollars (\$200.00) per calendar day.

2.4 A Contract Time extension will only be granted for extenuating circumstances and upon approval by the Project Manager, Owner, and Suwannee River Management District.

#### Article 3. CONTRACT PRICE.

3.1 Owner shall pay Contractor for completion of the Work in accordance with the Contract and Bid Documents an amount of \$ 89,569.61 as per the attached Contractor bid. Change Orders **must** be approved by the Project Manager and an authorized representative of the Owner. Change Orders will not be approved for additional costs as there are no contingency funds available.

3.2 Change Orders will only be approved if the change has a direct impact on the long term protection and stability of the spring or is requested by Suwannee River Water Management District.

#### Article 4. PAYMENT PROCEDURES.



4.1 Work must be completed and approved within 90 days, or no later than July 22, 2017, of the issuance of the Notice to Proceed. Contractor may make a request for partial payment when project is 50% complete. Contractor may make a pay request for balance due upon 100% completion. A 10% retainage will be withheld until final approval of work completion by Owner and Suwannee River Water Management District, the funding agency for the project. Invoicing for project shall be by bid line items. Contractors invoice will be approved by Project Manager and appropriate County staff prior to being processed for payment.

4.2 Change Orders above the original contract amount shall only be approved for corrections or changes to the scope of work that have a direct impact on the long term protection and stability of the spring pool or if requested by Suwannee River Water Management District and/or other applicable regulatory agencies affiliated with the project. Change Orders will not be approved for cost increases as there are no contingency funds available.

4.3 Contractor must provide proof of payment to all vendors, sub-contractors, suppliers, Contractor employees and anyone associated with project who will be receiving payment for any aspects of the project Scope of Work with each pay request. Pay requests will not be processed for payment without this information and documentation.

**Article 5. CONTRACTOR'S REPRESENTATIONS.**

5.1 Contractor examined and carefully studied the Bidding Documents and Addenda (if applicable) prior to submitting bid.

5.2 Contractor has visited the site and become familiar with and satisfied as to the general, local and site conditions that may affect cost, progress, performance and finishing of the work.

5.3 Contractor is familiar with and is satisfied as to all federal, state and local laws and regulations that may affect cost, progress, performance and finishing of the work.

5.4 Contractor has correlated the information known to Bidder, information and observations from visits to the site, reports, permitting, and drawings identified in the Bid document.

5.5 Contractor will be responsible for the safe operation of their equipment and storage of their equipment outside of operation at the project site. Bidder shall be responsible for employees and activities involved in the Stephen's Spring Restoration Project.

5.6 Contractor certifies that Contractor is licensed by the State of Florida, Department of Business and Professional Regulation, and is qualified and eligible to complete the project per the scope of work outlined in the bid documents and per Suwannee River Water Management District ERP General Permit: ERP-123-225824-1.

**Article 6. GENERAL CONDITIONS AND MISCELLANEOUS.**

6.1 All Work must be completed in accordance with the Suwannee River Water Management District ERP General Permit Number ERP-123-225824-1. The ERP is an attachment to this document.

6.2 Drawings #1 thru 5 show minimum construction standards. Any changes to Drawing Specifications must be approved by the Project Manager and appropriate Taylor County Board of Commissioners staff. Drawings #1 thru 5 indicate the items in the Scope of Work of the project contract with the exception of the wooden privacy fence which is excluded in the contract. The Plan Drawings are an attachment to this document.

6.3 Construction activities shall be conducted in a manner that does not cause or contribute to violations of state water quality standards. Performance-based erosion and sediment control best management practices shall be implemented



and maintained immediately prior to, during, and after construction as needed to stabilize all disturbed areas, including other measures specified in the permit to prevent adverse impacts to the water resources and adjacent lands. Erosion and sediment control measures shall be installed in accordance with the State of Florida Erosion and Sediment Control Designer and Reviewer Manual (Florida Department of Environmental Protection and Florida Department of Transportation June 2007), available at [www.dep.state.fl.us/water/wetlands/docs/erp/FLerosionSedimentManual607.pdf](http://www.dep.state.fl.us/water/wetlands/docs/erp/FLerosionSedimentManual607.pdf), and the Florida Stormwater Erosion and Sedimentation Control Inspector's Manual (Florida Department of Environmental Protection, Nonpoint Source Management Section, Tallahassee, Florida, July 2008), available at [www.dep.state.fl.us/water/nonpoint/docs/erosion/erosion-inspectors-manual.pdf](http://www.dep.state.fl.us/water/nonpoint/docs/erosion/erosion-inspectors-manual.pdf).

6.4 Contractor shall be responsible for removal of all sand, silt, and debris removal from spring and immediate area and the disposal thereof.

6.5 Excavated dirt from site may be used to maintain final grade elevations if dirt is clean and free of debris and contaminants. If there is excess clean dirt remaining it should be placed and used in the proposed picnic area. Dirt with debris or any contaminants shall be removed from site by Contractor and disposed thereof.

6.6 All dirt in the construction areas will be regraded, per the finish elevations as specified in the site Plan Drawings Pages #1-5. The finish elevation work will be completed by the County.

6.7 Contractor shall provide all equipment, materials, and labor in strict accordance with ERP General Permit Number ERP-123-225824-1, in Plan Drawings Pages #1 thru 5, and as specified in bid documents for the Stephens Spring Restoration Project and per Items 1-4 in the Attachment A Bid Form.

6.8 The new spring pond entry area will have an 8:1 slope starting at the bottom of the spring pond. The sand shall be beach quality clean masonry sand with a minimum depth of 3".

6.9 Riprap material shall be clean limestone, granite, other native rock, or clean rebar-free concrete rubble in accordance with the drawings.

6.10 Except as otherwise allowed in the ERP general permit, fill material used to backfill dredge holes or planting areas shall comply with the standard of not more than 10 percent of the material passing through a number 200 standard sieve and containing no more than 10 percent organic content, and be free of contaminants that cause violations of state water quality standards.

6.11 Turbidity shall be monitored at least twice daily during construction. Monitoring records shall be maintained and available for inspection by Suwannee River Water Management District.

6.12 Existing sand cement bags which have been used to stabilize walls of spring pond shall be used as specified on Page #5 of 5 of the Plan Drawings. Limestone rubble and concrete which will be used in the stabilization of the spring pond walls must meet the specifications of Page #5 of 5 of the Plan Drawings and the specifications of the ERP General Permit. If there are excess sand concrete bags they shall be removed from the project site by the Contractor and disposed of.

6.13 No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any



written consent to an assignment no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

6.14 Owner and Contractor each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

6.15 Any provisions or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

6.16 In the event any litigation arises, the venue of all such cases shall be in Taylor County, Florida and the prevailing party is entitled to reasonable attorney fees and costs.

**Article 7. INSURANCE REQUIREMENTS.**

7.1 Contractor is required to have General Liability and Workmen's Compensation Insurance. The Contractor must provide a Certificate of Insurance showing \$1,000,000.00 liability insurance coverage, listing Taylor County as an additional insured. The Certificate of Insurance must be provided within 30 days of execution of Agreement or prior to starting work at the project site in the amount stated.

7.2 Only employees of the Contractor are permitted at the job site. Other than employees of the Contractor, no other individuals shall be onsite during working hours other than County staff, the Project Manager, Project Engineer, and Suwannee River Water Management District.

**Article 8. CONTRACT DOCUMENTS.**

8.1 This Agreement (pages 1 to 6, inclusive)

8.2 Required Bonds (if applicable) and Proof of Insurance(s) as per Bid Documents

8.3 Notice to Proceed

8.4 Contractors Bid Proposal

8.5 Suwannee River Water Management District ERP General Permit ERP-123-225824-1

8.6 Drawings consisting of Pages #1 through 5.

8.7 Addenda numbers 1 to 1, inclusive

8.8 The following which may be delivered or issued after the Effective Date of Agreement and are not attached hereto:

All Written Amendments and other documents amending, modifying or supplementing the Contract Documents pursuant to 3.1 and 4.2 of the Agreement.



IN WITNESS WHEREOF, Owner, and Contractor have signed this Agreement in triplicate. One counterpart each has been delivered to Owner, Contractor, and Suwannee River Water Management District. The Contract Documents have been signed by Owner, and the Contractor.

This Agreement will be effective on \_\_\_\_\_, 2017.

**OWNER:**

**CONTRACTOR**

TAYLOR COUNTY BOARD OF  
COUNTY COMMISSIONERS

\_\_\_\_\_  
*If Contractor is a corporation, attach evidence of authority to sign.*

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Printed Name: Pam Feagle

Printed Name: \_\_\_\_\_

Title: Chairman

Title: \_\_\_\_\_

(CORPORATE SEAL)

(CORPORATE SEAL)

ATTEST

ATTEST

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Printed Name: Annie Mae Murphy

Printed Name: \_\_\_\_\_

Title: Clerk of Court

Title: \_\_\_\_\_

Address for giving notices:

Address for giving notices:

Melody Cox, Grants Administrator

\_\_\_\_\_

Taylor County

\_\_\_\_\_

201 East Green Street

\_\_\_\_\_

Perry, Florida 32347

\_\_\_\_\_





# TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

ANNIE MAE MURPHY, Clerk  
Post Office Box 620  
Perry, Florida 32348  
(850) 838-3506 Phone  
(850) 838-3549 Fax

DUSTIN HINKEL, County Administrator  
201 East Green Street  
Perry, Florida 32347  
(850) 838-3500, extension 7 Phone  
(850) 838-3501 Fax

CONRAD C. BISHOP, JR., County Attorney  
Post Office Box 167  
Perry, Florida 32348  
(850) 584-6113 Phone  
(850) 584-2433 Fax

## STEPHENS SPRING RESTORATION PROJECT, STEINHATCHEE, FLORIDA

### ADDENDUM #1

1. Under Scope of Work, Item #11, delete St. Augustine sod and replace with Bermuda sod. **Not applicable**
2. Under Scope of Work in first paragraph and under Attachment A Bid Form, Item #001, change 200 cubic feet to 200 cubic yards of sediment, plus or minus.
3. Under Scope of Work, add the following items: **Not applicable**
  - A. Item #16 - In parking area, from edge of blacktop, add a 12" wide x 6" deep strip of limerock.
  - B. Item #17 – In parking area, before the placement of sod, remove top 6" of existing soil and replace with good soil.
  - C. Item #18 – Remove existing limerock overburden and remove from project site.
  - D. Item #19 – Payment will be made within 45 days from receipt of invoice.
  - E. Item #20 – In parking area, dirt density of 95% shall be verified with lab tests by contractor and paid for by contractor.



# TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

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## STEPHENS SPRING RESTORATION PROJECT, STEINHATCHEE, FLORIDA

### ADDENDUM #2

1. Addendum #2 is to clarify and update information on project drawings and will not increase or decrease the contract price.
2. On drawing #1 of 5, change existing 12" PVC pipe to read existing 18" HDPE underground pipe. (This is a drain line to the spring run.)
3. On drawing #2 of 5, change existing 12" PVC pipe to read existing 18" HDPE underground pipe.
4. On drawing #3 of 5, modified type "E" inlet, section view: change elevation from 3.01 invert of existing 12" PVC drain pipe to elevation 3.02 invert of existing 18" HDPE drain pipe.

**ATTACHMENT A  
 BID FORM  
 STEPHEN'S SPRING RESTORATION PROJECT**

**THE BID FORM MUST BE SUBMITTED ITEMIZED WITH A TOTAL CONTRACT PRICE**

Item #	Description of Work	Price
001	Remove, at a minimum, 200 cubic feet of sediment and the removal of rubble and debris from Stephen's Spring bed and run.	\$36,762.92
002	Restoration and stabilization of approximately 250 lineal feet of existing spring pool bank. This includes replacing concrete sand bags on spring pool walls and new spring pool entry with beach quality, clean masonry sand at a minimum of 3" deep.	\$23,074.76
003	Install new overflow weir.	\$18,348.85
004	Construction of stormwater retention area, ditch enlargement, installation of drainage pipe, and two (2) inlets.	\$11,383.08
005	Tree and brush removal.	\$3,500.00 (to remove brush only)
006	Grade area to finish elevation.	\$6,739.03
007	Install a minimum of 8,000 square feet of St. Augustine sod. Sod shall be used for the construction of a sod parking area and to replace disturbed sod areas during construction and restoration process.	\$12,300.00 (Purchase of sod and oversee placement) (County provided volunteers to install sod)
008	Place large rocks around perimeter of parking area.	N/A    Removed from contract
009	Re-vegetation of disturbed natural areas. All vegetation must be native Florida vegetation.	N/A    Removed from contract

+ 89,549.61

**TOTAL CONTRACT PRICE>>>>>>>>>>>** 112,108.64 (revised pricing)

**TAYLOR COUNTY BOARD OF COMMISSIONERS**

*County Commission Agenda Item*

**SUBJECT/TITLE:**



Board to approve and execute the Small County Consolidated Solid Waste Management Grant Agreement (DEP Agreement NO. SC729) for FY 2016-2017

**MEETING DATE REQUESTED:**

April 18, 2017

**Statement of Issue:** Board to approve and execute the Small County Consolidated Solid Waste Management Grant Agreement for FY 2016-2017

**Recommended Action:** Approve and execute DEP Grant Agreement No. SC729

**Fiscal Impact:** The County is receiving a grant in the amount of \$90,909 from the DEP Solid Waste Management Grant Program with no match required from the County.

**Budgeted Expense:** Y/N

**Submitted By:** Jami Boothby, Grants Coordinator

**Contact:** Jami Boothby, Grant Coordinator

**SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:** The grant funds will be used to fund operating costs for the local solid waste management program including salaries of the recycling employees and waste tire disposal.

**Attachments:** DEP Grant Agreement NO. SC729

**DEP AGREEMENT NO. SC729**

**STATE OF FLORIDA  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
DIVISION OF WASTE MANAGEMENT  
SMALL COUNTY CONSOLIDATED SOLID WASTE GRANT AGREEMENT  
FOR STATE ASSISTANCE UNDER SECTION 403.7095(3), FLORIDA STATUTES  
PURSUANT TO LINE ITEM 1674 OF THE FY16-17 GENERAL APPROPRIATIONS ACT**

THIS AGREEMENT is entered into pursuant to Section 215.971, Florida Statutes (F.S.), between the STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION, whose address is 3900 Commonwealth Boulevard, Tallahassee, Florida 32399-3000 (hereinafter referred to as the "Department") and the Taylor County Board of County Commissioners, whose address is 201 East Green St., Perry, FL 32347 (hereinafter referred to as "Grantee"), a local government, to provide financial assistance for the Taylor County Small County Consolidated Solid Waste Management Grant (herein after referred to as the "Project"). Collectively, the Department and the Grantee shall be referred to as "Parties" or individually as a "Party".

In consideration of the mutual benefits to be derived herefrom, the Department and the Grantee do hereby agree as follows:

**1. TERMS OF AGREEMENT:**

The Grantee does hereby agree to perform in accordance with Chapter 62-716, Florida Administrative Code (F.A.C.), the terms and conditions set forth in this Agreement, Attachment A, Grant Work Plan, and all attachments and exhibits named herein which are attached hereto and incorporated by reference. The Grantee acknowledges that receipt of this grant does not imply nor guarantee that a federal, state or local permit will be issued for a particular activity. Further, the Grantee agrees to ensure that all necessary permits are obtained prior to implementation of any Agreement activity that may fall under applicable federal, state or local laws. For purposes of this Agreement, the terms "Grantee" and "Recipient" are used interchangeably.

**2. PERIOD OF AGREEMENT:**

This Agreement shall begin upon execution by both parties and shall remain in effect until September 30, 2017 inclusive. The Grantee shall be eligible for reimbursement for work performed on or after October 1, 2016 through September 30, 2017, or until funds are fully expended, whichever occurs first. This Agreement may be amended to provide for additional services if additional funding is made available by the Legislature.

**3. FUNDING/CONSIDERATION/INVOICING:**

- A. As consideration for the satisfactory completion of services rendered by the Grantee under the terms of this Agreement, the Department shall pay the Grantee on a cost reimbursement basis up to a maximum of \$90,909.00. It is understood that any additional funds necessary for the completion of this Project are the responsibility of the Grantee. The parties hereto understand and agree that this Agreement does not require a match on the part of the Grantee.
- B. Prior written approval from the Department's Grant Manager shall be required for changes to this Agreement.
  - i. A Change Order to this Agreement is required when task timelines within the current authorized Agreement period change, and/or when the cumulative transfer of funds between approved budget categories, as defined in Attachment A, are less than ten percent (10%) of the total budget as last approved by the Department. All Change Orders are subject to the mutual agreement of both parties as evidenced in writing.

- ii. A formal Amendment to this Agreement is required for changes which cause any of the following: an increase or decrease in the Agreement funding amount; a change in the Grantee's match requirements; a change in the expiration date of the Agreement; and/or changes to the cumulative amount of funding transfers between approved budget categories, as defined in **Attachment A**, exceeds or is expected to exceed ten percent (10%) of the total budget as last approved by the Department. All Amendments are subject to the mutual agreement of both parties as evidenced in writing.
- C. The Grantee shall be reimbursed on a cost reimbursement basis for all eligible Project costs upon the completion, submittal and approval of each deliverable identified in **Attachment A**, in accordance with the schedule therein.
- i. Reimbursement shall be requested utilizing **Attachment B, Payment Request Summary Form**. To be eligible for reimbursement, costs must be in compliance with laws, rules and regulations applicable to expenditures of State funds, including, but not limited to, the Reference Guide for State Expenditures, which can be accessed at the following web address: [http://www.myfloridacfo.com/aadir/reference\\_guide/](http://www.myfloridacfo.com/aadir/reference_guide/). All invoices for amounts due under this Agreement shall be submitted in detail sufficient for a proper pre-audit and post-audit thereof. Pursuant to Chapter 62-716.310, F.A.C., the Grantee may submit invoices on a monthly or quarterly basis. Invoices shall be submitted within thirty (30) calendar days following the completion of the invoice period. A final payment request should be submitted to the Department no later than sixty (60) calendar days, following the completion date of the Agreement, to assure the availability of funds for payment. All work performed pursuant to **Attachment A** must be performed on or before the completion date of the Agreement, and the subsequent sixty-day period merely allows the Grantee to finalize invoices and backup documentation to support the final payment request.
  - ii. Prohibited costs for reimbursement under this Agreement include:
    - a. Indirect, overhead or administrative costs (excluding fringe benefits);
    - b. Promotional items such as t-shirts and other items promoting the program;
    - c. Vehicles, unless authorized under paragraph 20 of this Agreement; and
    - d. Taxes on services or goods purchased under this Agreement. The Grantee recognizes that the Department is an agency of the State of Florida, which by virtue of its sovereignty is not required to pay any taxes on services or goods purchased under this Agreement. The Department does not pay Federal excise or sales taxes on direct purchases of tangible personal property. The Department will not pay for any personal property taxes levied on the Grantee or for any taxes levied on employee wages.

Independent of the Grantee's obligation to any subcontractors, the Department shall not reimburse any of these prohibited costs, and if such costs are charged by a Grantee's subcontractor, the Grantee shall be responsible for payment from sources other than the grant funds awarded under this Agreement.

- D. The State Chief Financial Officer requires detailed supporting documentation of all costs under a cost reimbursement agreement. The Grantee shall comply with the minimum requirements set forth in **Attachment C, Contract Payment Requirements**. The **Payment Request Summary Form** shall be accompanied by the following, broken down by task: a listing of expenditures made under this Agreement from the Grantee's accounting system, including at a minimum, a description of the goods or services purchased, date of transaction (check date), voucher number (if available), check number, amount paid, and vendor name; supporting documentation; and other requirements as follows for each deliverable. Reimbursement shall be limited to the following budget categories:

- i. Salaries/Wages – List personnel involved, position classification, direct salary rates and hours spent on the project in accordance with **Attachment A, Grant Work Plan**
- ii. Contractual Services (Subcontractors) – Reimbursement requests for payments to subcontractors must be substantiated by copies of invoices with backup documentation identical to that required from the Grantee. Subcontracts which involve payments for direct salaries shall clearly identify the personnel involved, salary rate per hour, and hours spent on the project. All eligible multipliers used (i.e., fringe benefits) shall be supported by audit. If the Department determines that multipliers charged by any subcontractor exceeded the rates supported by audit, the Grantee shall be required to reimburse such funds to the Department within thirty (30) calendar days of written notification. Interest on the excessive charges shall be calculated based on the prevailing rate used by the State Board of Administration. Nonconsumable and/or nonexpendable personal property or equipment costing \$1,000 or more purchased for the Project under a subcontract is subject to the requirements set forth in Chapters 273 and/or 274, F.S., and Chapter 69I-72, Florida Administrative Code (F.A.C.) and/or Chapter 69I-73, F.A.C., as applicable. The Grantee shall be responsible for maintaining appropriate property records for any subcontracts that include the purchase of equipment as part of the delivery of services. The Grantee shall comply with this requirement and ensure its subcontracts issued under this Agreement, if any, impose this requirement, in writing, on its subcontractors.

For fixed-price (vendor) subcontracts, the following provisions shall apply:

- a. The Grantee may award, on a competitive basis, fixed-price subcontracts to consultants/contractors in performing the work described in **Attachment A**. Invoices submitted to the Department for fixed-price subcontracted activities shall be supported with a copy of the subcontractor's invoice and a copy of the tabulation form for the competitive procurement process (i.e., Invitation to Bid or Request for Proposals) resulting in the fixed-price subcontract.
  - b. The Grantee may request approval from the Department to award a fixed-price subcontract resulting from procurement methods other than those identified in the paragraph above. In this instance, the Grantee shall request the advance written approval from the Department's Grant Manager of the fixed price negotiated by the Grantee. The letter of request shall be supported by a detailed budget and Scope of Services to be performed by the subcontractor. Upon receipt of the Department Grant Manager's approval of the fixed-price amount, the Grantee may proceed in finalizing the fixed-price subcontract.
  - c. All subcontracts are subject to the provisions of paragraph 12 and any other appropriate provisions of this Agreement which affect subcontracting activities.
- E. In addition to the invoicing requirements contained in paragraphs 3.C. and D. above, the Department will periodically request proof of a transaction (invoice, payroll register, etc.) to evaluate the appropriateness of costs to the Agreement pursuant to State and Federal guidelines (including cost allocation guidelines), as appropriate. This information, when requested, must be provided within thirty (30) calendar days of such request. The Grantee may also be required to submit a cost allocation plan to the Department in support of its multipliers (overhead, indirect, general administrative costs, and fringe benefits). State guidelines for allowable costs can be found in the Department of Financial Services' Reference Guide for State Expenditures at [http://www.myfloridacfo.com/aadir/reference\\_guide/](http://www.myfloridacfo.com/aadir/reference_guide/).
- F. i. The accounting systems for all Grantees must ensure that these funds are not commingled with funds from other agencies. Funds from each agency must be accounted for separately. Grantees are prohibited from commingling funds on either a program-by-program or a project-by-project basis. Funds specifically budgeted and/or received for one project may

not be used to support another project. Where a Grantee's, or subrecipient's, accounting system cannot comply with this requirement, the Grantee, or subrecipient, shall establish a system to provide adequate fund accountability for each project it has been awarded.

- ii. If the Department finds that these funds have been commingled, the Department shall have the right to demand a refund, either in whole or in part, of the funds provided to the Grantee under this Agreement for non-compliance with the material terms of this Agreement. The Grantee, upon such written notification from the Department shall refund, and shall forthwith pay to the Department, the amount of money demanded by the Department. Interest on any refund shall be calculated based on the prevailing rate used by the State Board of Administration. Interest shall be calculated from the date(s) the original payment(s) are received from the Department by the Grantee to the date repayment is made by the Grantee to the Department.
- iii. In the event that the Grantee recovers costs, incurred under this Agreement and reimbursed by the Department, from another source(s), the Grantee shall reimburse the Department for all recovered funds originally provided under this Agreement. Interest on any refund shall be calculated based on the prevailing rate used by the State Board of Administration. Interest shall be calculated from the date(s) the payment(s) are recovered by the Grantee to the date repayment is made to the Department by the Grantee.

4. **ANNUAL APPROPRIATION:**

The State of Florida's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature. The parties hereto understand that this Agreement is not a commitment of future appropriations. Authorization for continuation and completion of work and payment associated therewith may be rescinded with proper notice at the discretion of the Department if Legislative appropriations are reduced or eliminated.

5. **REPORTS:**

The Grantee shall utilize **Attachment D, Progress Report Form**, to describe the work performed during the reporting period, problems encountered, problem resolutions, scheduled updates, and proposed work for the next reporting period. Reports shall be submitted to the Department's Grant Manager no later than thirty (30) calendar days following the completion of the invoice period authorized under Chapter 62-716.310, F.A.C., and described in Paragraph 3.C.i. of this Agreement. It is hereby understood and agreed by the parties that the term "monthly" shall reflect the calendar months, and that the term "quarterly" shall reflect the calendar quarters ending March 31, June 30, September 30 and December 31. The Department's Grant Manager shall have ten (10) calendar days to review the required reports and deliverables submitted by the Grantee.

6. **RETAINAGE**

Retainage is not required under this Agreement.

7. **INDEMNIFICATION:**

Each party hereto agrees that it shall be solely responsible for the negligent or wrongful acts of its employees and agents. However, nothing contained herein shall constitute a waiver by either party of its sovereign immunity or the provisions of Section 768.28, Florida Statutes. Further, nothing herein shall be construed as consent by a state agency or subdivision of the State of Florida to be sued by third parties in any matter arising out of any contract or this Agreement.



**8. DEFAULT/TERMINATION/FORCE MAJEURE:**

- A. The Department may terminate this Agreement at any time if any warranty or representation made by Grantee in this Agreement or in its application for funding shall at any time be false or misleading in any respect, or in the event of the failure of the Grantee to fulfill any of its obligations under this Agreement. Prior to termination, the Department shall provide thirty (30) calendar days written notice of its intent to terminate and shall provide the Grantee an opportunity to consult with the Department regarding the reason(s) for termination.
- B. The Department may terminate this Agreement for convenience by providing the Grantee with thirty (30) calendar days' written notice. If the Department terminates the Agreement for convenience, the Department shall notify the Grantee of such termination, with instructions as to the effective date of termination or specify the stage of work at which the Agreement is to be terminated. If the Agreement is terminated before performance is completed, the Grantee shall be paid only for that work satisfactorily performed for which costs can be substantiated.
- C. If a force majeure occurs that causes delays or the reasonable likelihood of delay in the fulfillment of the requirements of this Agreement, the Grantee shall promptly notify the Department orally. Within seven (7) calendar days, the Grantee shall notify the Department in writing of the anticipated length and cause of the delay, the measures taken or to be taken to minimize the delay and the Grantee's intended timetable for implementation of such measures. If the parties agree that the delay or anticipated delay was caused, or will be caused by a force majeure, the Department may, at its discretion, extend the time for performance under this Agreement for a period of time equal to the delay resulting from the force majeure upon execution of an amendment to this Agreement. Such agreement shall be confirmed by letter from the Department accepting, or if necessary, modifying the extension. A force majeure shall be an act of God, strike, lockout, or other industrial disturbance, act of the public enemy, war, blockade, public riot, lightning, fire, flood, explosion, failure to receive timely necessary third party approvals through no fault of the Grantee, and any other cause, whether of the kind specifically enumerated herein or otherwise, that is not reasonably within the control of the Grantee and/or the Department. The Grantee is responsible for the performance of all services issued under this Agreement. Failure to perform by the Grantee's consultant(s) or subcontractor(s) shall not constitute a force majeure event.

**9. REMEDIES/FINANCIAL CONSEQUENCES:**

No payment will be made for deliverables deemed unsatisfactory by the Department. In the event that a deliverable is deemed unsatisfactory by the Department, the Grantee shall re-perform the services needed for submittal of a satisfactory deliverable, at no additional cost to the Department, within ten (10) calendar days of being notified of the unsatisfactory deliverable. If a satisfactory deliverable is not submitted within the specified timeframe, the Department may, in its sole discretion, either: 1) terminate this Agreement for failure to perform, or 2) the Department Grant Manager may, by letter specifying the failure of performance under this Agreement, request that a proposed Corrective Action Plan (CAP) be submitted by the Grantee to the Department. All CAPs must be able to be implemented and performed in no more than sixty (60) calendar days.

- A. A CAP shall be submitted within ten (10) calendar days of the date of the letter request from the Department. The CAP shall be sent to the Department Grant Manager for review and approval. Within ten (10) calendar days of receipt of a CAP, the Department shall notify the Grantee in writing whether the CAP proposed has been accepted. If the CAP is not accepted, the Grantee shall have ten (10) calendar days from receipt of the Department letter rejecting the proposal to submit a revised proposed CAP. Failure to obtain the Department approval of a CAP as specified above shall result in the Department's termination of this Agreement for cause as authorized in this Agreement.
- B. Upon the Department's notice of acceptance of a proposed CAP, the Grantee shall have ten (10) calendar days to commence implementation of the accepted plan. Acceptance of the proposed CAP by the Department does not relieve the Grantee of any of its obligations under the Agreement. In

the event the CAP fails to correct or eliminate performance deficiencies by Grantee, the Department shall retain the right to require additional or further remedial steps, or to terminate this Agreement for failure to perform. No actions approved by the Department or steps taken by the Grantee shall preclude the Department from subsequently asserting any deficiencies in performance. The Grantee shall continue to implement the CAP until all deficiencies are corrected. Reports on the progress of the CAP will be made to the Department as requested by the Department Grant Manager.

- C. Failure to respond to a Department request for a CAP or failure to correct a deficiency in the performance of the Agreement as specified by the Department may result in termination of the Agreement.

The remedies set forth above are not exclusive and the Department reserves the right to exercise other remedies in addition to or in lieu of those set forth above, as permitted by the Agreement. In the event of any legal action to enforce the terms of this Agreement, each party shall bear its own attorney's fees and costs.

**10. RECORD KEEPING/AUDIT:**

- A. The Grantee shall maintain books, records and documents directly pertinent to performance under this Agreement in accordance with United States generally accepted accounting principles (US GAAP) consistently applied. The Department, the State, or their authorized representatives shall have access to such records for audit purposes during the term of this Agreement and for five (5) years following the completion date or termination of the Agreement. In the event any work is subcontracted, the Grantee shall similarly require each subcontractor to maintain and allow access to such records for audit purposes.
- B. The Grantee understands its duty, pursuant to Section 20.055(5), F.S., to cooperate with the Department's Inspector General in any investigation, audit, inspection, review, or hearing. The Grantee will comply with this duty and ensure that its subcontracts issued under this Grant, if any, impose this requirement, in writing, on its subcontractors.

**11. SPECIAL AUDIT REQUIREMENTS:**

- A. In addition to the requirements of the preceding paragraph, the Grantee shall comply with the applicable provisions contained in **Attachment E, Special Audit Requirements**, attached hereto and made a part hereof. **Exhibit 1 to Attachment E** summarizes the funding sources supporting the Agreement for purposes of assisting the Grantee in complying with the requirements of **Attachment E**. A revised copy of **Exhibit 1** must be provided to the Grantee for each amendment which authorizes a funding increase or decrease. If the Grantee fails to receive a revised copy of **Exhibit 1**, the Grantee shall notify the Department's Grant Manager listed in paragraph 17 to request a copy of the updated information.
- B. The Grantee is hereby advised that the Federal and/or Florida Single Audit Act Requirements may further apply to lower tier transactions that may be a result of this Agreement. The Grantee shall consider the type of financial assistance (federal and/or state) identified in **Attachment E, Exhibit 1** when making its determination. For federal financial assistance, the Grantee shall utilize the guidance provided under 2 CFR §200.330 for determining whether the relationship represents that of a subrecipient or vendor. For state financial assistance, the Grantee shall utilize the form entitled "Checklist for Nonstate Organizations Recipient/Subrecipient vs. Vendor Determination" (form number DFS-A2-NS) that can be found under the "Links/Forms" section appearing at the following website:

<https://apps.fldfs.com/fsaa>

- C. The Grantee should confer with its chief financial officer, audit director or contact the Department for assistance with questions pertaining to the applicability of these requirements.

**12. SUBCONTRACTS:**

- A. The Grantee may subcontract work under this Agreement without the prior written consent of the Department's Grant Manager except for certain fixed-price subcontracts pursuant to paragraph 3.D. of this Agreement, which require prior approval. The Grantee shall submit a copy of the executed subcontract to the Department prior to submitting any invoices for subcontracted work. Regardless of any subcontract, the Grantee is ultimately responsible for all work to be performed under this Agreement. The Grantee agrees to be responsible for the fulfillment of all work elements included in any subcontract and agrees to be responsible for the payment of all monies due under any subcontract. It is understood and agreed by the Grantee that the Department shall not be liable to any subcontractor for any expenses or liabilities incurred under the subcontract and that the Grantee shall be solely liable to the subcontractor for all expenses and liabilities incurred under the subcontract.
- B. The Department supports diversity in its procurement program and requests that all subcontracting opportunities afforded by this Agreement embrace diversity enthusiastically. The award of subcontracts should reflect the full diversity of the citizens of the State of Florida. A list of minority owned firms that could be offered subcontracting opportunities may be obtained by contacting the Office of Supplier Diversity at (850)487-0915.

**13. PROHIBITED LOCAL GOVERNMENT CONSTRUCTION PREFERENCES:**

- A. Pursuant to Section 255.0991, F.S., for a competitive solicitation for construction services in which fifty percent (50%) or more of the cost will be paid from state-appropriated funds which have been appropriated at the time of the competitive solicitation, a state college, county, municipality, school district, or other political subdivision of the state may not use a local ordinance or regulation that provides a preference based upon:
  - i. The contractor's maintaining an office or place of business within a particular local jurisdiction;
  - ii. The contractor's hiring employees or subcontractors from within a particular local jurisdiction; or
  - iii. The contractor's prior payment of local taxes, assessments, or duties within a particular local jurisdiction.
- B. For any competitive solicitation that meets the criteria in Paragraph A., a state college, county, municipality, school district, or other political subdivision of the state *shall disclose in the solicitation document* that any applicable local ordinance or regulation does not include any preference that is prohibited by Paragraph A.

**14. LOBBYING PROHIBITION:**

In accordance with Section 216.347, F.S., the Grantee is hereby prohibited from using funds provided by this Agreement for the purpose of lobbying the State of Florida Legislature, the judicial branch or a state agency. Further, in accordance with Section 11.062, F.S., no state funds, exclusive of salaries, travel expenses, and per diem, appropriated to, or otherwise available for use by, any executive, judicial, or quasi-judicial department shall be used by any state employee or other person for lobbying purposes.

**15. COMPLIANCE WITH LAW:**

The Grantee shall comply with all applicable federal, state and local rules and regulations in providing services to the Department under this Agreement. The Grantee acknowledges that this requirement includes, but is not limited to, compliance with all applicable federal, state and local health and safety rules and regulations. The Grantee further agrees to include this provision in all subcontracts issued as a result of this Agreement.

16. **NOTICE:**

All notices and written communication between the parties shall be sent by electronic mail, U.S. Mail, a courier delivery service, or delivered in person. Notices shall be considered delivered when reflected by an electronic mail read receipt, a courier service delivery receipt, other mail service delivery receipt, or when receipt is acknowledged by recipient. Any and all notices required by this Agreement shall be delivered to the parties at the addresses identified under paragraph 17.

17. **CONTACTS:**

The Department's Grant Manager (which may also be referred to as the Department's Project Manager) at the time of execution for this Agreement is identified below:

Henry Garrigo or Successor	
Florida Department of Environmental Protection	
Division of Waste Management	
2600 Blair Stone Road., MS# 4555	
Tallahassee, Florida 32399-2400	
Telephone No.:	(850) 245-8822
E-mail Address:	<a href="mailto:Henry.Garrigo@dep.state.fl.us">Henry.Garrigo@dep.state.fl.us</a>

The Grantee's Grant Manager at the time of execution for this Agreement is identified below:

Melody Cox, or successor	
Grants Director	
201 EAST Green St.	
Perry, FL 32347	
Telephone No.:	850-838-3553
E-mail Address:	<a href="mailto:melody.cox@taylorcountygov.com">melody.cox@taylorcountygov.com</a>

In the event the Department's or the Grantee's Grant Manager changes, written notice by electronic mail with acknowledgement by the other party will be acceptable. Any subsequent Change Order or Amendment pursuant to paragraph 3.B should include the updated Grant Manager information.

18. **INSURANCE:**

- A. Providing and maintaining adequate insurance coverage is a material obligation of the Grantee. This insurance must provide coverage for all claims that may arise from the performance of the work specified under this Agreement, whether such work is performed by the Grantee, any sub-grantee, or Grantee's contractors. Such insurance shall include the State of Florida, the Department, and the State of Florida Board of Trustees of the Internal Improvement Trust Fund, as Additional Insureds for the entire length of the Agreement.
- B. Coverage may be by private insurance or self-insurance. The Grantee shall provide documentation of all required coverage to the Department's Grant Manager *prior to* performance of any work pursuant to this Agreement. All commercial insurance policies shall be with insurers licensed or eligible to do business in the State of Florida. The Grantee's current certificate of insurance shall contain a provision that the insurance will not be canceled for any reason except after thirty (30) calendar days' written notice (with the exception of non-payment of premium, which requires a 10-calendar-day notice) to the Department's Grant Manager. If the Grantee is self-funded for any category of insurance, then the Grantee shall provide documentation that warrants and represents that it is self-funded for said insurance, appropriate and allowable under Florida law, and that such self-insurance offers protection applicable to the Grantee's officers, employees, servants and agents while acting within the scope of their employment with the Grantee for the entire length of the Agreement.

- C. During the life of this Agreement, the Grantee shall secure and maintain insurance coverages as specified below. In addition, the Grantee shall include these requirements in any sub grant or subcontract issued for the performance of the work specified under this Agreement, unless such sub grant or subcontractor employees are covered by the protection afforded by the Grantee.
- i. Workers' Compensation Insurance is required for all employees connected with the work of this project. Any self-insurance program or insurance coverage shall comply fully with the Florida Workers' Compensation law. In case any class of employees engaged in hazardous work under this Agreement is not protected under Workers' Compensation statutes, the Grantee shall provide proof of adequate insurance satisfactory to the Department, for the protection of its employees not otherwise protected.
  - ii. Commercial General Liability insurance is required, including bodily injury and property damage. The minimum limits of liability shall be \$200,000 each individual's claim and \$300,000 each occurrence.
  - iii. Commercial Automobile Liability insurance is required, for all claims which may arise from the services and/or operations under this Agreement, whether such services and/or operations are by the Grantee or any of its contractors. The minimum limits of liability shall be as follows:
 

\$300,000	Automobile Liability Combined Single Limit for Company-Owned Vehicles, if applicable
\$300,000	Hired and Non-owned Automobile Liability Coverage
  - iv. Other Insurance may be required if any work proceeds over or adjacent to water, including but not limited to Jones Act, Longshoreman's and Harbormaster's, or the inclusion of any applicable rider to worker's compensation insurance, and any necessary watercraft insurance, with limits of not less than \$300,000 each. Questions concerning required coverage should be directed to the U.S. Department of Labor (<http://www.dol.gov/owcp/dlhwc/lscntac.htm>) or to the parties' insurance carrier.

19. **CONFLICT OF INTEREST:**

The Grantee covenants that it presently has no interest and shall not acquire any interest which would conflict in any manner or degree with the performance of services required.

20. **EQUIPMENT:**

Reimbursement for direct or indirect equipment purchases costing \$1,000 or more is not authorized under the terms and conditions of this Agreement. **Attachment F, Property Reporting Form**, is not applicable and shall be intentionally excluded.

21. **UNAUTHORIZED EMPLOYMENT:**

The employment of unauthorized aliens by any Grantee/subcontractor is considered a violation of Section 274A(e) of the Immigration and Nationality Act. If the Grantee/subcontractor knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of this Agreement. The Grantee shall be responsible for including this provision in all subcontracts with private organizations issued as a result of this Agreement.

**22. QUALITY ASSURANCE REQUIREMENTS:**

All sampling and analyses performed under this Agreement will be conducted as part of the Grantee's Department-mandated activities to maintain compliance with permitting requirements, which already conform with the requirements set forth in Chapter 62-160, F.A.C., and the Quality Assurance Requirements for Department Agreements. Quality Assurance Project Plans, if applicable, will be submitted to the Department under permit conditions through the Grantee's permit application and/or renewal process, if necessary.

**23. DISCRIMINATION:**

- A. No person, on the grounds of race, creed, color, religion, national origin, age, gender, or disability, shall be excluded from participation in; be denied the proceeds or benefits of; or be otherwise subjected to discrimination in performance of this Agreement.
- B. An entity or affiliate who has been placed on the discriminatory vendor list pursuant to section 287.134, F.S., may not submit a bid on a contract to provide goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not award or perform work as a contractor, supplier, subcontractor, or consultant under contract with any public entity, and may not transact business with any public entity. The Florida Department of Management Services is responsible for maintaining the discriminatory vendor list and posts the list on its website. Questions regarding the discriminatory vendor list may be directed to the Florida Department of Management Services, Office of Supplier Diversity, at (850)487-0915.

**24. LAND ACQUISITION:**

Land acquisition is not authorized under the terms of this Agreement.

**25. PHYSICAL ACCESS AND INSPECTION:**

As applicable, Department personnel shall be given access to and may observe and inspect work being performed under this Agreement, including by any of the following methods:

- A. Grantee shall provide access to any location or facility on which Grantee is performing work, or storing or staging equipment, materials or documents;
- B. Grantee shall permit inspection of any facility, equipment, practices, or operations required in performance of any work pursuant to this Agreement; and
- C. Grantee shall allow and facilitate sampling and monitoring of any substances, soils, materials or parameters at any location reasonable or necessary to assure compliance with any work or legal requirements pursuant to this Agreement.

**26. PUBLIC RECORDS ACCESS:**

- A. Grantee shall comply with Florida Public Records law under Chapter 119, F.S. Records made or received in conjunction with this Agreement are public records under Florida law, as defined in Section 119.011(12), F.S. Grantee shall keep and maintain public records required by the Department to perform the services under this Agreement.
- B. This Agreement may be unilaterally canceled by the Department for refusal by the Grantee to either provide to the Department upon request, or to allow inspection and copying of all public records made or received by the Grantee in conjunction with this Agreement and subject to disclosure under Chapter 119, F.S., and Section 24(a), Article I, Florida Constitution.

- C. If Grantee meets the definition of “Contractor” found in Section 119.0701(1)(a), F.S.; [i.e., an individual, partnership, corporation, or business entity that enters into a contract for services with a public agency and is acting on behalf of the public agency], then the following requirements apply:
- i. Pursuant to Section 119.0701, F.S., a request to inspect or copy public records relating to this Agreement for services must be made directly to the Department. If the Department does not possess the requested records, the Department shall immediately notify the Grantee of the request, and the Grantee must provide the records to the Department or allow the records to be inspected or copied within a reasonable time. If Grantee fails to provide the public records to the Department within a reasonable time, the Grantee may be subject to penalties under s. 119.10, F.S.
  - ii. Upon request from the Department’s custodian of public records, Grantee shall provide the Department with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
  - iii. Grantee shall identify and ensure that all public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if the Grantee does not transfer the records to the Department.
  - iv. Upon completion of the Agreement, Grantee shall transfer, at no cost to Department, all public records in possession of Grantee or keep and maintain public records required by the Department to perform the services under this Agreement. If the Grantee transfers all public records to the Department upon completion of the Agreement, the Grantee shall destroy any duplicate public records that are exempt or confidential and exempt from public disclosure requirements. If the Grantee keeps and maintains public records upon completion of the Agreement, the Grantee shall meet all applicable requirements for retaining public records. All records that are stored electronically must be provided to Department, upon request from the Department’s custodian of public records, in a format that is accessible by and compatible with the information technology systems of Department.

**D. IF THE GRANTEE HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE GRANTEE’S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE DEPARTMENT’S CUSTODIAN OF PUBLIC RECORDS by telephone at (850) 245-2118, by email at [ombudsman@dep.state.fl.us](mailto:ombudsman@dep.state.fl.us) or at the mailing address below.**

**Department of Environment Protection  
ATTN: Office of Ombudsman and Public Services  
Public Records Request  
3900 Commonwealth Boulevard, MS 49  
Tallahassee, Florida 32399**

**27. PUBLIC ENTITY CRIME, TERMINATION FALSE CERTIFICATION, SCRUTINIZED COMPANIES, BOYCOTTING:**

- A. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not perform work as a Grantee, contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, F.S. for Category Two, for a period of thirty-six (36) months from the date of being placed on the convicted vendor list (287.133, F.S.).
- B. Grantee certifies that it and any of its affiliates are not scrutinized companies as identified in Section 287.135, F.S. In addition, Grantee agrees to observe the requirements of Section 287.135, F.S., for applicable sub-agreements entered into for the performance of work under this Agreement. Pursuant to Section 287.135, F.S., the Department may immediately terminate this Agreement for cause if the Grantee, its affiliates, or its subcontractors are found to have submitted a false certification; or if the Grantee, its affiliates, or its subcontractors are placed on any applicable scrutinized companies list or engaged in prohibited contracting activity during the term of the Agreement. As provided in Subsection 287.135(8), F.S., if federal law ceases to authorize these contracting prohibitions then they shall become inoperative.

**28. EXECUTION IN COUNTERPARTS:**

This Agreement, and any Amendments or Change Orders thereto, may be executed in two or more counterparts, each of which together shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by e-mail delivery of a ".pdf" format data file, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or ".pdf" signature page were an original thereof.

**29. SEVERABILITY CLAUSE:**

This Agreement has been delivered in the State of Florida and shall be construed in accordance with the laws of Florida. Wherever possible, each provision of this Agreement shall be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Agreement shall be prohibited or invalid under applicable law, such provision shall be ineffective to the extent of such prohibition or invalidity, without invalidating the remainder of such provision or the remaining provisions of this Agreement. Any action hereon or in connection herewith shall be brought in Leon County, Florida.

**30. ENTIRE AGREEMENT:**

This Agreement represents the entire agreement of the parties. Any alterations, variations, changes, modifications or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing, duly signed by each of the parties hereto, and attached to the original of this Agreement, unless otherwise provided herein.



IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed, the day and year last written below.

GRANTEE NAME

STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

By: \_\_\_\_\_  
Signature of Person Authorized to Sign

By: \_\_\_\_\_  
Secretary or designee

\_\_\_\_\_  
Print Name and Title of Authorized Person

\_\_\_\_\_  
Print Name and Title of Authorized Person

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Henry Garrigo, DEP Grant Manager

FEID No.:59-6000879

For Agreements with governmental boards/commissions: If someone other than the Chairman signs this Agreement, a resolution, statement or other document authorizing that person to sign the Agreement on behalf of the Grantee must accompany the Agreement.

List of attachments/exhibits included as part of this Agreement:

Specify Type	Letter/ Number	Description (include number of pages)
<u>Attachment</u>	<u>A</u>	<u>Grant Work Plan (5 Pages)</u>
<u>Attachment</u>	<u>B</u>	<u>Payment Request Summary Form (3 Pages)</u>
<u>Attachment</u>	<u>C</u>	<u>Contract Payment Requirements (1 Page)</u>
<u>Attachment</u>	<u>D</u>	<u>Progress Report Form (1 Page)</u>
<u>Attachment</u>	<u>E</u>	<u>Special Audit Requirements (5 Pages)</u>
<u>Attachment</u>	<u>F</u>	<u>Property Reporting Form (1 Page) Attachment Intentionally Excluded</u>

## ATTACHMENT A GRANT WORK PLAN

**PROJECT TITLE:** Taylor County Small County Consolidated Solid Waste Management Grant

**PROJECT AUTHORITY:** Taylor County (Grantee) received funding from the Florida Legislature in the amount of \$90,909, through Specific Appropriation Line Item No. 1674, Solid Waste Management Trust Fund, Fiscal Year (FY) 2016 - 2017 General Appropriations Act. The Grantee meets the threshold for a small county (population under 110,000) and received this funding under the Small County Consolidated Grants program for the purpose of subsidizing its recycling and waste tire removal program costs. Authority for this Project is specified in Section 403.7095, Florida Statutes (F.S.), and Chapter 62-716, Florida Administrative Code (F.A.C). Monitoring and auditing guidelines, as related to the Florida Single Audit Act, are specified in the Florida Catalog of State Financial Assistance (CSFA), No. 37.012.

**PROJECT LOCATION:** All collected recyclable materials are brought to a central facility located at 3750 W. US 98, Perry, Florida 32347 for processing. The recyclable material will be collected from the nine (9) drop-off centers and twenty-five (25) businesses located throughout Taylor County and then transported and disposed of at Newark Recycled Fibers in Tallahassee, Florida. Waste tires collected at the central facility must be shipped to the Aucilla Area Waste Regional Landfill located at 1313 SW Greenville Hill's Road, Greenville, Florida 32331.

**PROJECT BACKGROUND:** The Grantee's Recycling Program provides recycling services for residents and small businesses located throughout Taylor County. Materials including old newspaper, corrugated cardboard, plastic, aluminum cans and metal (ferrous and non-ferrous) are collected and brought to a central facility for processing. The Recycling Program operates nine (9) drop-off centers and schedules regular cardboard pick-ups from twenty-five (25) small businesses located throughout Taylor County. Additionally, as a member county of the Aucilla Area Solid Waste Administration, the Grantee is able to dispose of waste tires at the Aucilla Area Solid Waste Landfill. The Grantee needs this funding to help offset the cost for disposal because of its small population and limited funding resources.

**PROJECT DESCRIPTION:** The Grantee's Department of Environmental Services employs a Recycling Technician, Recycling Secretary, Utilities Mechanic and Heavy Equipment Operator for the administration of its recycling program. Taylor County residents may bring their eligible recyclable material to the collection sites for drop-off and small businesses that wish to be added to the cardboard pick-up schedule may call the Grantee's Department of Environmental Services. The Grantee's drop-off center schedule is available here: <http://www.taylorcountygov.com/pdf/env/SummerRolloff.pdf>. The Grantee currently operates a regular cardboard pick-up schedule for twenty-five (25) small businesses located throughout Taylor County. Grant funds will be used to fully fund three (3) full time positions and partially fund a fourth full time position for the operation of the recycling program. Additionally, grant funds will be used to off-set the costs associated with the Grantee's disposal of waste tires picked up by D.E. Barnes, Inc. of Marianna, Florida or transported by Grantee staff to the Aucilla Area Waste Regional Landfill in Greenville, Florida. The Grantee needs this funding because of its small population and limited funding resources.

**Additional Narrative:** The Grantee's recycling collection and waste tire disposal needs occur on an on-going basis year-round, and as such the Grantee's operations are budgeted on an annual basis. The annual budget prepared by the Grantee exceeds the grant award amount, and it is understood that any project costs exceeding the grant funding awarded for allowable costs under this Agreement remain the sole responsibility of the Grantee

### **TASKS and DELIVERABLES:**

#### **Task #1: Recycling Program Operations**

**Task Description:** The Grantee will collect, sort and bale the eligible recyclables that are collected from their (9) recycle collection centers and the twenty-five (25) small businesses currently participating in their cardboard pick-up schedule. The collected recyclables are transported to a central processing facility, where they are sorted and either bulked or baled, and then shipped to Newark Recycled Fibers in Tallahassee, Florida for final disposition. County employees will perform the recycling program operations.

**Deliverable(s):** Completion of the task as evidenced by submittal of all the following supporting documentation. The Grantee will submit copies of: time cards, payroll reports to support the hours worked, and proof of payment to the employees. Additionally, the Grantee will provide a summary report for the recyclables collected during the quarter, either using the **Recycling Summary Report**, provided by the Department as **Exhibit 2** of this Grant Work Plan or comparable documentation. All deliverables may be submitted electronically, unless paper copies are requested by the Department's Grant Manager.

**Performance Standard:** The Department's Grant Manager will review each deliverable to verify that it meets the specifications in the Grant Work Plan and this task description. Upon review and written acceptance by the Department's Grant Manager of required deliverable(s) under this task, the Grantee may proceed with payment request submittal.

**Payment Request Schedule:** The Grantee may submit a payment request for cost reimbursement quarterly. Payment requests shall be submitted within thirty (30) calendar days following completion of the quarter. The outlined Deliverable(s) must have been submitted and accepted in writing by the Department's Grant Manager prior to payment request submittal.

**Budget:** Allowable costs for this task are not to exceed 78,890 for salaries (Salaries/Wages).

**Task #2: Waste Tire collection and Disposal**

**Task Description:** Waste tires are collected at the Grantee's Department of Environmental Services, where they are loaded and removed for proper disposal. The Grantee has an existing contract with D.E. Barnes, Inc. of Marianna, Florida to haul and dispose of waste tires at a rate of \$200 per ton. Any waste tires not removed by the Grantee's contractor are transported by Grantee staff to be disposed of at Aucilla Area Waste Regional Landfill in Greenville, Florida at a rate of \$200 per ton. The Grantee will provide tonnage summaries, using either the **Tonnage Summary Report**, provided by the Department as **Exhibit 1** of this Grant Work Plan or comparable documentation.

**Deliverable(s):** Completion of the task as evidenced by submittal of all the following supporting documentation: the date of transportation, number of tires, and registration number of the collector along with the name of the driver. Additionally, the Grantee will provide tonnage summaries, using either the **Tonnage Summary Report**, provided by the Department as **Exhibit 1** of this Grant Work Plan or comparable documentation. All deliverables may be submitted electronically, unless paper copies are requested by the Department's Grant Manager.

**Performance Standard:** The Department's Grant Manager will review each deliverable to verify that it meets the specifications in the Grant Work Plan and this task description. Upon review and written acceptance by the Department's Grant Manager of required deliverable(s) under this task, the Grantee may proceed with payment request submittal.

**Payment Request Schedule:** The Grantee may submit a payment request for cost reimbursement quarterly. Payment requests shall be submitted within thirty (30) calendar days following completion of the quarter. The outlined Deliverable(s) must have been submitted and accepted in writing by the Department's Grant Manager prior to payment request submittal.

**Budget:** Allowable costs for this task are not to exceed Allowable costs for this task are not to exceed \$11,819 for contractual services and \$200 for tipping fees (Contractual Services).

**PROJECT TIMELINE:** The tasks must be completed by the end of each task timeline and all deliverables must be received by the designated due date.

Task No.	Task Title	Task Start Date	Task End Date	Deliverable Due Date/ Frequency
1	Recycling Program Operations	10/1/2016	9/30/2017	Quarterly, within thirty (30) calendar days of the end of each quarter and prior to each payment request.
2	Waste Tire collection and Disposal	10/1/2016	5/31/2017	Quarterly, within thirty (30) calendar days of the end of each quarter and prior to each payment request.

**BUDGET DETAIL BY TASK:**

Task No.	Budget Category	Budget Amount
1	Salaries/Wages	\$78,890.00
	<b>Total for Task:</b>	<b>\$78,890.00</b>
2	Contractual Services (Subcontractor)	\$12,019.00
	<b>Total for Task</b>	<b>\$12,019.00</b>

**SALARY AND FRINGE BENEFITS BY TASK:** Cost reimbursable hourly, fringe, and indirect rate(s) by position may not exceed those indicated below.

Task No.	Position Title	Maximum Rate/Hour
1	Recycling Technician	\$10.50
	Utilities Mechanic	\$10.50
	HEO I	\$11.00
	Recycling Secretary (Part-Time)	\$17.44

\*Note: Full-time employee hourly rates determined by minimum and maximum salary/ 2,080 work hours per year.

**PROJECT BUDGET SUMMARY:** Cost reimbursable grant funding must not exceed the category totals for the project as indicated below.

Category Totals	Grant Funding, Not to Exceed, \$
Salaries/Wages Total	\$78,890.00
Contractual Services Total	\$12,019.00
<b>Total:</b>	<b>\$90,909.00</b>

**Exhibit 1**

## Tonnage Summary Report

Grantee may submit one (1) report for all disposals completed during the quarter. Complete a claim number for each disposal completed during the quarter. Attach additional pages, if necessary. Include copies of provider invoices and proof of payment for each claim. Comparable documentation may be submitted in lieu of this report.

Claim No: \_\_\_\_\_ Date of Collection: \_\_\_\_\_

Grantee (County) Name: \_\_\_\_\_ Account No.: \_\_\_\_\_

Receipt/Invoice No.: \_\_\_\_\_

MATERIAL	DISPOSED (TONS)	FEE PER TON	TIPPING FEE TOTAL	FACILITY OR VENDOR USED/DESTINATION
Waste Tire				
Waste Tire				

Claim No: \_\_\_\_\_ Date of Collection: \_\_\_\_\_

Grantee (County) Name: \_\_\_\_\_ Account No.: \_\_\_\_\_

Receipt/Invoice No.: \_\_\_\_\_

MATERIAL	DISPOSED (TONS)	FEE PER TON	TIPPING FEE TOTAL	FACILITY OR VENDOR USED/DESTINATION
Household Solid Waste				
Household Solid Waste				

Claim No: \_\_\_\_\_ Date of Collection: \_\_\_\_\_

Grantee (County) Name: \_\_\_\_\_ Account No.: \_\_\_\_\_

Receipt/Invoice No.: \_\_\_\_\_

MATERIAL	DISPOSED (TONS)	FEE PER TON	TIPPING FEE TOTAL	FACILITY OR VENDOR USED/DESTINATION
Household Solid Waste				
Household Solid Waste				

I, \_\_\_\_\_, certify that the information in this report is true and accurate, and that the disposal  
(Grantee's Grant Manager)

operations have been completed in accordance with the terms and condition of DEP Agreement No. \_\_\_\_\_ and as described in Attachment A, Grant Work Plan, of the Agreement.

Grantee's Grant Manager Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

Grantee's Grant Manager Signature: \_\_\_\_\_

## Exhibit 2 Recycling Summary Report

Grantee may submit one (1) summary report for all recycling completed during the quarter. Complete a report number for each recycling completed during the quarter. Attach additional pages, if necessary. Include copies of any

supporting documentation the recycling center may have provided. Comparable documentation may be submitted in lieu of this report.

Report No: \_\_\_\_\_ Date of Collection: \_\_\_\_\_

Grantee (County) Name: \_\_\_\_\_ Account No.: \_\_\_\_\_

Receipt/Invoice No.: \_\_\_\_\_

MATERIAL TYPE	UNCOMPACTED (TONS)	COMPACTED (TONS)	SITE COLLECTED FROM	FACILITY OR VENDOR USED/DESTINATION
#1 Paper				
#1 Paper				

Report No: \_\_\_\_\_ Date of Collection: \_\_\_\_\_

Grantee (County) Name: \_\_\_\_\_ Account No.: \_\_\_\_\_

Receipt/Invoice No.: \_\_\_\_\_

MATERIAL TYPE	UNCOMPACTED (TONS)	COMPACTED (TONS)	SITE COLLECTED FROM	FACILITY OR VENDOR USED/DESTINATION
#1 Paper				
#1 Paper				

Report No: \_\_\_\_\_ Date of Collection: \_\_\_\_\_

Grantee (County) Name: \_\_\_\_\_ Account No.: \_\_\_\_\_

Receipt/Invoice No.: \_\_\_\_\_

MATERIAL TYPE	UNCOMPACTED (TONS)	COMPACTED (TONS)	SITE COLLECTED FROM	FACILITY OR VENDOR USED/DESTINATION
#1 Paper				
#1 Paper				

I, \_\_\_\_\_, certify that the information in this report is true and accurate, and that the recycling  
*(Grantee's Grant Manager)*  
 operations have been completed in accordance with the terms and condition of DEP Agreement No. \_\_\_\_\_  
 and as described in Attachment A, Grant Work Plan, of the Agreement.

Grantee's Grant Manager Name and Title: \_\_\_\_\_

Grantee's Grant Manager Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ATTACHMENT B  
PAYMENT REQUEST SUMMARY FORM**

DEP Agreement No.: SC729

Agreement Effective Dates: 10/1/2016-9/30/2017

Grantee: Taylor County

Grantee's Grant Manager: Melody Cox

Mailing Address: 201 East Green St., Perry, FL., 32347

Payment Request No. \_\_\_\_\_ Date of Payment Request: \_\_\_\_\_

Performance Period (Start date – End date): \_\_\_\_\_

Task/Deliverable No(s). \_\_\_\_\_ Task/Deliverable Amount Requested: \$ \_\_\_\_\_

GRANT EXPENDITURES SUMMARY SECTION

CATEGORY OF EXPENDITURE	AMOUNT OF THIS REQUEST	TOTAL CUMULATIVE PAYMENT REQUESTS	MATCHING FUNDS FOR THIS REQUEST	TOTAL CUMULATIVE MATCHING FUNDS
Salaries/Wages	\$	\$	\$N/A	\$N/A
Fringe Benefits	\$	\$	\$N/A	\$N/A
Contractual Services (Subcontractors)	\$	\$	\$N/A	\$N/A
Travel	\$	\$	\$N/A	\$N/A
Equipment (Direct Purchases)	\$	\$	\$N/A	\$N/A
Rental/Lease of Equipment	\$	\$	\$N/A	\$N/A
Miscellaneous/Other Expenses	\$	\$	\$N/A	\$N/A
Land Acquisition	\$	\$	\$N/A	\$N/A
<b>TOTAL AMOUNT</b>	\$	\$	\$N/A	\$N/A
<b>TOTAL TASK/DELIVERABLE BUDGET AMOUNT</b>	\$		\$N/A	
<b>Less Total Cumulative Payment Requests of:</b>	\$		\$N/A	
<b>TOTAL REMAINING IN TASK</b>	\$		\$N/A	

**GRANTEE CERTIFICATION**

Complete Grantee's Certification of Payment Request on Page 2 to certify that the amount being requested for reimbursement above was for items that were charged to and utilized only for the above cited grant activities.

**Grantee's Certification of Payment Request**

I, \_\_\_\_\_, on behalf of

(Print name of Grantee's Grant Manager designated in the Agreement)

\_\_\_\_\_, do hereby certify for

(Print name of Grantee/Recipient)

DEP Agreement No. \_\_\_\_\_ and Payment Request No. \_\_\_\_\_ that:

- The disbursement amount requested is for allowable costs for the project described in Attachment A of the Agreement.
- All costs included in the amount requested have been satisfactorily purchased, performed, received, and applied toward completing the project; such costs are documented by invoices or other appropriate documentation as required in the Agreement.
- The Grantee has paid such costs under the terms and provisions of contracts relating directly to the project; and the Grantee is not in default of any terms or provisions of the contracts.

Check all that apply:

- All permits and approvals required for the construction, which is underway, have been obtained.
- Construction up to the point of this disbursement is in compliance with the construction plans and permits.
- The Grantee's Grant Manager relied on certifications from the following professionals that provided services for this project during the time period covered by this Certification of Payment Request, and such certifications are included:

Professional Service Provider (Name / License No.)    Period of Service (mm/dd/yy – mm/dd/yy)

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

\_\_\_\_\_  
Grantee's Grant Manager's Signature

\_\_\_\_\_  
Grantee's Fiscal Agent

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Telephone Number



## INSTRUCTIONS FOR COMPLETING PAYMENT REQUEST SUMMARY FORM

**DEP AGREEMENT NO.:** This is the number on your grant agreement.

**AGREEMENT EFFECTIVE DATES:** Enter agreement execution date through end date.

**GRANTEE:** Enter the name of the grantee's agency.

**GRANTEE'S GRANT MANAGER:** This should be the person identified as grant manager in the grant Agreement.

**MAILING ADDRESS:** Enter the address that you want the state warrant sent.

**PAYMENT REQUEST NO.:** This is the number of your payment request, not the quarter number.

**DATE OF PAYMENT REQUEST:** This is the date you are submitting the request.

**PERFORMANCE PERIOD:** This is the beginning and ending date of the performance period for the task/deliverable that the request is for (this must be within the timeline shown for the task/deliverable in the Agreement).

**TASK/DELIVERABLE NO.:** This is the number of the task/deliverable that you are requesting payment for and/or claiming match for (must agree with the current Grant Work Plan).

**TASK/DELIVERABLE AMOUNT REQUESTED:** This should match the amount on the "*TOTAL TASK/DELIVERABLE BUDGET AMOUNT*" line for the "*AMOUNT OF THIS REQUEST*" column.

### GRANT EXPENDITURES SUMMARY SECTION:

**"AMOUNT OF THIS REQUEST" COLUMN:** Enter the amount that was expended for this task during the period for which you are requesting reimbursement for this task. This must agree with the currently approved budget in the current Grant Work Plan of your grant Agreement. Do not claim expenses in a budget category that does not have an approved budget. Do not claim items that are not specifically identified in the current Grant Work Plan. Enter the column total on the "*TOTAL AMOUNT*" line. Enter the amount of the task on the "*TOTAL TASK BUDGET AMOUNT*" line. Enter the total cumulative amount of this request **and** all previous payments on the "*LESS TOTAL CUMULATIVE PAYMENT REQUESTS OF*" line. Deduct the "*LESS TOTAL CUMULATIVE PAYMENT REQUESTS OF*" from the "*TOTAL TASK BUDGET AMOUNT*" for the amount to enter on the "*TOTAL REMAINING IN TASK*" line.

**"TOTAL CUMULATIVE PAYMENT REQUESTS" COLUMN:** Enter the cumulative amounts that have been requested to date for reimbursement by budget category. The final request should show the total of all requests; first through the final request (this amount cannot exceed the approved budget amount for that budget category for the task you are reporting on). Enter the column total on the "*TOTALS*" line. **Do not enter anything in the shaded areas.**

**"MATCHING FUNDS" COLUMN:** Enter the amount to be claimed as match for the performance period for the task you are reporting on. This needs to be shown under specific budget categories according to the currently approved Grant Work Plan. Enter the total on the "*TOTAL AMOUNT*" line for this column. Enter the match budget amount on the "*TOTAL TASK BUDGET AMOUNT*" line for this column. Enter the total cumulative amount of this and any previous match claimed on the "*LESS TOTAL CUMULATIVE PAYMENTS OF*" line for this column. Deduct the "*LESS TOTAL CUMULATIVE PAYMENTS OF*" from the "*TOTAL TASK BUDGET AMOUNT*" for the amount to enter on the "*TOTAL REMAINING IN TASK*" line.

**"TOTAL CUMULATIVE MATCHING FUNDS" COLUMN:** Enter the cumulative amount you have claimed to date for match by budget category for the task. Put the total of all on the line titled "*TOTALS*." The final report should show the total of all claims, first claim through the final claim, etc. **Do not enter anything in the shaded areas.**

**GRANTEE'S CERTIFICATION:** Check all boxes that apply. Identify any licensed professional service providers that certified work or services completed during the period included in the request for payment. **Must be signed by both the Grantee's Grant Manager as identified in the grant agreement and the Grantee's Fiscal Agent.**

### NOTES:

**If claiming reimbursement for travel, you must include copies of receipts and a copy of the travel reimbursement form approved by the Department of Financial Services, Chief Financial Officer.**

**Documentation for match claims must meet the same requirements as those expenditures for reimbursement.**

## ATTACHMENT C

### **Contract Payment Requirements** **Florida Department of Financial Services, Reference Guide for State Expenditures** *Cost Reimbursement Contracts*

Invoices for cost reimbursement contracts must be supported by an itemized listing of expenditures by category (salary, travel, expenses, etc.) Supporting documentation must be provided for each amount for which reimbursement is being claimed indicating that the item has been paid. Check numbers may be provided in lieu of copies of actual checks. Each piece of documentation should clearly reflect the dates of service. Only expenditures for categories in the approved contract budget should be reimbursed.

Listed below are examples of the types of documentation representing the minimum requirements:

- (1) Salaries: A payroll register or similar documentation should be submitted. The payroll register should show gross salary charges, fringe benefits, other deductions and net pay. If an individual for whom reimbursement is being claimed is paid by the hour, a document reflecting the hours worked times the rate of pay will be acceptable.
- (2) Fringe Benefits: Fringe Benefits should be supported by invoices showing the amount paid on behalf of the employee (e.g., insurance premiums paid). If the contract specifically states that fringe benefits will be based on a specified percentage rather than the actual cost of fringe benefits, then the calculation for the fringe benefits amount must be shown.  
  
Exception: Governmental entities are not required to provide check numbers or copies of checks for fringe benefits.
- (3) Travel: Reimbursement for travel must be in accordance with Section 112.061, Florida Statutes, which includes submission of the claim on the approved State travel voucher or electronic means.
- (4) Other direct costs: Reimbursement will be made based on paid invoices/receipts. If nonexpendable property is purchased using State funds, the contract should include a provision for the transfer of the property to the State when services are terminated. Documentation must be provided to show compliance with Department of Management Services Rule 60A-1.017, Florida Administrative Code, regarding the requirements for contracts which include services and that provide for the contractor to purchase tangible personal property as defined in Section 273.02, Florida Statutes, for subsequent transfer to the State.
- (5) In-house charges: Charges which may be of an internal nature (e.g., postage, copies, etc.) may be reimbursed on a usage log which shows the units times the rate being charged. The rates must be reasonable.

For contracts between state agencies, and for contracts between universities, alternative documentation may be submitted to substantiate the reimbursement request. This may be in the form of FLAIR reports or other similarly detailed reports.

The Florida Department of Financial Services, online Reference Guide for State Expenditures can be found at this web address: [http://www.fldfs.com/aadir/reference\\_guide.htm](http://www.fldfs.com/aadir/reference_guide.htm)

**ATTACHMENT D**

**PROGRESS REPORT FORM**

<b>DEP Agreement No.:</b>	SC729		
<b>Grantee Name:</b>	Taylor County Board of County Commissioners		
<b>Grantee Address:</b>	201 East Green St., Perry, FL., 32347		
<b>Grantee's Grant Manager:</b>	Melody Cox	<b>Telephone No.:</b>	850-838-3553
<b>Reporting Period:</b>			
<b>Project Number and Title:</b>			
<p><b>Provide the following information for all tasks and deliverables identified in the Grant Work Plan: a summary of project accomplishments for the reporting period; a comparison of actual accomplishments to goals for the period; if goals were not met, provide reasons why; provide an update on the estimated time for completion of the task and an explanation for any anticipated delays and identify by task.</b></p> <p><b>NOTE: Use as many pages as necessary to cover all tasks in the Grant Work Plan.</b></p> <p><b><u>The following format should be followed:</u></b></p> <p><b>Task 1:</b></p> <p><b>Progress for this reporting period:</b></p> <p><b>Identify any delays or problems encountered:</b></p>			

This report is submitted in accordance with the reporting requirements of DEP Agreement No. SC729 and accurately reflects the activities associated with the project.

\_\_\_\_\_  
Signature of Grantee's Grant Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name and Title

## ATTACHMENT E

### SPECIAL AUDIT REQUIREMENTS

The administration of resources awarded by the Department of Environmental Protection (*which may be referred to as the "Department", "DEP", "FDEP" or "Grantor", or other name in the contract/agreement*) to the recipient (*which may be referred to as the "Contractor", "Grantee" or other name in the contract/agreement*) may be subject to audits and/or monitoring by the Department of Environmental Protection, as described in this attachment.

#### MONITORING

In addition to reviews of audits conducted in accordance with OMB Circular A-133, as revised, 2 CFR Part 200, Subpart F, and Section 215.97, F.S., as revised (see "AUDITS" below), monitoring procedures may include, but not be limited to, on-site visits by Department staff, limited scope audits as defined by OMB Circular A-133, as revised, and 2 CFR Part 200, Subpart F, and/or other procedures. By entering into this Agreement, the recipient agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by the Department of Environmental Protection. In the event the Department of Environmental Protection determines that a limited scope audit of the recipient is appropriate, the recipient agrees to comply with any additional instructions provided by the Department to the recipient regarding such audit. The recipient further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Chief Financial Officer or Auditor General.

#### AUDITS

##### **PART I: FEDERALLY FUNDED**

This part is applicable if the recipient is a State or local government or a non-profit organization as defined in OMB Circular A-133, as revised (for fiscal year start dates prior to December 26, 2014), or as defined in 2 CFR §200.330 (for fiscal year start dates after December 26, 2014).

1. In the event that the recipient expends \$500,000 (\$750,000 for fiscal year start dates after December 26, 2014) or more in Federal awards in its fiscal year, the recipient must have a single or program-specific audit conducted in accordance with the provisions of OMB Circular A-133, as revised, and 2 CFR Part 200, Subpart F. EXHIBIT 1 to this Attachment indicates Federal funds awarded through the Department of Environmental Protection by this Agreement. In determining the Federal awards expended in its fiscal year, the recipient shall consider all sources of Federal awards, including Federal resources received from the Department of Environmental Protection. The determination of amounts of Federal awards expended should be in accordance with the guidelines established by OMB Circular A-133, as revised, and 2 CFR Part 200, Subpart F. An audit of the recipient conducted by the Auditor General in accordance with the provisions of OMB Circular A-133, as revised, and 2 CFR Part 200, Subpart F, will meet the requirements of this part.
2. In connection with the audit requirements addressed in Part I, paragraph 1, the recipient shall fulfill the requirements relative to auditee responsibilities as provided in Subpart C of OMB Circular A-133, as revised, and 2 CFR Part 200, Subpart F.
3. If the recipient expends less than \$500,000 (or \$750,000, as applicable) in Federal awards in its fiscal year, an audit conducted in accordance with the provisions of OMB Circular A-133, as revised, and 2 CFR Part 200, Subpart F, is not required. In the event that the recipient expends less than \$500,000 (or \$750,000, as applicable) in Federal awards in its fiscal year and elects to have an audit conducted in accordance with the provisions of OMB Circular A-133, as revised, and 2 CFR Part 200, Subpart F the cost of the audit must be paid from non-Federal resources (i.e., the cost of such an audit must be paid from recipient resources obtained from other than Federal entities).
4. The recipient may access information regarding the Catalog of Federal Domestic Assistance (CFDA) via the internet at [www.cfda.gov](http://www.cfda.gov)

## **PART II: STATE FUNDED**

This part is applicable if the recipient is a nonstate entity as defined by Section 215.97(2)(n), Florida Statutes.

1. In the event that the recipient expends a total amount of state financial assistance equal to or in excess of \$750,000 in any fiscal year of such recipient, the recipient must have a State single or project-specific audit for such fiscal year in accordance with Section 215.97, Florida Statutes; applicable rules of the Department of Financial Services; and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. EXHIBIT 1 to this Attachment indicates state financial assistance awarded through the Department of Environmental Protection by this Agreement. In determining the state financial assistance expended in its fiscal year, the recipient shall consider all sources of state financial assistance, including state financial assistance received from the Department of Environmental Protection, other state agencies, and other nonstate entities. State financial assistance does not include Federal direct or pass-through awards and resources received by a nonstate entity for Federal program matching requirements.
2. In connection with the audit requirements addressed in Part II, paragraph 1; the recipient shall ensure that the audit complies with the requirements of Section 215.97(7), Florida Statutes. This includes submission of a financial reporting package as defined by Section 215.97(2), Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.
3. If the recipient expends less than \$750,000 in state financial assistance in its fiscal year, an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, is not required. In the event that the recipient expends less than \$750,000 in state financial assistance in its fiscal year, and elects to have an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, the cost of the audit must be paid from the non-state entity's resources (i.e., the cost of such an audit must be paid from the recipient's resources obtained from other than State entities).
4. For information regarding the Florida Catalog of State Financial Assistance (CSFA), a recipient should access the Florida Single Audit Act website located at <https://apps.fldfs.com/fsaa> for assistance. In addition to the above websites, the following websites may be accessed for information: Legislature's Website at <http://www.leg.state.fl.us/Welcome/index.cfm>, State of Florida's website at <http://www.myflorida.com/>, Department of Financial Services' Website at <http://www.fldfs.com/> and the Auditor General's Website at <http://www.myflorida.com/audgen/>.

## **PART III: OTHER AUDIT REQUIREMENTS**

*(NOTE: This part would be used to specify any additional audit requirements imposed by the State awarding entity that are solely a matter of that State awarding entity's policy (i.e., the audit is not required by Federal or State laws and is not in conflict with other Federal or State audit requirements). Pursuant to Section 215.97(8), Florida Statutes, State agencies may conduct or arrange for audits of State financial assistance that are in addition to audits conducted in accordance with Section 215.97, Florida Statutes. In such an event, the State awarding agency must arrange for funding the full cost of such additional audits.)*

## **PART IV: REPORT SUBMISSION**

1. Copies of reporting packages for audits conducted in accordance with OMB Circular A-133, as revised, and 2 CFR Part 200, Subpart F and required by PART I of this Attachment shall be submitted, when required by Section .320 (d), OMB Circular A-133, as revised, and 2 CFR Part 200, Subpart F, by or on behalf of the recipient directly to each of the following:

- A. The Department of Environmental Protection at one of the following addresses:

By Mail:

**Audit Director**

Florida Department of Environmental Protection  
Office of the Inspector General, MS 40  
3900 Commonwealth Boulevard  
Tallahassee, Florida 32399-3000

Electronically:

[FDEPSingleAudit@dep.state.fl.us](mailto:FDEPSingleAudit@dep.state.fl.us)

- B. The Federal Audit Clearinghouse designated in OMB Circular A-133, as revised, and 2 CFR §200.501(a) (the number of copies required by Sections .320 (d)(1) and (2), OMB Circular A-133, as revised, and 2 CFR §200.501(a) should be submitted to the Federal Audit Clearinghouse), at the following address:

Federal Audit Clearinghouse  
Bureau of the Census  
1201 East 10th Street  
Jeffersonville, IN 47132

Submissions of the Single Audit reporting package for fiscal periods ending on or after January 1, 2008, must be submitted using the Federal Clearinghouse's Internet Data Entry System which can be found at <http://harvester.census.gov/facweb/>

- C. Other Federal agencies and pass-through entities in accordance with Sections .320 (e) and (f), OMB Circular A-133, as revised, and 2 CFR §200.512.
2. Pursuant to Section .320(f), OMB Circular A-133, as revised, and 2 CFR Part 200, Subpart F, the recipient shall submit a copy of the reporting package described in Section .320(c), OMB Circular A-133, as revised, and 2 CFR Part 200, Subpart F, and any management letters issued by the auditor, to the Department of Environmental Protection at one the following addresses:

By Mail:

**Audit Director**

Florida Department of Environmental Protection  
Office of the Inspector General, MS 40  
3900 Commonwealth Boulevard  
Tallahassee, Florida 32399-3000

Electronically:

[FDEPSingleAudit@dep.state.fl.us](mailto:FDEPSingleAudit@dep.state.fl.us)

3. Copies of financial reporting packages required by PART II of this Attachment shall be submitted by or on behalf of the recipient directly to each of the following:

- A. The Department of Environmental Protection at one of the following addresses:

By Mail:

**Audit Director**

Florida Department of Environmental Protection  
Office of the Inspector General, MS 40  
3900 Commonwealth Boulevard  
Tallahassee, Florida 32399-3000

Electronically:  
[FDEPSingleAudit@dep.state.fl.us](mailto:FDEPSingleAudit@dep.state.fl.us)

B. The Auditor General's Office at the following address:

State of Florida Auditor General  
Room 401, Claude Pepper Building  
111 West Madison Street  
Tallahassee, Florida 32399-1450

4. Copies of reports or management letters required by PART III of this Attachment shall be submitted by or on behalf of the recipient directly to the Department of Environmental Protection at one of the following addresses:

By Mail:

**Audit Director**  
Florida Department of Environmental Protection  
Office of the Inspector General, MS 40  
3900 Commonwealth Boulevard  
Tallahassee, Florida 32399-3000

Electronically:  
[FDEPSingleAudit@dep.state.fl.us](mailto:FDEPSingleAudit@dep.state.fl.us)

5. Any reports, management letters, or other information required to be submitted to the Department of Environmental Protection pursuant to this Agreement shall be submitted timely in accordance with OMB Circular A-133, as revised, and 2 CFR Part 200, Subpart F, Florida Statutes, or Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.
6. Recipients, when submitting financial reporting packages to the Department of Environmental Protection for audits done in accordance with OMB Circular A-133, as revised and 2 CFR Part 200, Subpart F, or Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, should indicate the date that the reporting package was delivered to the recipient in correspondence accompanying the reporting package.

#### **PART V: RECORD RETENTION**

The recipient shall retain sufficient records demonstrating its compliance with the terms of this Agreement for a period of **5** years from the date the audit report is issued, and shall allow the Department of Environmental Protection, or its designee, Chief Financial Officer, or Auditor General access to such records upon request. The recipient shall ensure that audit working papers are made available to the Department of Environmental Protection, or its designee, Chief Financial Officer, or Auditor General upon request for a period of **3** years from the date the audit report is issued, unless extended in writing by the Department of Environmental Protection.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

**EXHIBIT – 1**

FUNDS AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

<b>Federal Resources Awarded to the Recipient Pursuant to this Agreement Consist of the Following:</b>					
Federal Program Number	Federal Agency	CFDA Number	CFDA Title	Funding Amount	State Appropriation Category

<b>State Resources Awarded to the Recipient Pursuant to this Agreement Consist of the Following Matching Resources for Federal Programs:</b>					
Federal Program Number	Federal Agency	CFDA	CFDA Title	Funding Amount	State Appropriation Category

<b>State Resources Awarded to the Recipient Pursuant to this Agreement Consist of the Following Resources Subject to Section 215.97, F.S.:</b>						
State Program Number	Funding Source	State Fiscal Year	CSFA Number	CSFA Title or Funding Source Description	Funding Amount	State Appropriation Category
Original Agreement	General Appropriations Act (GAA), Line Item 1674, Grants and Aids to Local Governments and Nonstate Entities – Fixed Capital Outlay, Solid Waste Management from Solid Waste Management Trust Fund	2016-2017	37.012	Small County Consolidated Grants	\$90,909	140134

<b>Total Award</b>					<b>\$90,909</b>	
--------------------	--	--	--	--	-----------------	--

For each program identified above, the recipient shall comply with the program requirements described in the Catalog of Federal Domestic Assistance (CFDA) [[www.cfda.gov](http://www.cfda.gov)] and/or the Florida Catalog of State Financial Assistance (CSFA) [<https://apps.fldfs.com/fsaa/searchCatalog.aspx>]. The services/purposes for which the funds are to be used are included in the Contract scope of services/work. Any match required by the recipient is clearly indicated in the Contract.



**TAYLOR COUNTY BOARD OF COMMISSIONERS**

*County Commission Agenda Item*

**SUBJECT/TITLE:**



**Request for Approval for the Resolution supporting the Sea Grant Program Nationwide and in Florida**

**Meeting Date:**

April 5, 2017

Statement of Issue:

Approve the Resolution to Support Sea Grant Program

**Recommendation:**

Approve the Resolution supporting Sea Grant.

**Fiscal Impact:**

\$ \_\_\_\_\_

**Budgeted Expense:**

Yes

No

N/A

**Submitted By:**

County Extension Director

**Contact:**

Clay Olson

**SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

**History, Facts & Issues:**

Taylor County Marine Extension Agents have always get support from Sea Grant funds, programs, specialists and experts to solve Taylor's County coastal problems, especially The improvement of fish aggregations through artificial reefs and supporting best practices For recreational fishermen. They have serve as a focal point to improve local economic Development.

**Options:**

1. Approve and continue Sea Grant Programs and Impacts in Taylor County

2. Deny approval

**Attachments:**

1. Resolution Draft

2. Sea Grant Senator Support Letter

**RESOLUTION No \_\_\_\_\_ - 2017**

**A RESOLUTION OF THE TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS, FLORIDA, REQUESTING SUPPORT FOR THE FLORIDA SEA GRANT THROUGH THE FEDERAL CONGRESSIONAL PROGRAMATIC BUDGET REQUEST FY17 AND FY18 FUNDING FOR THE NATIONAL SEA GRANT PROGRAM.**

**WHEREAS**, the National Sea Grant program has 50 years of strong bipartisan support and well-documented tremendous economic benefits to the State of Florida, it leverages a large amount of local, state and private funds and it is a unique program in NOAA in that 95% of the funds appropriated come directly to the states. The work that is done by the Florida Sea Grant is about solving priority problems identified by coastal constituents; and

**WHEREAS**, the Florida Sea Grant, and the three other Sea Grant programs in the Gulf of Mexico, are leading a multi-year study to conduct an independent assessment of the status of red snapper stocks in the Gulf of Mexico, at the express request of the United States Senate and House of Representatives; and

**WHEREAS**, in the 1980's, the Florida Sea Grant pioneered the best management practices for deploying and monitoring artificial reefs and today provides training for artificial reef coordinators in counties and holds the biennial meeting of reef coordinators where new methods, rules and issues are discussed. The economy surrounding artificial reefs, in five counties of Florida alone, exceeds \$250 Million a year and provides several thousand jobs; and

**WHEREAS**, since 1990, the total investment in Artificial Reef Program in Taylor County was \$579,212 (88% State Funding and 12% Local Govt Funding), with more than 1,354 Ton of material deployed; and

**WHEREAS**, in the last 5 years had been deployed 467 fish cubes, 120 Tetrahedron style materials, 61 Tons of scrap metal and concrete culverts, and 2,550 ft<sup>2</sup> of sea floor covered by Artificial Reefs in 2016 only; and

**WHEREAS**, state and local funds average \$65,000 and include funding for one local Sea Grant agent and research projects. Taylor County and the University of Florida match more than \$350,000 to support Extension services including Sea Grant; and

**WHEREAS**, the UF/IFAS Taylor County Sea Grant Program partnership was established with the Florida Fish & Wildlife Conservation Commission (FWC), the Taylor County Reef Research Team (TCRRT) and project partners to implement long term artificial reef program. In 2016 funding raised the amount of \$120,000.

**WHEREAS**, Taylor County benefits from Sea Grant monitoring, research, extension and education funding and many Sea Grant experts have consulted on County issues; and

**WHEREAS**, the local Sea Grant agent provides expertise to local businesses to support their concern about coastal and marine natural resources use and conservation; and

**WHEREAS**, Sea Grant estimated in 2011 that annual economic impact of Taylor County boat ramp facilities was \$10.07 million, thus, improvements to boating access by the BOCC directly stimulates the local economy; and

**WHEREAS**, Sea Grant determined that boat ramps generate significant local economic activity because the overwhelming majority of boat trip-related expenditures remain in Taylor County, with residents spending 90.9% of their purchases and visitors spending 83.5% of their purchases within the county; and

**WHEREAS**, support from the Florida State and Federal Legislatures to include a programmatic budget request for FY17 and FY18 funding for the National Sea Grant College Program would keep the many programs that benefit Taylor County in place;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF TAYLOR COUNTY, FLORIDA:**

Section 1. The Board requests Federal Legislative support for the Florida Sea Grant College though federal congressional programmatic budget request in FY17 and FY18 funding for the National Sea Grant College Program.

Section 2. The Board directs the County Administrator to publicize the Board's position on the Florida Sea Grant Program to the general public.

Section 3. A copy of this resolution shall be transmitted to Florida Legislators to prompt action with transmittal to be coordinated by Taylor County Extension.

Section 4. SEVERABILITY. If any portion of this Resolution is determined by any Court to be invalid, the invalid portion shall be stricken, and such striking shall not affect the validity of the remainder of this resolution. If any Court determines that this Resolution, or any portion hereof, cannot be legally applied to any individual(s), group(s), entity(ies), or circumstance(s), such determination shall not affect the applicability hereof to any other individual, group, entity, property, or circumstance.

Section 5. **EFFECTIVE DATE**. This Resolution shall become effective upon adoption.

**PASSED AND ADOPTED** by the Board of County Commissioners of Taylor County, Florida, at a regular meeting of said Board held on the \_\_\_\_ day of \_\_\_\_\_, 2017 in Perry, Florida.

Malcolm Page \_\_\_\_\_  
Jim Moody \_\_\_\_\_  
Frank Russell \_\_\_\_\_  
Pam Feagle \_\_\_\_\_  
Thomas Demps \_\_\_\_\_

ANNIE MAE MURPHY, Clerk

By: \_\_\_\_\_  
Deputy Clerk

TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS  
PAM FEAGLE

By: \_\_\_\_\_  
Chairman



# TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

ANNIE MAE MURPHY, Clerk  
Post Office Box 620  
Perry, Florida 32348  
(850) 838-3506 Phone  
(850) 838-3549 Fax

TED LAKEY, County Administrator  
201 East Green Street  
Perry, Florida 32347  
(850) 838-3500, extension 7 Phone  
(850) 838-3501 Fax

CONRAD C. BISHOP, JR., County Attorney  
Post Office Box 167  
Perry, Florida 32348  
(850) 584-6113 Phone  
(850) 584-2433 Fax

April 5, 2017

Taylor County Extension Services  
203 Forest Park Dr.  
Perry, FL 32348  
Phone: (850) 838-3508  
Fax: (850) 838-3546  
E-mail – [victorblancomar@ufl.edu](mailto:victorblancomar@ufl.edu)  
Website - <http://taylor.ifas.ufl.edu/>

Dear Senator Nelson,

The Taylor County Board of County Commissioners recently passed a resolution requesting your support for Florida Sea Grant College through federal congressional programmatic budget requests infy17 and fy18 funding for the National Sea Grant College Program. Your action on this issue will help to keep in place many state and local efforts that improve economic impacts at all levels. In 2015-16 the Sea Grant program helped generate an estimated \$575 million in economic impacts. Taylor County benefits from local artificial reef program and fisheries management programs led by Sea Grant agent and specialists.

## **Sea grant in Florida has a proven record of significant impacts including;**

- Florida Sea Grant has funded research at FL universities that has: led to a rapid test to detect fraudulently labelled seafood; to detect illegally harvested shark fins with a DNA fingerprinting method that is used by the US law enforcement; developed three different new products that are being used to reinforce roofs of older residential and commercial buildings to make them stronger in the face of hurricane force winds; and developed a new approach to simultaneously culturing fish with plants for habitat restoration, thereby dealing with a problem of aquaculture waste for inland operations. We also partnered with UF/IFAS researchers in documenting the collapse of the oyster fishery in Apalachicola Bay, providing information that allowed the affected communities to get over \$4M in relief funds. We also partnered with the Florida DEP in supporting over 25 small grants to Florida coastal communities that will enhance public access to the waterfront and restore natural areas in urban core locations with exotics removal.
- The Sea Grant programs in the Gulf of Mexico were a first responder in the aftermath of the Gulf oil spill, quickly becoming the main portal for affected people and businesses to get information about seafood safety, the process of filing claims, health issues and a myriad of other oil-spill related problems.

- The Sea Grant programs in the Gulf of Mexico currently are leading a Congressionally-driven multi-year project to conduct an independent assessment of red snapper stock in the Gulf of Mexico.
- Florida Sea Grant, in the 1980's, pioneered the best management practices for deploying and monitoring artificial reefs – today provides training for artificial reef coordinators in counties – and holds the biennial meeting of reef coordinators where new methods, rules and issues are discussed. The economy surrounding artificial reefs, just in five counties in SW Florida, exceeds \$250M a year and several thousand jobs.
- Florida Sea Grant has the lead in coordinating the Seafood HACCP Alliance's training program, which is a program that is taken by every person in the USA who works in the seafood industry handling the fish we eat – i.e., our program ensures that have safe seafood products.
- Florida Sea Grant is in the process of working with the Florida shellfish industry to establish a multi-year program where federal funds can be provided directly to industry members who have ideas for technological innovations that will enhance productivity. Florida is poised to become a state that leads the national production of cultured oysters. Growth is happening rapidly, and we will help growers overcome obstacles and disseminate information broadly so that our industry can thrive.
- Years ago, the Florida sponge fishery was in serious trouble because environmental groups were lobbying to have it curtailed due to non-sustainable harvesting. UF/IFAS and Florida Sea Grant researchers and Extension agents worked with the sponge industry to discover a new method to sustainably harvest sponges and taught harvesters how to do it. The work was done in partnership with the industry. As a result, one of the most sustainable fisheries in the nation continues and it thrives. Jim Cantonis, Vice-Chair of our Council and President of Acme Sponge noted that 'without Florida Sea Grant there would be no commercial sponge fishery in Florida.'
- Years ago when the State of Florida imposed a net ban and put hundreds of commercial fishermen out of business, UF/IFAS Extension and Florida Sea Grant worked with the community of Cedar Key to develop methods of farming hard clams, including everything from growing clams to marketing, keeping records and seafood safety protocols. Today there are over 300 small business in Cedar Key growing clams based on the knowledge the was provided and the support that continues to be provided by UF/IFAS Extension and Florida Sea Grant.
- Florida Sea Grant worked with the West Coast Inland Navigation District to develop a GIS-based program for the entire lower west coast region of Florida that allows canal dredging to be done under a single general permit, saving residents over \$2M a year in taxes and protecting thousands of acres of seagrass habitat.

Attached you will find the resolution and the Nation Sea Grant College request to continue to increase the economic development and resiliency of our coastal communities, and help sustain the health and productivity of the ecosystems on which they depend.

The House and Senate Appropriations Committees pay attention to federal programs where a large number of members from both parties have indicated their support by submitting Programmatic Budget Requests. **Senator we implore you to submit a Programmatic Budget Request as outlined below to show your support for Sea Grant.**

<b>FY 2018 Appropriations Bill:</b>	<b>Commerce, Justice, Science Appropriations Bill</b>
<b>Agency:</b>	<b>National Oceanic and Atmospheric Administration</b>
<b>Account:</b>	<b>Operations, Research, and Facilities</b>
<b>Office:</b>	<b>Oceanic and Atmospheric Research</b>
<b>Program:</b>	<b>National Sea Grant College Program</b>
<b>FY 2016 Funding Level:</b>	<b>\$73M</b>
<b>FY 2017 Funding Level (CR):</b>	<b>\$73M</b>
<b>FY 2018 SGA Recommendation:</b>	<b>\$80M</b>

**FY 2018 Report Language Proposal:** \$80.0 million is provided to the National Sea Grant College Program for research, education, extension, and outreach activities. This funding level supports the key focus areas in the program's strategic plan: sustainable fisheries and aquaculture, resilient communities and economies, healthy coastal ecosystems, and environmental literacy and workforce development. The Committee directs NOAA to continue funding all Sea Grant STEM education and fellowship programs.

Thank you for your attention to this matter,

Sincerely,

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**PAM FEAGLE**  
TCBOCC Chairman

**TAYLOR COUNTY BOARD OF COMMISSIONERS**

*County Commission Agenda Item*

**SUBJECT/TITLE:**



THE BOARD TO CONSIDER APPROVAL OF MITIGATION PROJECTS LIST AND APPLICATION FOR THE HMGP GRANT AS AGENDAED BY STEVE SPRADLEY, EMERGENCY MANAGEMENT DIRECTOR

**Meeting Date:**

April 18, 2017

**Statement of Issue:** THE BOARD TO CONSIDER APPROVAL OF MITIGATION PROJECTS LIST AND APPLICATION FOR THE HAZARD MITIGATION GRANT PROGRAM (HMGP) GRANT.

**Recommendation:** APPROVE

**Fiscal Impact:** \$ 327,455.00 **Budgeted Expense:** Yes  No  N/A

**Submitted By:** STEVE SPRADLEY, EM DIRECTOR

**Contact:** 850-838-3575

**SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS**

THE GRANT IS FOR MITIGATION PROJECTS FROM HURRICANE HERMINE. TAYLOR COUNTY LMS GROUP HAS APPROVED BY VOTE AND PRIORITIZED THE FOLLOWING PROJECTS FOR HMGP FUNDING FROM HURRICANE HERMINE. THERE IS A 75/25% MATCH FOR THIS GRANT. HOMEOWNERS WILL BE RESPONSIBLE FOR THE 25% FOR HOUSE ELEVATION AND THE COUNTY WILL BE RESPONSIBLE FOR THE 25% OF THE FCH GENERATOR. THE GRANT DEADLINE IS MAY 5, 2017.

**Options:** 1. APPROVE

2. NOT APPROVE

**Attachments:** 1. Letter

2. HMGP MITIGATION PROJECTS LIST



# TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS Department of Emergency Management

STEVE SPRADLEY, EM DIRECTOR  
591 East US Hwy 27  
Perry, Florida 32347  
(850) 838-3575 Phone  
(850) 838-3523 Fax

April 12, 2017

Mr. Miles Anderson, State Hazard Mitigation Officer  
Florida Division of Emergency Management  
2555 Shumard Oak Boulevard  
Tallahassee, Florida 32399-2100

RE: **Hazard Mitigation Grant Program (HMGP) applications for FEMA 4280-DR-FL,  
Hurricane Hermine**


Dear Mr. Anderson

The Taylor County Local Mitigation Strategy (LMS) working group has approved by vote and prioritized the following projects for HMGP funding from this disaster. These projects align with our LMS goals and objectives as noted, and with the State's mitigation goals and objectives (in accordance with the Code of Federal Regulations 44S 201.6.)

The Taylor County LMS group therefore presents the projects attached in the order in which they are to be considered for funding.

For further information or inquiry, please contact me at 850-838-3575 or email at [steve.spradley@taylorcountygov.com](mailto:steve.spradley@taylorcountygov.com).

Sincerely,

  
Taylor County LMS Chair



TAYLOR COUNTY HMGP MITIGATION GRANT FEMA 4280-DR-FL

Project Priority List	Contact Number	Description	Quote	Federal Share	County /Owner Share	Goal/Objective
(1) Forest Capital Hall Generator		Generator and Electrical	\$70,000	\$52,500	\$17,500	FCH is a critical facility which is designated to be used as a COOP for all County Government if a government facility is damaged. Generator will allow government to continue operations during and after a disaster.
PRIORITY #2 HOME ELEVATIONS						
(2) Jean and Roy Stanley 646 Hawk Ridge	706-202-5151	Raising Home	\$ 26,500	\$ 19,875	\$ 6,625	This home is within the <b>High Hazard Flood Zone</b> and is below Base Flood Elevation (BFE). It received flood damage during Hurricane Hermine and the home owner wants to raise the house in an attempt to decrease the homes vulnerability.
(2) Rita J. Parker 684 Hawk Ridge	843-5444	Raising Home	\$ 34,900	\$ 26,175	\$ 8,725	High Hazard Flood Zone
(2) Kirk Jones 2 NE 5th St.	904-803-5402	Raising Home	\$ 43,000	\$ 32,250	\$ 10,750	High Hazard Flood Zone
(2) Charlotte Clark 21546 Heron Drive	295-1948	Raising Home	\$ 43,768	\$ 32,826	\$ 10,942	High Hazard Flood Zone
(2) Lindsey Calhoun 21418 Ibis Lane	838-9880	Raising Home	\$ 47,600	\$ 35,700	\$ 11,900	High Hazard Flood Zone
(2) John Morris 220 Sandpiper Road	706-575-7003	Raising Home	\$ 49,687	\$ 37,625	\$ 12,062	High Hazard Flood Zone
(2) Herbert Whetstone 12 Park Ave. SE	352-440-1814	Raising Home	Pending	Pending	Pending	High Hazard Flood Zone
Home Total			\$ 245,455	\$ 184,451	\$ 61,004	



STATE OF FLORIDA

# DIVISION OF EMERGENCY MANAGEMENT

RICK SCOTT  
Governor

BRYAN W. KOON  
Director

## MEMORANDUM

**To:** Local Governments, State and Regional Agencies, Indian Tribal Governments, Local Mitigation Strategy Working Groups, and Private Non-Profit Organizations Submitting Hazard Mitigation Grant Program Applications for Hurricane Hermine (DR-4280).

**From:** Bryan W. Koon, State Coordinating Officer *M. K. for 1/24/2017*

**Subject:** Hazard Mitigation Grant Program Funding Summary

**Date:** January 24, 2017

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### Program Summary

The Florida Division of Emergency Management (the Division) is pleased to announce the availability of Hazard Mitigation Grant Program (HMGP) funds as a result of the recent Presidential Disaster Declaration for Hurricane Hermine (**FEMA 4280-DR-FL**).

HMGP funding is authorized by Section 404 of the Robert T. Stafford Disaster Relief Act. This funding helps communities implement measures to reduce or eliminate long-term risk to people and property from natural hazards and their effects. The Division encourages all potential applicants to submit applications for projects that address eligible mitigation activities. The amount of HMGP funding available to the state is based on the total federal disaster assistance for the Presidential Disaster Declaration.

### Application Timeline

Applications are currently being accepted. The application period will close **May 5, 2017**. **Applications mailed to the Division must be postmarked on or before May 5, 2017. Hand-delivered applications must be stamped in at the Division no later than 5:00 p.m. EDT on May 5, 2017.** The Division encourages potential applicants to submit complete applications before the close of the application period.

Applications will only be accepted from eligible applicants as defined in the *Minimum Program Eligibility* section of this notice.

Please **provide one original and two copies** of the *State of Florida Hazard Mitigation Grant Program Application* and all appropriate attachments. **The application and all other pertinent forms may be obtained at the Division's website located at <http://www.floridadisaster.org/Mitigation/Hazard/forms.htm>.**

**Completed applications must be sent to the following address:**

ATTN: Kathleen Marshall, Hazard Mitigation Grant Program  
Florida Division of Emergency Management  
Mitigation Bureau  
2555 Shumard Oak Boulevard  
Tallahassee, Florida 32399-2100

### **Minimum Program Eligibility**

*Eligible Applicants:* According to the Code of Federal Regulations (CFR) 44 §206.434(a), the following parties are eligible to apply for Hazard Mitigation Grant Program funds:

- State and local governments who have an approved Local Mitigation Strategy (LMS) in accordance with 44 CFR 201.6, prior to receipt of HMGP subgrant funding for projects;
- Private non-profit organizations or institutions that own or operate a private non-profit facility as defined in §206.221(e); and
- Indian tribes or authorized tribal organizations.

*Eligible Activities:* Activities include mitigation projects that will result in protection of public or private property from natural hazards. Activities for which implementation has already been initiated or completed are not eligible for funding. Eligible projects include, but are not limited to, the following:

- Acquisition or relocation of hazard-prone structures;
- Retrofitting of existing buildings and facilities that will result in increased protection from hazards;
- Elevation of flood-prone structures;
- Infrastructure protection measures;
- Stormwater management improvements;
- Minor structure flood control;
- Flood diversion and storage;
- Aquifer storage and recovery;
- Floodplain and stream restoration;
- Residential and community safe room construction;
- Generators for a critical facility, provided they are cost-effective, contribute to a long-term solution to the problem that they are intended to address, and meet

other project eligibility criteria as required by 44 CFR § 206.434(c); or generators that are an integral part of a larger eligible project.

*Ineligible Activities:* The state will **not** consider funding requests for:

- Construction of new facilities (Nevertheless, the cost associated with above-code upgrades to new facilities may be considered);
- Equipment such as emergency pumps, vehicles, and communication devices;
- Tree removal, debris removal, and other forms of maintenance; or
- **Projects already in progress** (*Construction may not begin until the contract between the State and subrecipient is executed and the project has met requirements of the National Environmental Policy Act*).

*Eligibility Criteria:* All projects submitted must meet *minimum criteria* to be considered for funding. An eligible project must:

- Conform to the Florida State Hazard Mitigation Plan and the respective community's LMS;
- Conform to the funding priorities for the disaster, as established in the appropriate LMS;
- Demonstrate cost-effectiveness;
- Be technically feasible;
- Benefit the designated disaster area;
- Conform to all applicable environmental laws and regulations, as well as Executive Orders;
- Solve a problem independently or constitute a functional part of a solution;
- Benefit a National Flood Insurance Program (NFIP) participating community that is not on probation or suspended from the NFIP; and
- Meet all applicable State and local codes and standards.

### **Cost-Share Requirements**

Under the HMGP, FEMA will contribute up to 75 percent of the total amount approved under the grant award to implement eligible, cost-effective mitigation measures. The applicant must provide the remaining 25-percent non-federal share. Contributions, cash, and in-kind services are acceptable as part of the non-federal share. Requirements for in-kind contributions can be found in 2 CFR §200.306. In-kind contributions must be directly related to the eligible project cost and are those personnel, materials, equipment and supplies owned, controlled, and operated by the applicant or a third party contributor.

Applicants may use the Global Match concept as part of the 25-percent non-federal share. Global Match permits a potential applicant to meet the non-federal share match by receiving credit for state and/or local government funds that were committed to a

similar type of project(s). These similar, **non-federally** funded projects must meet all of the HMGP eligibility requirements. This means that if Global Match is approved, the applicant may receive up to 100 percent federal share.

### **Pre-Award Costs**

Prior to receiving a grant award, pre-award costs may be requested. Pre-award costs include items such as engineering, environmental study, permitting, and other "soft" costs associated with a construction project. *Construction activities are not considered pre-award costs.* Pre-award costs must be requested in writing. Guidelines for pre-award costs are included in *Attachment A*.

### **County Funding Allocation**

To ensure funds are distributed equitably, designated counties have been assigned a portion of the total HMGP grant. The amount is based on a calculation of the proportional share of the total federal assistance under the Public Assistance (PA), Individual Assistance (IA), and Small Business Administration (SBA) programs as of January 2017. Commitment of project funds by the Division is contingent upon receipt of appropriate Legislative Budget Authority.

These figures are shown in *Attachment B* and represent the estimated amount of HMGP funds currently available. HMGP funding is available only to those counties that have a current FEMA-approved LMS. Project applications will be considered only if:

- (1) The application is accompanied by an endorsement by the LMS Chairperson or Vice-Chairperson stating that the project is included in the current LMS; and,
- (2) If more than one project is submitted, the endorsement indicates the prioritization. A sample project submission letter is shown in *Attachment C*.

The Division will attempt to fund each submitted project in priority order until the county's allocation has been exhausted. In accordance with Florida Administrative Code (F.A.C.) 27P-22.006, the Division uses the following tiered allocation system up until the State application deadline with FEMA:

**Tier 1** The available HMGP funds are allocated to counties included in the relevant Presidential Disaster Declaration in proportion to each county's share of federal disaster funding from the Public Assistance (PA), Individual Assistance (IA), and Small Business Administration (SBA) Disaster Loan Program as of 90 days after a Disaster Declaration as reported by FEMA. Eligible projects submitted by each county included in the relevant Presidential Disaster Declaration will be funded in order of priority as outlined in the LMS until the allocated funds are exhausted or all eligible projects are funded.

Tier 2 Any allocation remaining after all eligible projects in any declared county are funded shall be re-allocated to those counties included in the relevant Presidential Disaster Declaration whose allocation was not sufficient to fund all submitted eligible projects. The order of priority for re-allocating funds is detailed in *Attachment D*.

Tier 3 In the event funds remain after the Tier 1 and Tier 2 processes, any remaining funds will be offered on a statewide basis as described in *Attachment D*.

Please see *Attachment D* for a detailed explanation of funding tiers.

### **Funding Availability and Notification**

FEMA notifies the State of HMGP funding availability at the following milestones:

1. Initial 90-Day Estimate

This is an early estimate only and not an actual commitment of funding by FEMA. Funding may increase or decrease based on actual disaster claims during the declaration period. These estimates are provided for planning purposes and to jump-start the HMGP application process.

2. Obligation prior to 12 Months

Prior to the 12-month lock-in, FEMA will only obligate funds up to 75% of any current estimate. This is to eliminate the risk over obligating funds for any given disaster in the event the 12-month lock-in is lower than initially estimated.

3. 12 Months from the Date of Declaration

This represents the State's Lock-in Amount. It is the maximum amount available the state can expect to receive from FEMA. In rare occurrences, FEMA may conduct a subsequent review 18 months after the declaration, but only at the request of the State. The estimate from that review may cause the final lock-in to fluctuate up or down depending on the findings.

It is important for potential applicants to recognize that HMGP funds are contingent upon FEMA's reexamination of the disaster figures at the given time intervals. A county's funding allocation can increase or decrease after it has submitted an application.

### **Technical Assistance**

The Division is in the process of scheduling HMGP application development workshops. Please check the Division's website <http://www.floridadisaster.org/Mitigation/Hazard> for date, time, location and a short overview of the workshops. The Division will provide technical assistance throughout the application process. This includes assistance with the application process, Benefit Cost Analysis, Engineering Feasibility and Environmental/Historical Preservation Compliance. If there are any questions regarding

the allocation of funds or the project review and selection criteria, please call Bureau staff at one of the following numbers:

Program Eligibility: (850) 922-5944 or (850) 922-5010

Environmental: (407) 856-5019

Engineering and Technical Feasibility: (407) 856-5010

For additional information and technical assistance, please refer to FEMA's *Hazard Mitigation Assistance Guidance* document available at <https://www.fema.gov/media-library/assets/documents/103279>.

To assist you in submitting qualified project applications, the *Hazard Mitigation Grant Program Application* and the following attachments are located on the Division website <http://www.floridadisaster.org/Mitigation/Hazard>:

<i>Attachment A:</i>	<i>HMGP Program Guidance on Pre-award Cost and Form</i>
<i>Attachment B:</i>	<i>Initial Estimate of Available HMGP Funding</i>
<i>Attachment C:</i>	<i>Sample LMS Project Submission Letter</i>
<i>Attachment D:</i>	<i>Florida Administrative Code 27P-22</i>
<i>Attachment E:</i>	<i>Data Collection Worksheet Notice</i>

BWK/km  
Attachments

# FEMA-4280-DR-FL

## 90-Day Estimate

<b>County</b>	<b>Regular Projects HMGP Funding</b>	<b>25% Match Required</b>
<b>Alachua County</b>	\$ 28,504.98	\$ 9,501.66
<b>Baker County</b>	\$ 20,306.22	\$ 6,768.74
<b>Citrus County</b>	\$ 1,759,166.05	\$ 586,388.68
<b>Columbia County</b>	\$ 18,059.95	\$ 6,019.98
<b>Dixie County</b>	\$ 805,151.37	\$ 268,383.79
<b>Franklin County</b>	\$ 64,724.50	\$ 21,574.83
<b>Gadsden County</b>	\$ 80,037.05	\$ 26,679.02
<b>Gilchrist County</b>	\$ 18,059.95	\$ 6,019.98
<b>Hernando County</b>	\$ 385,471.74	\$ 128,490.58
<b>Hillsborough County</b>	\$ 54,166.80	\$ 18,055.60
<b>Jefferson County</b>	\$ 18,059.95	\$ 6,019.98
<b>Lafayette County</b>	\$ 29,169.53	\$ 9,723.18
<b>Leon County</b>	\$ 628,618.92	\$ 209,539.64
<b>Levy County</b>	\$ 555,942.77	\$ 185,314.26
<b>Liberty County</b>	\$ 41,512.11	\$ 13,837.37
<b>Madison County</b>	\$ 28,925.44	\$ 9,641.81
<b>Manatee County</b>	\$ 211,708.88	\$ 70,569.63
<b>Marion County</b>	\$ 50,453.50	\$ 16,817.83
<b>Pasco County</b>	\$ 778,949.36	\$ 259,649.79
<b>Pinellas County</b>	\$ 289,725.43	\$ 96,575.14
<b>Sarasota County</b>	\$ 22,990.80	\$ 7,663.60
<b>Sumter County</b>	\$ 70,358.04	\$ 23,452.68
<b>Suwannee County</b>	\$ 23,665.95	\$ 7,888.65
<b>Taylor County</b>	\$ 388,524.82	\$ 129,508.27
<b>Union County</b>	\$ 19,795.12	\$ 6,598.37
<b>Wakulla County</b>	\$ 391,269.79	\$ 130,423.26
	<hr/>	<hr/>
	<b>\$ 6,783,319.00</b>	<b>\$ 2,261,106.33</b>



**CHAPTER 27P-22  
HAZARD MITIGATION GRANT PROGRAM**

27P-22.001	Purpose
27P-22.002	Definitions
27P-22.003	Eligibility
27P-22.004	LMS Working Groups
27P-22.005	Local Mitigation Strategy
27P-22.006	County Allocations and Project Funding
27P-22.007	Application

**27P-22.001 Purpose.**

This chapter describes the processes for application, project selection and distribution of funds under the Hazard Mitigation Grant Program.

*Rulemaking Authority 252.35(2)(x) FS. Law Implemented 252.311, 252.32, 252.35 FS. History—New 2-24-02, Formerly 9G-22.001.*

**27P-22.002 Definitions.**

(1) “Adoption” means a resolution, ordinance or other formal action taken by the governing body of a county or municipality indicating agreement with and acceptance of the relevant Local Mitigation Strategy.

(2) “Application” means the request for hazard mitigation funding as submitted to the Division of Emergency Management by an Applicant.

(3) “Applicant” means a state agency, local government, Native American tribe or authorized tribal organization or private non-profit organization requesting hazard mitigation funding.

(4) “FEMA” means the Federal Emergency Management Agency.

(5) “Florida Hazard Mitigation Strategy” means Florida’s version of the Hazard Mitigation Plan referred to in 44 C.F.R., Part 206, Subpart M and approved by FEMA. The Florida Hazard Mitigation Strategy (Rev. February 26, 2013) is hereby incorporated into this rule by reference. A copy may be obtained by contacting the Division of Emergency Management.

(6) “Hazard” means a condition that exposes human life or property to harm from a man-made or natural disaster.

(7) “Hazard Mitigation” means any action taken to reduce or eliminate the exposure of human life or property to harm from a man-made or natural disaster.

(8) “Hazard Mitigation Grant Program”, herein referred to as HMGP, means the program authorized under Section 404 of the Stafford Act and implemented by 44 C.F.R., Part 206, Subpart N, hereby incorporated by reference, a copy of which may be obtained by contacting the Division, which provides funding for mitigation projects as identified in the State Hazard Mitigation Strategy.

(9) “Local Mitigation Strategy” or “LMS” means a plan to reduce identified hazards within a county.

(10) “Project” means a hazard mitigation measure as identified in an LMS.

(11) “Repetitive loss structures” means structures that have suffered two or more occurrences of damage due to flooding and which have received payouts from the National Flood Insurance Program as a result of those occurrences.

(12) “Working Group” is the group responsible for the development and implementation of the Local Mitigation Strategy.

*Rulemaking Authority 252.35(2)(x) FS. Law Implemented 252.311, 252.32, 252.35 FS. History—New 2-24-02, Formerly 9G-22.002, Amended 7-18-13.*

**27P-22.003 Eligibility.**

(1) Eligible types of projects shall include, but not be limited to, the following:

- (a) New construction activities that will result in protection from hazards;
- (b) Retrofitting of existing facilities that will result in increased protection from hazards;
- (c) Elevation of flood prone structures;
- (d) Vegetative management/soil stabilization;
- (e) Infrastructure protection measures;

- (f) Stormwater management/flood control projects;
- (g) Property acquisition or relocation; and
- (h) Plans that identify and analyze mitigation problems and include funded, scheduled programs for implementing solutions.

(2) In order to be eligible for funding, projects shall meet the following requirements:

- (a) Conform to the Florida Hazard Mitigation Strategy;
- (b) Conform to the funding priorities for the disaster as established in the LMS governing the project;
- (c) Conform to 44 C.F.R., Part 9, Floodplain Management and Protection of Wetlands, and 44 C.F.R., Part 10, Environmental Considerations, both hereby incorporated by reference, copies of which may be obtained by contacting the Division;
- (d) Eliminate a hazard independently or substantially contribute to the elimination of a hazard where there is reasonable assurance that the project as a whole will be completed; and
- (e) Be cost-effective and substantially reduce the risk of future damage, hardship, loss, or suffering resulting from a disaster.

*Rulemaking Authority 252.35(2)(x) FS. Law Implemented 252.311, 252.32, 252.35 FS. History—New 2-24-02, Formerly 9G-22.003.*

#### **27P-22.004 LMS Working Groups.**

Each county electing to participate in the HMGP must have a formal LMS Working Group and a current FEMA approved LMS.

(1) Not later than the last working weekday of January of each year the Chairperson of the Board of County Commissioners shall submit to the Division a list of the members of the Working Group and its designated Chairperson and Vice-Chairperson.

(2) The Working Group shall include, at a minimum:

- (a) Representation from various agencies of county government which may include, but not be limited to, planning and zoning, roads, public works and emergency management;
- (b) Representation from all interested municipalities within the county; and
- (c) Representation from interested private organizations, civic organizations, trade and commercial support groups, property owners associations, Native American Tribes or authorized tribal organizations, water management districts, regional planning councils, independent special districts and non-profit organizations.

(3) The county shall submit documentation to show that within the preceding year it has issued a written invitation to each municipality, private organization, civic organization, Native American Tribe or authorized tribal organization, water management district, independent special district and non-profit organization, as applicable, to participate in the LMS working group. This documentation shall accompany the membership list submitted to the Division.

(4) The Working Group shall have the following responsibilities:

- (a) To designate a Chairperson and Vice-Chairperson;
- (b) To develop and revise an LMS as necessary;
- (c) To coordinate all mitigation activities within the County;
- (d) To set an order of priority for local mitigation projects; and
- (e) To submit annual LMS updates to the Division by the last working weekday of each January. Updates shall address, at a minimum:
  1. Changes to the hazard assessment;
  2. Changes to the project priority list;
  3. Changes to the critical facilities list;
  4. Changes to the repetitive loss list; and
  5. Revisions to any maps.

*Rulemaking Authority 252.35(2)(x) FS. Law Implemented 252.311, 252.32, 252.35 FS. History—New 2-24-02, Formerly 9G-22.004, Amended 7-18-13.*

#### **27P-22.005 Local Mitigation Strategy.**

Each LMS shall have the following components:

(1) A description of the activities of local government and private organizations that promote hazard mitigation; a description of the policies, ordinances or programs that guide those activities; and any deficiencies in the policies, ordinances, and programs with recommendations to correct those deficiencies.

(2) A description of the methods used to engage private sector participation.

(3) A statement of general mitigation goals, with Working Group recommendations for implementing these goals, and estimated dates for implementation.

(4) A description of the procedures used by the Working Group to review the LMS at regular intervals to ensure that it reflects current conditions within the County.

(5) A hazard assessment to include, at the minimum, an evaluation of the vulnerability of structures, infrastructure, special risk populations, environmental resources and the economy to storm surge, high winds, flooding, wildfires and any other hazard to which the community is susceptible.

(6) A statement of procedures used to set the order of priority for projects based on project variables which shall include technical and financial feasibility.

(7) A list of approved projects in order of priority with estimated costs and associated funding sources.

(8) A list of critical facilities that must remain operational during and after a disaster.

(9) A list of repetitive loss structures.

(10) Maps, in Geographical Information System (GIS) format, depicting hazard areas, project locations, critical facilities and repetitive loss structures.

*Rulemaking Authority 252.35(2)(x) FS. Law Implemented 252.311, 252.32, 252.35 FS. History--New 2-24-02, Formerly 9G-22.005.*

#### **27P-22.006 County Allocations and Project Funding.**

(1) The available HMGP funds shall be allocated to the counties included in the relevant presidential disaster declaration, as defined in Section 252.34(1), F.S., in proportion to each county's share of the federal disaster funding from the Public Assistance, Individual Assistance and Small Business Administration programs as of 90 days after the disaster declaration as reported by FEMA.

(a) Eligible and submitted projects for each county included in the relevant presidential disaster declaration will be funded in order of priority as outlined in the LMS until the allocated funds are exhausted, or all eligible projects are funded, whichever occurs first.

(b) Any allocation remaining after all eligible projects in any declared county are funded shall be reallocated to those counties included in the relevant presidential disaster declaration whose allocation was not sufficient to fund all submitted eligible projects in proportion to each county's share of unfunded projects.

(2) If funds remain after all eligible projects under subsection (1) above have been funded, then they shall be applied to fund eligible projects submitted from counties not included in the relevant presidential disaster declaration on a first-come-first-served basis until all available funds are obligated.

(3) Once a project has been selected for funding, the agreement between the applicant and the Division regarding the terms and conditions of the grant shall be formalized by contract.

*Rulemaking Authority 252.35(2)(x) FS. Law Implemented 252.311, 252.32, 252.35 FS. History--New 2-24-02, Formerly 9G-22.006.*

#### **27P-22.007 Application.**

(1) The following entities may apply for funding under the program:

(a) State agencies and local governments;

(b) Private non-profit organizations or institutions that own or operate a private non-profit facility as defined in 44 C.F.R., § 206.221(e), hereby incorporated by reference, a copy of which may be obtained by contacting the Division; and

(c) Indian tribes or authorized tribal organizations.

(2) The Division shall notify potential applicants of the availability of HMGP funds by publishing a Notice of Funding Availability in the Florida Administrative Register.

(3) Applicants will have not less than ninety (90) days from the date of notification to submit project applications. The opening and closing dates will be specified in the Notice of Funding Availability. Applications mailed to the Division must be postmarked on or before the final due date. Hand-delivered applications must be stamped in at the Division no later than 5:00 p.m. (Eastern Time) on the final due date.

(4) A letter shall accompany each application from the Chairperson or Vice-Chairperson of the LMS Working Group endorsing the project. The endorsement shall verify that the proposed project does appear in the current LMS and state its priority in relation to other submitted projects. Applications without this letter of endorsement will not be considered.

(5) Applications must be submitted using Form No. HMGP, State of Florida Hazard Mitigation Grant Program Application (Effective Date: June, 2012), which is incorporated into this rule by reference, a copy of which may be obtained by contacting the Division or visiting [www.floridadisaster.org](http://www.floridadisaster.org).

(6) If the Division receives an incomplete application, the applicant will be notified in writing of the deficiencies. The applicant will have thirty (30) calendar days from the date of the letter to resolve the deficiencies. If the deficiencies are not corrected by the deadline the application will not be considered for funding.

(7) Applications are to be delivered or sent to:

Division of Emergency Management

Bureau of Mitigation

2555 Shumard Oak Boulevard

Tallahassee, Florida 32399

ATTENTION: Hazard Mitigation Grant Program

*Rulemaking Authority 252.35(2)(x) FS. Law Implemented 252.311, 252.32, 252.35 FS. History—New 2-24-02, Formerly 9G-22.007, Amended 7-18-13.*

**TAYLOR COUNTY BOARD OF COMMISSIONERS**

**County Commission Agenda Item**

**SUBJECT/TITLE:**

THE BOARD TO DISCUSS DECREASING THE RIGHT-OF-WAY ON THE BEACH ROAD FROM 200' TO THE STANDARD RIGHT-OF-WAY OF 100' IN THE AREA OF PARCEL 06578-365, 16677 BEACH ROAD, AS AGENDAED BY COMMISSIONER RUSSELL.



**MEETING DATE REQUESTED:**

APRIL 18, 2017

**Statement of Issue:** THE BOARD TO DISCUSS REDUCING THE 200' ROW ON BEACH ROAD IN AREA OF LEASURE RETREATS.

**Recommended Action:**

**Fiscal Impact:** N/A

**Budgeted Expense:**

**Submitted By:** COUNTY ADMINISTRATOR

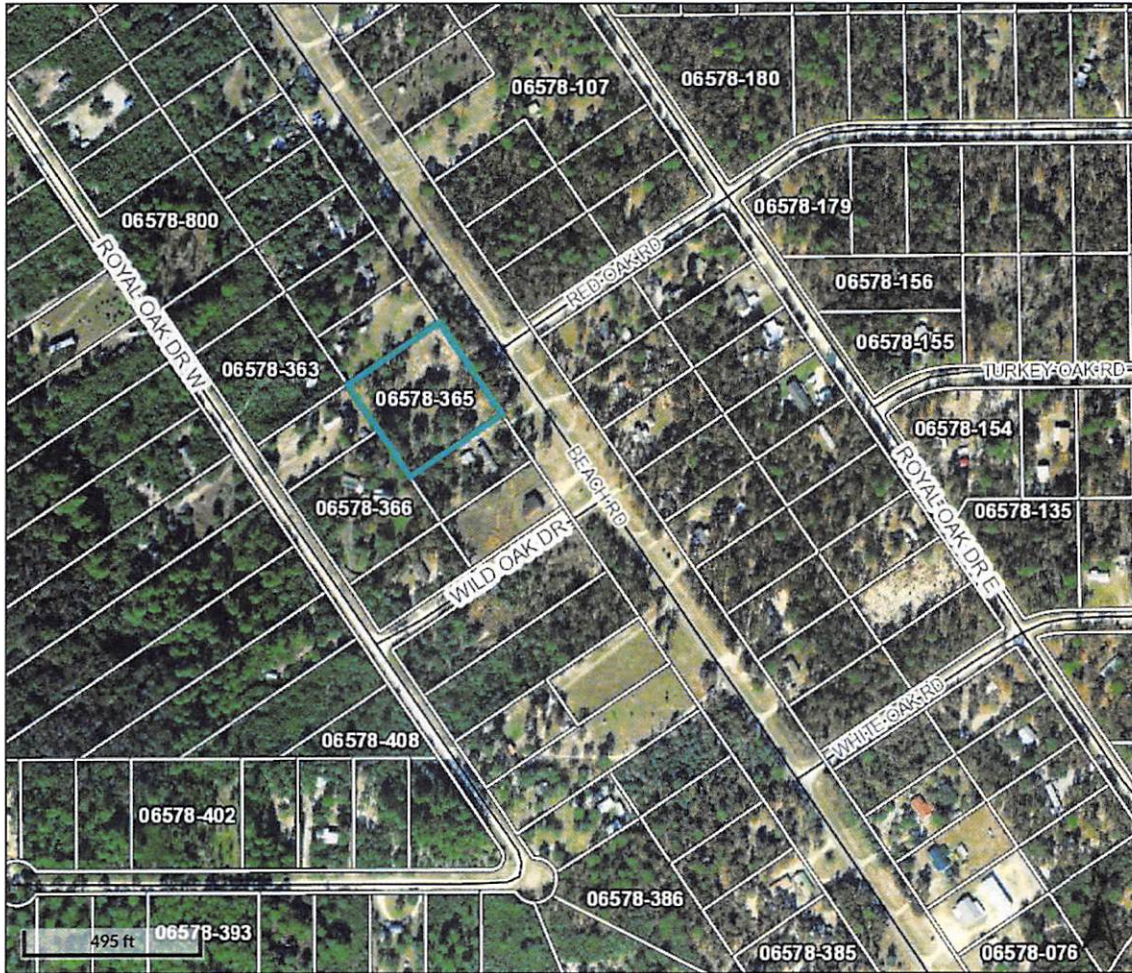
**Contact:**

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

**History, Facts & Issues:**

**Options:**

**Attachments:** MAP



Overview



Legend

- Parcels
- Parcel Numbers
- Highway
- City Streets
- Graded
- Roads
- Tram
- State Outlines

Parcel ID	06578-365	Alternate ID	n/a	Owner Address	BANKEY G HUNTER
Sec/Twp/Rng	10-07-07	Class	Vacant		16760 W ROYAL OAK DR
Property Address	16677 BEACH RD	Acres	n/a		PERRY, FL 32348
	CO				
District	CO				
Brief Tax Description	LEG 0002.07 ACRES - LEISURE RETREATS - LOTS 365 & 367 BLK M - OR 400-488				
	<i>(Note: Not to be used on legal documents)</i>				

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Overview



Legend

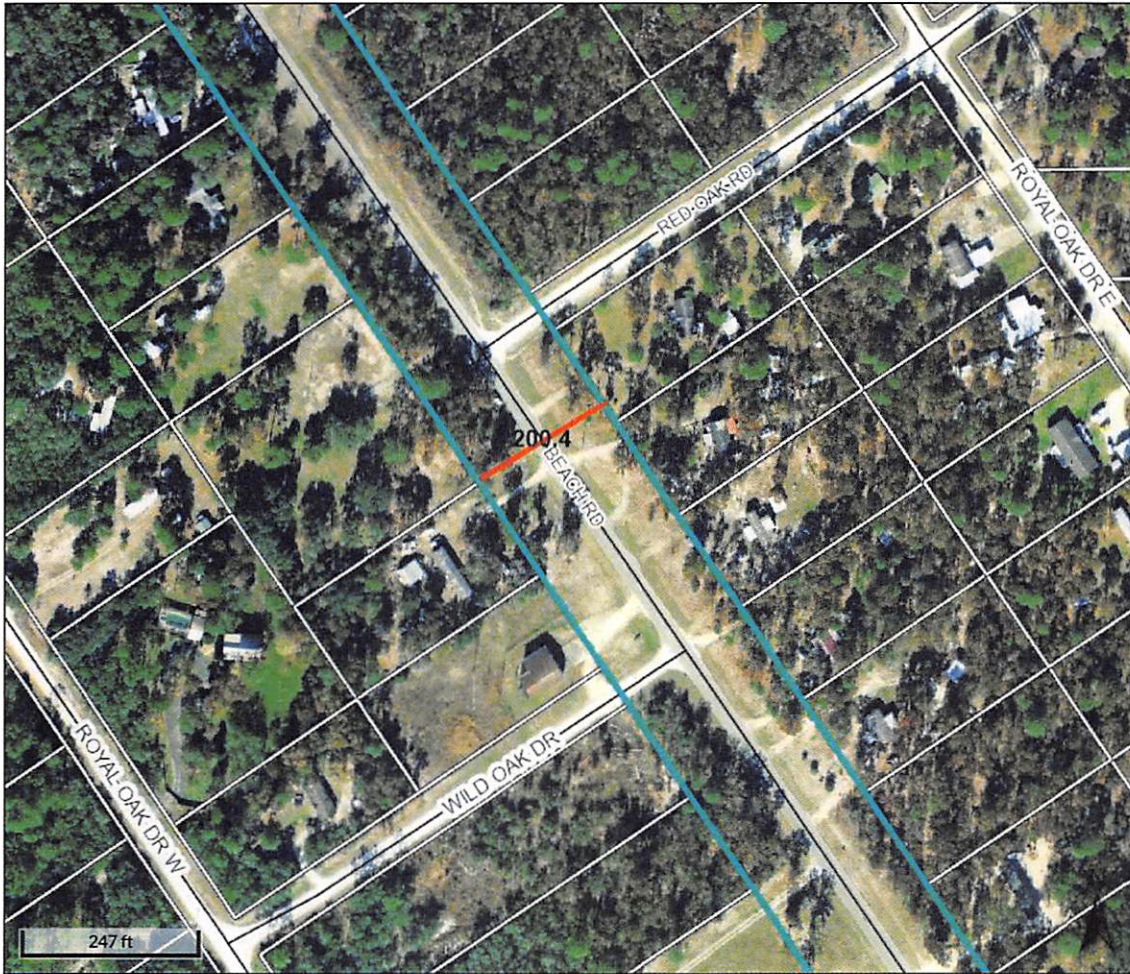
- Parcels
- Highway
- City Streets
- Graded
- Roads
- Tram
- State Outlines

Parcel ID	08495-500	Alternate ID	n/a	Owner Address	TAYLOR COUNTY
Sec/Twp/Rng	17-05-08	Class	Vacant		P O BOX 620
Property Address	Unassigned Location RE CO	Acreage	n/a		PERRY, FL 32348

District CO  
 Brief Tax Description LEG 0431.17 ACRES - RIGHT OF WAY - BEACH RD FROM US 19 TO STEINHATCHEE -  
 (Note: Not to be used on legal documents)

Date created: 4/11/2017  
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Developed by  
 The Schneider Corporation



Overview



Legend

- Parcels
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- Tram
- State Outlines

Parcel ID	08495-500	Alternate ID	n/a	Owner Address	TAYLOR COUNTY
Sec/Twp/Rng	17-05-08	Class	Vacant		P O BOX 620
Property Address	Unassigned Location RE	Acreage	n/a		PERRY, FL 32348
	CO				

District CO  
 Brief Tax Description LEG 0431.17 ACRES - RIGHT OF WAY - BEACH RD FROM US 19 TO STEINHATCHEE -  
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**TAYLOR COUNTY BOARD OF COMMISSIONERS**

**County Commission Agenda Item**

**SUBJECT/TITLE:**

THE BOARD TO DISCUSS THE RIGHT-OF-WAY USE PERMIT TO MELVIN PARKER FOR HIS DOCK AT THE BOAT BASIN IN CEDAR ISLAND AS AGENDAED BY COMMISSIONER RUSSELL.



**MEETING DATE REQUESTED:**

APRIL 18, 2017

**Statement of Issue:** THE BOARD TO DISCUSS THE CONTINUED APPROVAL OF THE ROW PERMIT FOR MELVING PARKER AT THE CEDAR ISLAND BOAT BASIN.

**Recommended Action:**

**Fiscal Impact:** N/A

**Budgeted Expense:**

**Submitted By:** COUNTY ADMINISTRATOR

**Contact:** SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

**History, Facts & Issues:** IN 2002 CEDAR ISLAND RESIDENT MELVIN PARKER APPLIED FOR A RIGHT-OF-WAY PERMIT AT CEDAR ISLAND. ON SEPTEMBER 5, 2002 THE PERMIT WAS APPROVED BY THE BOARD. SINCE THAT TIME HURRICANE HERMINE DESTROYED THE DOCK AND IT WAS REPLACED BY ONE OF MR. PARKERS FRIENDS WITH THE PERMISSION OF MR. PARKER. MR. PARKER HAS MOVED FROM CEDAR ISLAND, BUT STATES HE STILL OWNS THE PROPERTY THERE.

**Options:**

**Attachments:** MAP, ROW APP, TAX BILL

**APPLICATION FOR COUNTY RIGHT-OF-WAY USE PERMIT**

DATED: 7-4-02

APPLICANT: MELVIN PARKER

ADDRESS: 124 CEDARS Rd. TELEPHONE NO: 578-2582

Applicant requests permission from TAYLOR COUNTY, hereinafter called the "COUNTY", to construct, operate and maintain Floating Dock

1. Applicant declares that prior to filing this Application he has ascertained the location of all existing utilities, both aerial and underground and the accurate locations are shown on the sketches.
2. Applicant has sent a letter of notification to the utilities affected - Yes ( ) No ( ).
3. It is expressly stipulated that the granting of this Application is a license for permissive use only and that the placing of facilities upon public property pursuant to approval of this Application shall not operate to create or vest any property right in said holder.
4. Whenever necessary for the construction, repair, improvement, maintenance, safe and efficient operation, alteration or relocation of all, or any portion of said road/property as determined by the COUNTY, any or all of said poles, wires, pipes, cables or other facilities authorized herein shall be immediately removed from said road or reset or relocated thereon as required by the COUNTY and at the expense of the applicant unless reimbursement is authorized.
5. All work shall meet COUNTY standards and be performed under the supervision of the County Public Works Director or his designee.
6. All materials and equipment may be subject to inspection by the COUNTY.
7. All COUNTY property shall be restored to its original condition as far as practical, in keeping with COUNTY specifications, in the manner satisfactory to the COUNTY with exception of approved/applied structures contained with the approval of this application.
8. A sketch covering details of this installation shall be made a part of this Application.
9. This Applicant shall commence actual construction in good faith within 60 days from the date of said Application approval and shall be completed within \_\_\_\_\_ days. If the beginning date is more than 60 days from the date of the Application approval, then Applicant must renew the Application with the County Public Works Director to make

sure no changes have occurred in the road/property that would affect the permitted construction.

10. The construction and maintenance of such utility/structure shall not interfere with the property and rights of a prior applicant.

11. Special conditions: All excavated or disturbed areas (County ROW as well as private property) will be returned to pre-existing conditions not later than 3 working days from time work is completed for that area (with the exception of permitted work.) Holes or pits will not be left open over night without being properly marked and barricaded. Any excavated or disturbed areas three feet (3') in diameter or larger will be repaired with sod, all smaller areas will be seeded and covered with hay or mulch. Any disturbance to side slopes or road shoulders will be repaired immediately. Work sites will be warranted for one (1) year from final acceptance date at completion of project.

12. Special instructions: No pavement will be cut. All pavement crossings will be by jack-and-bore or directional bore methods. All driveways crossed will be immediately repaired with like material. Soil driveways and mailbox turn offs will be repaired with FDOT approved lime rock no less than four inches (4") thick. Buried cables will be no closer than ten feet (10') from road shoulders and no less than forty inches (40") deep measured from bottom of ditch.

13. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the holder, and the holder will, at all times, assume all risk of and indemnify, defend, and save harmless the COUNTY from and against any and all loss, damage, and cost of expenses arising in any manner on account of the exercise of attempted exercises by said holder of the aforesaid rights and privileges.

14. During construction, all safety regulations of the COUNTY shall be observed and the holder must take measures, including placing and display of safety devices that may be necessary in order to safely conduct the public through the project are in accordance with the Florida Department of Transportation Manual on Traffic Controls and Safe Practices for Street and Highway Construction, Maintenance and Utility Operations.

15. The County Public Works Director shall be notified twenty-four (24) hours prior to starting work and again immediately upon completion of work.

16. The Applicant, in consideration of COUNTY, authorizing and granting to Applicant the right, privilege, and license herein requested does upon the approval by COUNTY of this Application, acquit, release, exonerate, and discharge COUNTY, its successors, employees, agents, representatives, attorneys, officers, directors, and assigns, from any and all liability for damages, or harm that might be done to Applicant's said property constructed and maintained by Applicant pursuant to such Application for Utility Construction Authorization and agrees to hold COUNTY harmless from third party claims, except for damages caused to such property of Applicant because of the negligence or intentional act(s) of COUNTY's said successors, employees, agents, representatives, attorneys, officers, directors, and assigns.

17. In case of non-compliance with the COUNTY's requirements in effect as of the approved date of this Application, this authorization is void and the facility will have to be brought into compliance or removed from the R/W at no cost to the County.
18. This County Right-of-Way Use Permit Application is in accordance with Taylor County Land Development Regulation, Section 12.07.05.

Submitted by: Melvin Parker  
Applicant

\_\_\_\_\_  
Title and Signature

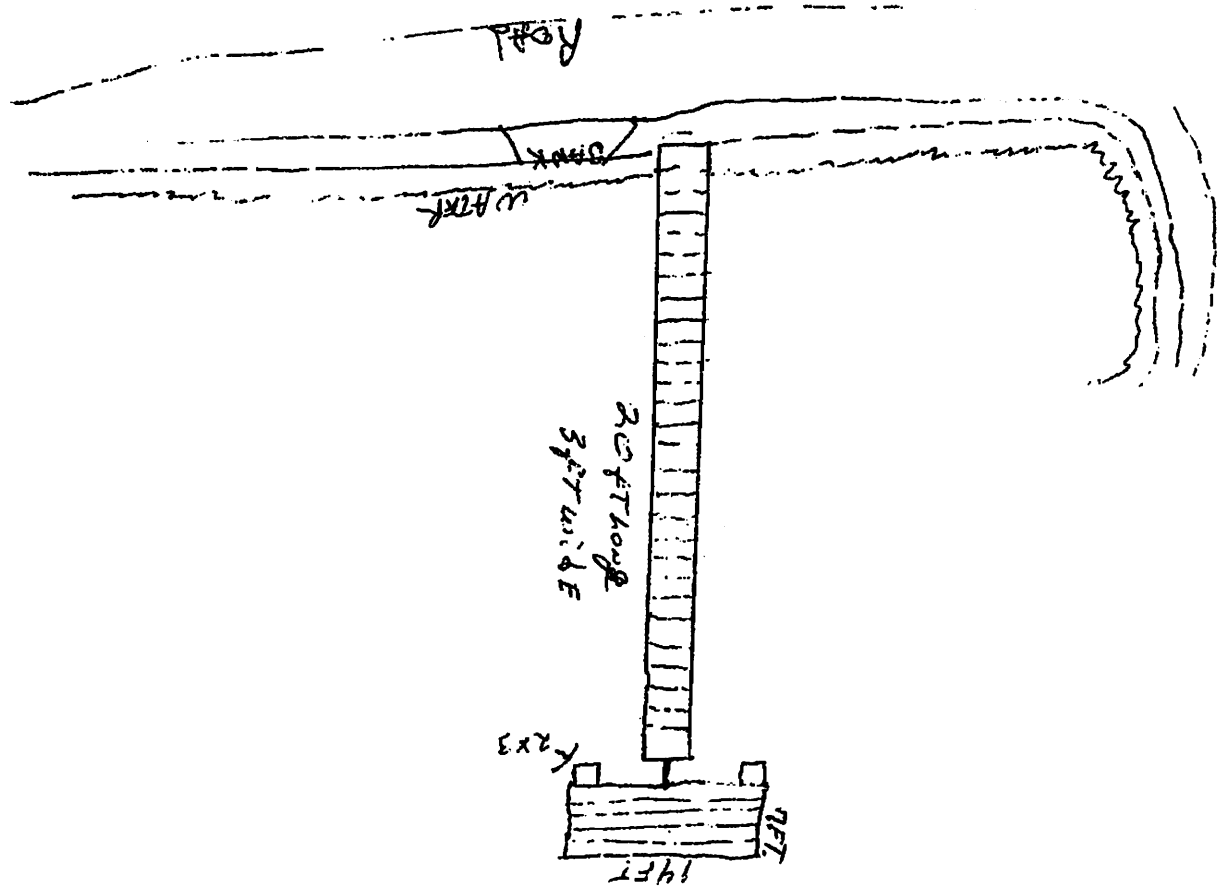
Recommended for approval Andy McLeod

Title Director Public Works Date 8-12-02

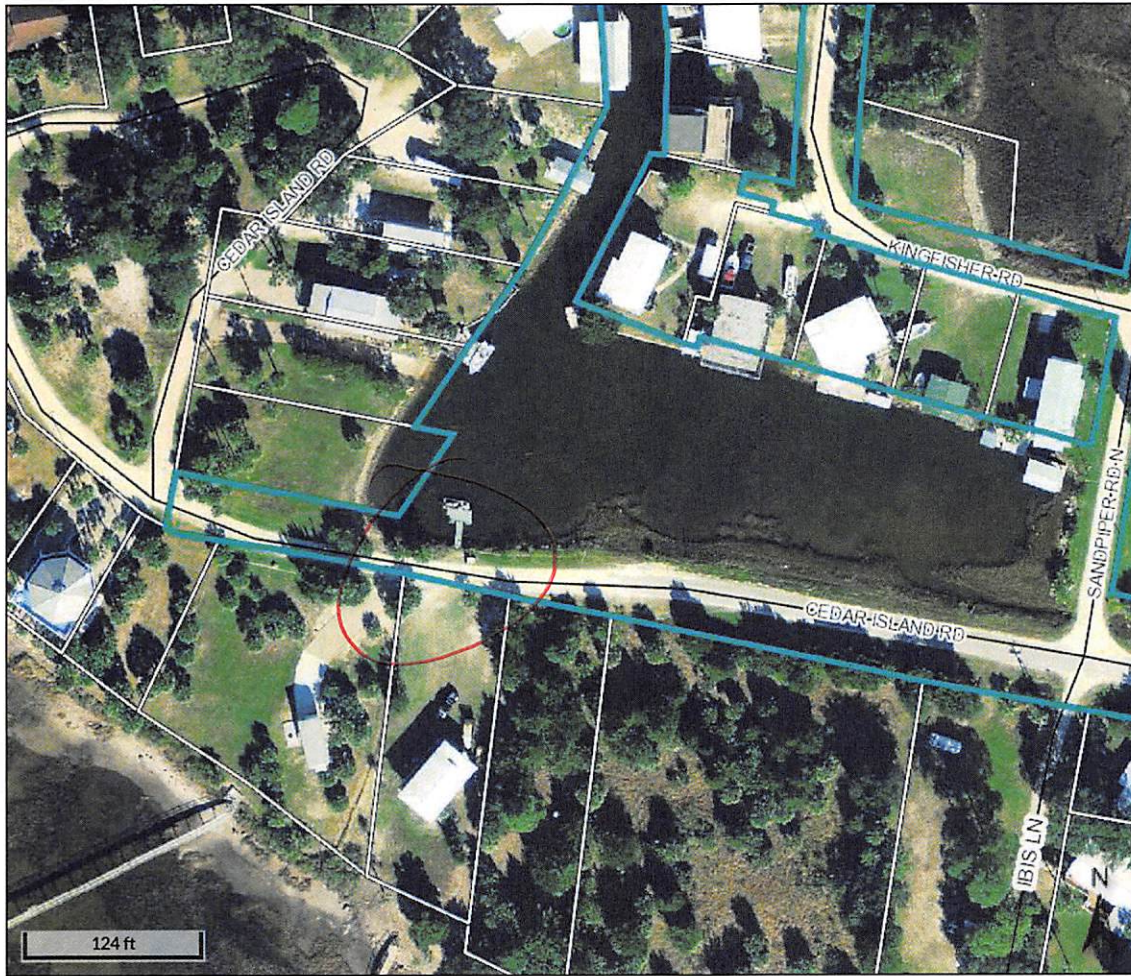
Approved by: Frank Fusco Date 9/5/02  
Chairman

Board of County Commissioners of Taylor County

A TRUE COPY  
ATTEST: Annie Mae Murphy  
Clerk Circuit Court  
Taylor County, Florida  
By C. Cook  
Deputy Clerk







Overview



Legend

- Parcels
- Highway
- City Streets
- Graded
- Roads
- Tram
- State Outlines

Parcel ID	07039-001	Alternate ID	n/a	Owner Address	n/a
Sec/Twp/Rng	01-08-07	Class	Vacant		
Property Address	Unassigned Location RE CO	Acreage	n/a		
District	CO				
Brief Tax Description	LEG 0013.76 ACRES - RIGHT OF WAY - SANDPIPER RD KINGFISHER RD CEDAR - ISLAND RD ALL CANALS - SUBJ TO ESMT FOR INGRESS-EGRESS & - UTILITIES IN OR 506-821 <b>(Note: Not to be used on legal documents)</b>				

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# Taylor County, FL

## Summary

**Tax District** CO Millage Rate: 16.2199  
**Site Location** 129 CEDAR ISLAND RD  
**Section** 01-08-07  
**Township Range**  
**ParcelID** 07039-082  
**Exemptions** HOMESTEAD  
**Property Usage** SINGLE FAMILY ELEV  
**Legal Description** LEG 0000.38 ACRES - CEDAR ISLAND URS - COM NW COR CEDAR ISLAND BAHIA UNIT - N45DW 1366.10 FT S81DW 140 FT S8DE - 700 FT FOR POB N81DE 91 FT S25DE - 64.08 FT S49DE 54 FT S45DW 110.32 - FT N15DW 99.25 FT N15DW 109.63 FT - TO POB OR 564-304 OR 751-652  
 (Note: Not to be used on legal documents)

## Owner

BOSSALINA REBECCA  
 901 CALHOUN ST  
 PERRY FL 32347

## Land

**Land Use** 0102R  
**Number of Units** 1  
**Unit Type** LT  
**Assessed Value** \$137,750

## Building Data

**Building #** 1  
**Actual Year Built** 1991  
**Effective Year Built** 1999  
**Base (Heated/Cooled) Area** 1380 (gross base sq ft)  
**Gross Area** 3009 (total gross sq ft for all subareas)  
**Description** SFR PILING  
**Occupancy** SINGLE FAMILY ELEV  
**Construction Class** N/A  
**Exterior Walls** 100% T-111  
**Roof Structure** 100% GABLE/HIP  
**Roof Cover** 100% PAINTED METAL  
**Floor Cover** 80% CARPET;20% VINYL TILE/ROLL  
**Interior Walls** 100% DRYWALL  
**Heating Type** 100% FORCED AIR DUCTED  
**Cooling Type** 100% CENTRAL  
**Frame Type**  
**Ceiling Finish**  
**Plumbing** 2 BATHS  
**Wall Height** Standard  
**Floors** 0  
**Plumbing Fixtures** 0  
**Avg. Rooms Per Floor**

## Miscellaneous Features

Description	Year	Length	Width	Area
PATIO-WD	2005	5	20	100
DRIVE-B ASPH	2005	12	70	840
PATIO-CONC	1995	10	12	120
PATIO-CONC	1995	10	15	150
PATIO-WD	1995	5	20	100
BULKHEAD-CONC	1995	0	0	210
PATIO-CONC	1995	4	48	192
B-PIER-C	1993	0	0	924

## Sales History

Sales Date	Type of Document	Book/Page	Amount
09-23-2016	WARRANTY DEED	751/652	\$275,000
12-01-2005	WARRANTY DEED	564/304	\$0
03-01-1990	WARRANTY DEED	270/82	\$50,000





**Mark Wiggins**

Ad Valorem Taxes and Non-Ad Valorem Assessments

**Taylor County Tax Collector**

REAL ESTATE 2016 12050

Account Number	Payor	Exemptions	Taxable Value	Millage Code
<b>R07039-082</b>		<b>See Below</b>	<b>See Below</b>	<b>CO</b>

PARKER MELVIN T & MARCIA K  
901 CALHOUN ST  
PERRY FL 32347-1904

129 CEDAR ISLAND RD Perry 01-08-07 0102/  
LEG 0000.38 ACRES CEDAR ISLAND URS COM  
NW COR CEDAR ISLAND BAHIA UNIT N45DW  
1366.10 FT S81DW 140 FT S8DE 700 FT FOR  
POB N81DE 91 FT S25DE 64.08 FT S49DE 54  
FT S45DW 110.32 FT N15DW 99.25 FT  
N15DW 109.63 FT TO POB OR 564-304

<b>Ad Valorem Taxes</b>					
Taxing Authority	Rate	Assessed Value	Exemption Amount	Taxable Value	Taxes Levied
TAYLOR COUNTY	7.2426	129,090	50,000	\$79,090	\$572.82
SCHOOL - STATE SCHOOL	4.5430	129,090	25,000	\$104,090	\$472.88
SCHOOL - LOCAL	0.9980	129,090	25,000	\$104,090	\$103.88
CAPITAL OUTLAY	1.5000	129,090	25,000	\$104,090	\$156.14
MSTU	1.1677	129,090	50,000	\$79,090	\$92.35
SUWANEE RIVER WATER MGMT DIST.	0.4093	129,090	50,000	\$79,090	\$32.37
<b>Total Millage</b>		<b>15.8606</b>	<b>Total Taxes</b>		<b>\$1,430.44</b>

<b>Non-Ad Valorem Assessments</b>		
Code	Levying Authority	Amount
LLFI	LANDFILL	\$140.00
<b>Total Assessments</b>		<b>\$140.00</b>

<b>Taxes &amp; Assessments</b>		<b>\$1,570.44</b>	
IF PAID BY	3/31/2017	4/30/2017	5/5/2017
PLEASE PAY	\$1,570.44	\$1,617.55	\$1,656.55

*The Bishop Law Firm, P.A.*  
*Attorneys at Law*

CONRAD C. BISHOP, JR.  
CONRAD C. "SONNY" BISHOP, III  
POST OFFICE BOX 167  
411 N. WASHINGTON STREET  
PERRY, FLORIDA 32348

April 4, 2017

IN MEMORIAL OF  
KATHLEEN MCCARTHY BISHOP 1966-2013  
(850) 584-6113  
FAX (850) 584-2433

VIA E-MAIL AND REGULAR MAIL

Hon. Annie Mae Murphy  
Clerk of Court  
Post Office Box 620  
Perry, Florida 32348

Mr. Ted Lakey  
County Administrator  
County Offices  
201 E. Green Street  
Perry, Florida 32347

Re: Local Option Sales Tax

Dear Annie Mae and Ted:

Please find enclosed a copy of an e-mail that I received from Mr. Bob Brown of the City of Perry.

This needs to be brought up when the Public Hearing is held on the Ordinance or if the Board wants me to re-do this Ordinance with a 10-year minimum, I can.

Thank you and I hope you are doing fine.

Respectfully,



Conrad C. Bishop, Jr.

CCB/kp

Enclosure

**The Bishop Law Firm, P.A.**

---

**From:** Bob Brown <bbrown@cityofperry.net>  
**Sent:** Friday, March 31, 2017 11:19 AM  
**To:** lawbishop@fairpoint.net  
**Subject:** Local option sales tax

Hi Conrad,  
Hope you are doing well.

I have spoken with Ted about this, and he suggested that I contact you.

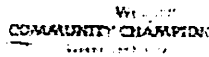
The City requests that the ordinance for the extension of the one cent sales tax includes a "life" of a minimum of 10 years. The City wishes to borrow against future revenues to do all the downtown balconies/canopies/streetscapes at one time. This would reduce the overall cost and disruptions instead of doing it in phases over many years.

To accomplish this, a lending institution would want to see an extended minimum life in order to lend.

I would think this would also be a benefit and allow more flexibility to the County to have this provision in the ordinance.

Please give me a call if you need to discuss this request further with me, and the process.

Thank you – Sincerely,  
Bob



Perry



ORDINANCE NO.: \_\_\_\_\_

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF TAYLOR COUNTY, FLORIDA, PURSUANT TO CHAPTER 212.055(3) FLORIDA STATUTES TITLED SMALL COUNTY SURTAX AND PROVIDING FOR A ONE PERCENT SALES TAX; PROVIDING FOR THE COMMENCEMENT OF SAID SURTAX AND THE DURATION OF SAID SURTAX AND PROVIDING THAT THIS IS NOT AN ADDITIONAL SALES TAX AND THAT IT BEGINS ~~WHEN~~ <sup>at which time the</sup> ~~THE BOND ON THE~~ <sup>Bond was</sup> COUNTY'S HOSPITAL IS SATISFIED; PROVIDING FOR PROCEEDS AND DISTRIBUTION; PROVIDING FOR THE USE OF FUNDS; PROVIDING FOR TAXABLE TRANSACTIONS; PROVIDING SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE. Dec. 1, 2017

**WHEREAS**, Chapter 212.055(3) Florida Statutes gives the Board of County Commissioners the authority to levy a discretionary sales surtax of one (1) percent provided that the County had a population of 50,000 or less on April 1, 1992, and

**WHEREAS**, Taylor County meets the above criteria, and

**WHEREAS**, this is not an additional tax and the tax begins when the bond on the County's hospital is satisfied, i.e., there will only be one one (1) percent sales surtax.

**WHEREAS**, the levy of said surtax shall be pursuant to Ordinance enacted by an extraordinary vote of the Board of County Commissioners, and

**WHEREAS**, the Board of County Commissioners of Taylor County have voted by extraordinary vote to impose the above mentioned small county surtax.

**THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF TAYLOR COUNTY, FLORIDA AFTER HAVING DULY ADVERTISED AND HOLD IN REGULAR SESSION BY EXTRAORDINARY VOTE:**

**Section 1. Imposed.**

There is hereby imposed in Taylor County, Florida, a small county surtax, as authorized by Chapter 212.055(3) Florida Statutes levied in the amount of one (1) percent.

**Section 2. Duration.**

This small county sales surtax will begin ~~when the~~ <sup>Dec. 1, 2017 at which time</sup> the bond on the County's hospital is satisfied, i.e., there will only be one one (1) percent sales surtax. This small county

surtax shall remain in effect from year to year for so long as authorized by statute unless otherwise amended by ordinance of the Board of County Commissioners.

**Section 3. Proceeds; distribution.**

The proceeds of the surtax levied under this division shall be distributed to the County and the municipality within the County according to the formula provided in Chapter 218.62 Florida Statutes.

**Section 4. Use of Funds.**

The proceeds of the surtax levied and any interest accrued thereto shall be used for the following:

- (1) Funding or partial funding of capital improvements including but not limited to the canals.

**Section 5. Severability.** If any phrase or portion of this Ordinance is held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portion.

**Section 6. Effective Date.** This Ordinance shall be effective as provided by law.

**PASSED and ADOPTED** in regular session by the Board of County Commissioners of Taylor County, Florida, on this \_\_\_\_ day of \_\_\_\_\_, 2017.

BOARD OF COUNTY COMMISSIONERS  
TAYLOR COUNTY, FLORIDA

BY: \_\_\_\_\_

PAM FEAGLE, Chairperson

ATTEST:

\_\_\_\_\_  
ANNIE MAE MURPHY, Clerk